

District 4
 Certcode 1411-0

**CERTIFICATE OF HIGHWAY MILEAGE
 YEAR ENDING FEBRUARY 10, 2023**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2023 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of NORWICH in WINDSOR County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000	0.00	0.00	0.00	0.000
Class 2	14.550	0.00	0.00	14.550	0.000
Class 3	61.22	0.00	0.68 0.25	60.54 60.97	5.220
State Highway	18.367	0.00	0.00	18.367	0.000
Total	94.137	0.00	0.00	93.457 93.887	5.220
* Class 1 Lane	0.000	0.00	0.00	0.00	
* Class 4	19.13	0.00	0.25	18.88	0.000
* Legal Trail	2.76	0.00	0.00	2.76	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

DS
 PD

Mileage entered by P. DeAndrea VTrans 3/2/2023 based on Selectboard minutes and letter 2/22/2023

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
 TH59 was discontinued by action of the Selectboard on Nov. 9, 1992. A copy of the signed minutes is attached.
 -0.25 mi CL3 TH-59 (Town Hwy 59) discontinued in 1992; -0.25 mi CL4 TH-59 (Town Hwy 59) discontinued 1992

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

Note added by P. DeAndrea VTrans 3/2/2023; see Selectboard letter and minutes 2/22/2023

PART III - SIGNATURES - PLEASE SIGN.

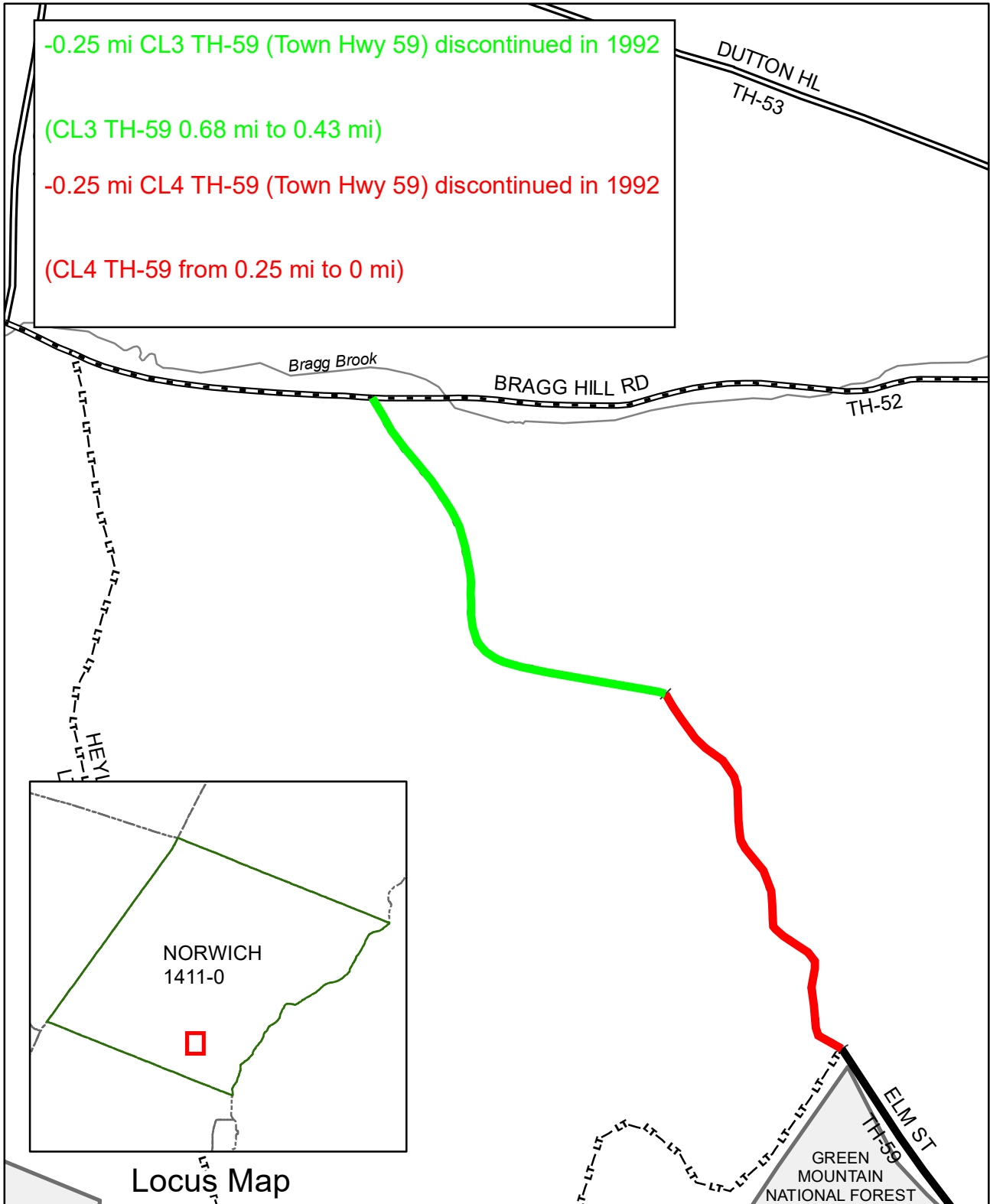
Signatures of Selectmen/Board Members/Trustees: *Marcia J. Calloway*

Signature of T/C/V Clerk: *Bonnie J. Murdock* Date Filed: *2/9/23*

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

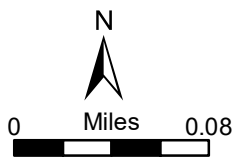
APPROVED: *Johnathan Croft* DATE: 4/28/2023
 Representative, Agency of Transportation

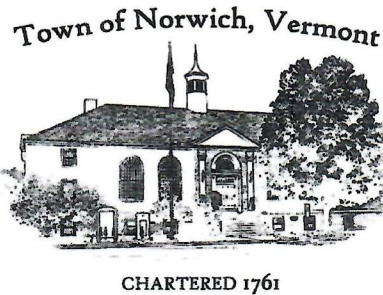


Mileage Certificate Changes 2023
NORWICH TH-59

Mapping Section
Division of Policy and Planning
Vermont Agency of Transportation -- March 2, 2023

(CTUA:1411-0)
(CERTCODE:1411-0)





February 22, 2023

Pamela DeAndrea
Vermont Agency of Transportation
219 No. Main St.
Barre, VT 05641
Pam.deandrea@vermont.gov

Sent via USPS and electronic mail

Dear Ms. DeAndrea,

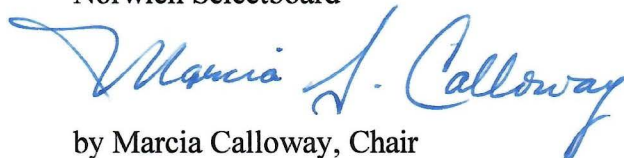
Pursuant to your correspondence with the Norwich Town Manager's office, the Norwich Selectboard hereby writes to clarify the status of a portion of TH-59.

On November 9, 1992, the Norwich Selectboard voted to discontinue TH-59, a half-mile Class 3 and Class 4 road between the upper end of Elm Street to Bragg Hill Road. Of that half-mile, 0.25 miles were Class 3 and 0.25 miles were Class 4 town highway. The discontinued road was described in a quitclaim deed from the Town of Norwich to Paula U. Schleicher as "entering the Grantee's property from the upper end of Elm Street for its entire length across the Grantee's property to the point that it re-enters Bragg Hill Road." A copy of said quitclaim deed was previously provided to your office.

It appears that the discontinuation of TH-59 was inadvertently omitted from the Town's annual mileage certificates and now needs to be removed from the mileage.

Respectfully submitted,

Norwich Selectboard



by Marcia Calloway, Chair

DRAFT Minutes of the Selectboard Meeting of
Wednesday, February 22, 2023, at 6:30 pm

This meeting was conducted in person at the Public Safety building at 10 Hazen Street, Norwich, VT. Members present: Marcia Calloway, Chair; Mary Layton, Vice Chair; Roger Arnold; Aaron Lamperti; Rob Gere; Brennan Duffy, Interim Town Manager.

Also participating: Manu Tesone; Cheryl Lindberg, Town Treasurer

1. Meeting **convened** at 6:30 PM.
2. Agenda Review. Calloway noted there was no new correspondence for consideration. It was agreed to drop Item 9 from the agenda because no one was there to represent the schools.

Lamperti said constituents have asked why the SB is not currently running hybrid (in-person and Zoom) meetings. Calloway responded that it is her understanding that a prototype of the hybrid model is currently being tested in Hartford, with the goal being to roll it out to all towns. Calloway also noted there has been a technical problem with Zoom in this meeting room. Lamperti hopes a solution will be pushed for. Duffy reported there is capacity in the room for dedicated hardware to run hybrid meetings if the Board requests its functionality to be implemented. Arnold said the \$500 current outlay for the Town's Zoom license is hard to justify if it's not being used. However, there is evident consensus on the Board to pursue the hybrid option. Layton asked why the \$500 license is necessary for multiple users—"seems like an important thing to sort out." Calloway said they should advise the new Board to make this issue a top priority.

Layton **moved** (2nd Lamperti) to approve the agenda as amended. **Motion approved unanimously (5 yes; 0 no).**

3. Annual Town Meeting General Information Update. There was general discussion of preparations for the Board's Annual Town Meeting General Information Update. Calloway said because there are technical uncertainties that may not be surmounted in time for Town Meeting, the Board should solicit questions from the public to be received by 4:30 PM, March 1 rather than depend on the proper electronic systems to be reliably available in time for the public's use at Town Meeting. Arnold suggested having a second information meeting to be certain everyone has a chance to pose questions. Calloway responded that having duplicative meetings could be problematic. The idea was not pursued further.

Arnold reminded the Board that it had provided a Zoom option at last year's Town Meeting so the public could readily pose questions from a distance.

Lindberg asked if the public would still have opportunities for questions during Town Meeting itself. The answer was "Yes".

Calloway said the informational meeting for the public will be properly warned, including on the Norwich Listserv.

4. Annual Town Audit Update. Duffy reported that the auditing firm has provided an initial draft of their report and on Friday will supply an electronic copy to be reviewed and finalized for general distribution by staff in print form.

Lindberg said she has “been kept out of most of the procedures and routines” relevant to the audit, which has contributed to her concern. Calloway said she would want to know which specific items in the auditors’ report will be within Lindberg’s “jurisdiction” as Treasurer and which will not.

Arnold said he thought it “wildly inappropriate” to discuss an audit before it is in the hands of the Board. He wondered what the consequences might be if representations are made without their having been officially approved via signatures by key people, such as Lindberg as Treasurer.

5. January 2023 Financials. The interim Finance Director, Joyce Hasbrouck, could not be at this meeting, but has submitted notes regarding some key issues which were reproduced in the packet for the present Selectboard meeting. On page 3, for example, she describes how she’s working to better document the allocation of quarterly bonuses, of which she anticipates presenting a full accounting by April.

6. Interim Town Manager Report. Duffy commended the interim Finance Director for the late hours she put in to enable completion of the most recent round of tax collection. He also reported that Kyle Katz, who is on loan from TRRPC to temporarily cover the duties of Planning Director while the search for a permanent replacement continues, has been working for the Town two times a week, 8 AM to 11:30 AM. He has been making good progress working with the assistant in that office, Pam Mullen, to address outstanding applications related to planning and zoning. The ad hoc committee working on recruiting a permanent Planning Director/Zoning Administrator has received only a couple inquiries thus far, but Duffy expects that to improve some once a more formal process is in place. The ad hoc search committee is comprised of himself as well as one member each from the Planning Commission and the DRB. Following a reminder from Arnold, Calloway recommended Duffy consult Town attorneys to be sure the OML is adhered to, particularly in regard to properly warning meetings.

Duffy reported that Sergeant Stuart Rogers will join the Police Force March 6th. He also said some responses have come in regarding recent RFPs, such as for line striping on Town highways and installation of an emergency generator system.

Duffy hopes to have monthly department head meetings going forward.

He praised Miranda Bergmeier for the work involved in preparing and distributing the new Town Report.

Responding to Arnold’s inquiry, Duffy said he will pursue more information regarding necessary steps for ADA-certified compliance of the trails in the Milt Frye Nature Area.

Regarding the Huntley Meadow bridge, Duffy reported that approximately \$3,600 has been spent to date on repairs and renovations, with about \$13,000 remaining in the fund. He believes additional fundraising likely will be necessary to bring the current work to completion.

7. Consent Agenda. Layton requested clarification as to what sets of minutes were under consideration, particularly from the February 8 meeting, which had an initial version that then was superseded by one incorporating revisions (both appear in the SB packet for this meeting). Consensus emerged to have the motion to approve include reference to the draft minutes for February 8 "as amended." Layton so **moved**, seconded by Lamperti, and the **motion passed unanimously**.

8. Approve Liquor Licenses. Layton **moved**, seconded by Gere and it was **passed unanimously** to reconvene as the Norwich Liquor Commission at 7:37 PM to consider applications for liquor license extensions from King Arthur Flour, the Norwich Inn, and Dan & Whit's. Layton **moved** to that effect, seconded by Gere, **passed unanimously**.

The Selectboard **reconvened** at 7:38 PM.

9. Agenda item dropped, per agenda setting discussion and motion, above.

10. Selectboard Presentation for Annual Meeting. The Board discussed Lamperti's draft of its report for Town Meeting. Consensus was it should be more brief. Calloway suggested it be condensed to a single slide with bullet points and make clear that at Town Meeting the Board will focus primarily on the budget. Lamperti will create a final draft reflecting the Board's wishes. Lamperti said he will only briefly introduce the summary report at Town Meeting and then members may participate in discussions as appropriate.

11. 2023 Road Mileage Certificate. Layton **moved**, seconded by Lamperti, to correct the Town Highway Map by subtracting 0.25 mi. of Class 3 road and 0.25 mi. of Class 4 road, thus eliminating Town Highway 59, which formerly connected the upper end of Elm St. to Bragg Hill Rd., it having been discontinued in 1992 but inadvertently left on the Map and therefore yielding inaccurate total mileage numbers for the Town highways. **Motion passed unanimously.**

Layton **moved**, seconded by Gere, to authorize the Selectboard Chair to sign the letter included in this meeting's packet addressed to the Vermont Agency of Transportation clarifying the Board's decisions regarding Town Highway 59. **Motion passed unanimously**

12. Executive Session. Layton **moved**, seconded by Gere and it was **approved unanimously**, to enter into executive session to discuss personnel matters and with Duffy as interim Town Manager participating. Executive session began at 8 PM.

Resumption of Public Meeting. Layton **moved**, seconded by Gere, to re-enter public session. **Motion Passed unanimously.** Regular meeting resumed 8:08 PM.

Layton **moved**, seconded by Gere, and **passed unanimously**, to authorize the interim Town Manager to hire the candidate for a position as Equipment Operator in the DPW as was discussed in executive session, pending successful completion of drug and alcohol screening.

The next meeting will be the organizational meeting for the new Selectboard.

Adjournment. Layton **moved** (2nd Lamperti) to adjourn at 8:12 PM. **Motion approved unanimously.**

Respectfully submitted,

Ralph C. Hybels, Acting Clerk.

DRAFT Minutes of the Selectboard Meeting of
Wednesday, February 8, 2023, at 6:30 pm

This meeting was conducted in person at the Public Safety building at 10 Hazen Street, Norwich, VT. Members present: Marcia Calloway, Chair; Mary Layton, Vice Chair; Roger Arnold; Aaron Lamperti; Brennan Duffy, Interim Town Manager.

Also participating: Omer Trajman; Lily Trajman; Stuart Richards; Jaci Allen; Cheryl Lindberg; Pamela Smith; Will Smith; Matthew Hall; Peter Orner.

1. Meeting convened at 6:30 pm.
2. Agenda Review. Calloway **moved** (2nd Lamperti) to approve the agenda. **Motion approved unanimously (4 yes; 0 no – Gere absent).**
3. Public Participation.
4. Consent Agenda. Layton **moved** (2nd Arnold) to approve consent agenda. **Motion approved unanimously (4 yes; 0 no – Gere absent).**
5. Highway Mileage. Layton **moved** (2nd Lamperti) to correct town highway map and mileage of town highways to adjust for a road having been discontinued. **Motion approved unanimously (4 yes; 0 no – Gere absent).**
6. Tree Warden. Layton **moved** (2nd Lamperti) to appoint Matthew Hall as Tree Warden. **Motion approved unanimously (4 yes; 0 no – Gere absent).**
7. Executive Session. The board went into executive session at 8:15pm.
8. Adjournment.

Miranda Bergmeier

From: Miranda Bergmeier
Sent: Wednesday, February 1, 2023 1:28 PM
To: 'Marcia Calloway'
Cc: 'Mary Layton'; Brennan Duffy
Subject: Items for Feb. 8 SB agenda

Good morning!

I know you'll be compiling a draft agenda soon, so here's what we in the TM office are aware of for the next meeting. In addition to the usual consent agenda items, we have:

- Approve and sign the 2023 Certificate of Highway Mileage. Note that there is a Class 3/4 road that was discontinued by the SB in 1992 but never taken off the certificate submitted to the State. Therefore, the road still shows up on the official highway map. This situation was discovered by a recent title search, and needs to be remedied. For the agenda item, you'll see in the packet the proposed highway certificate with 1992 SB minutes as documentation that the road (TH59) was discontinued. All SB members need to sign the certificate.
- Consider applications for Tree Warden (1 applicant so far) and Moderator (1 applicant so far); deadline for applications is 3:00 pm Feb. 2.
- Acting Zoning Administrator contract & appointment/approval. We will put the proposed contract into the packet and the Planning Cmssn. can have a quick meeting to recommend appointing the ZA, so that the SB can make that appointment on Feb. 8.

If anything else comes up, we'll let you know.

Thanks,
Miranda

Miranda H. Bergmeier
Assistant to the Town Manager
Town of Norwich
P.O. Box 376
Norwich, VT 05055
802-649-1419 x101

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

TOWN OF NORWICH
P.O. Box 376
NORWICH, VERMONT 05055-0376
TELEPHONE (802) 649-1419

MINUTES OF THE SELECTMEN'S MEETING

MONDAY, NOVEMBER 9, 1992 AT 4:30 PM

Present:

Selectmen Goodrich, Hodgdon, Ladd and Richardson.
Karen Porter, Town Clerk
Wynn Sixsmith
Robert Franzoni

Minutes:

1. Minutes of the meeting of November 2, 1992 were approved.
2. Treasurer's disbursements were approved.
3. Karen Porter suggested that budget presentations be changed somewhat from the present schedule. She suggested that the Highway Department and Town Clerk's office be scheduled next week. Originally the Highway Department and the Fire Department were scheduled together. The following week would be for the Fire and Police Departments. A final budget hearing would be scheduled for January 4 with budget approval on January 11. The Board approved Karen's suggestions. She will send out letters informing the Departments concerned.
4. The Board discussed Hutchins House matters. Hodgdon will inspect the house after Mrs. Brownlow has moved out. Her security deposit will be refunded if the house is in order.
5. Karen also brought up the matter of unpaid bills for ambulance services. It was moved and seconded that the Town Clerk's office pursue the collection of unpaid ambulance bills. This passed unanimously.
6. Bob Franzoni discussed the option of additional franchise fees for cable subscribers if Norwich has public access TV. The Board decided to ask Bob to draft a letter to be sent to the 400 Norwich cable subscribers for their input. His preference would be to have the Public Service board require Twin State Cable to provide public access without the subscribers losing channels and with only a basic franchise fee added to the monthly bills.

7. The Board feels that Mark Schleicher's road is adequate. It was moved and seconded that it be accepted subject to monumentation and a deed for the right-of-way. Passed unanimously. **The Class 3 and Class 4 Town Highway has been discontinued from the upper end of Elm Street to Bragg Hill Road.**
8. Hodgdon reported that the Police and Fire Departments are willing to go along with a 911 emergency number. There was discussion as to how many lines were necessary. It was moved and seconded to install three 911 lines. Passed unanimously.
9. The Board authorized Goodrich to sign notification to the State of the appoint of Dr. John Henry as Deputy Health Officer for the Town of Norwich.

Morgan E. Goodrich Chairman

VERMONT QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS, that TOWN OF NORWICH, Grantor, in the consideration of One Dollar and other good and valuable consideration, paid to its satisfaction by PAULA U. SCHLEICHER, of Norwich, in the County of Windsor, and State of Vermont, Grantee, have REMISED, RELEASED AND FOREVER QUITCLAIMED unto the said Grantee, PAULA U. SCHLEICHER, all right, title and interest which they, the said Grantors, TOWN OF NORWICH, or their heirs and assigns, have in and to a certain piece of land in Norwich, in the County of Windsor, and State of Vermont, described as follows:

Being any and all interest in and to a certain road which has been a Class 3 and Class 4 Town Road entering the Grantee's property from the upper end of Elm Street for its entire length across the Grantee's property to the point that it re-enters Bragg Hill Road.

The purpose of this conveyance is to confirm the Town's discontinuance of said Class 3 and Class 4 Town Highway which discontinuance was duly voted at a properly warned Selectman's meeting on Monday, November 9, 1992.

TO HAVE AND TO HOLD all their right and title in and to said quitclaimed premises, with the appurtenances thereof, to the said Grantee, PAULA U. SCHLEICHER, her heirs and assigns, to her own use and behoof forever. AND FURTHERMORE, we, the said Grantor, TOWN OF NORWICH, do for ourself and our heirs and assigns, covenant with the said Grantee PAULA U. SCHLEICHER, and her heirs and assigns, that from and after the ensembling of these presents they will have and claim no right, in, or to the said quitclaimed premises.

IN WITNESS WHEREOF, TOWN OF NORWICH hereunto set its hand and seal this 21st day of June, 1993.

IN PRESENCE OF:

TOWN OF NORWICH
By Its Selectmen

Suzanne S. Dennis
Witness AS TO ALL

Morgan E. Goodrich
Selectmen

Karen B. Porter
Witness AS TO ALL

Corinne S. Richardson
Selectmen

Witness

Paul H. Mann
Selectmen

Witness

Chris Papp
Selectmen

Witness

Jim Shaw
Selectmen

STATE OF VERMONT
COUNTY OF WINDSOR

At Norwich, in said County, this 21st day of June, 1993 before me personally appeared the above-named Selectmen MORGAN E GOODRICH, CORINNE S.

270

RICHARDSON, PAUL V SELLMANN, CHARLES A.
HODGDON and JOHN E. LAWE
and they acknowledged this instrument, by them sealed and
subscribed, to be their free act and deed.

Before me,

Karen E. Porter
Notary Public

My Commission Expires: 2/10/95

KAREN E. PORTER, Notary Public
My Commission Expires February 10, 1995

RECEIVED

July 2 A.D. 1993
AT 11 O'CLOCK 50 MIN. A M.
AND RECORDED IN Local Records
BOOK 110 PAGE 269-270
ATTEST. Brian J. Koch
TOWN CLERK, NORWICH, VERMONT

Vermont Property Transfer Tax
32 V.S.A. Chap. 231
-ACKNOWLEDGMENT-
Return Rec'd.-Tax Paid-Board of Health Cert. Rec'd.-
Vt. Land Use & Development Plans Act Cert. Rec'd.
Return No. 94-1993
Signed Brian J. Koch Clerk
Date July 2, 1993

From: [DeAndrea, Pam](#)
To: [Miranda Bergmeier](#)
Cc: [Croft, Johnathan](#); [AOT - Mileage Certificates](#)
Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate
Date: Tuesday, February 14, 2023 8:44:00 AM
Attachments: [image002.png](#)

Good morning Miranda,

Thank you again for sending along the documentation regarding of the discontinuance of TH-59 (TOWN HWY 59) in Norwich, that occurred in 1992. Since this highway has remained on the map since that point and the Town of Norwich has been receiving state aid for the 0.25 mile segment of class 3, we request that the Selectboard provide a letter stating that TH-59 was discontinued in 1992 and was inadvertently omitted on the annual mileage certificates and should be removed from the mileage. Based on review of the town highway map, this would be the discontinuance of 0.25 miles of class 3 and 0.25 miles of class 4 town highway, as it was described in the deed as “entering the Grantee’s property from the upper end of Elm Street for this entire length across the Grantee’s property to the point that it re-enters Bragg Hill Road”. If there is any additional documentation that can also be supplied regarding this discontinuance from 1992, it would be great for this to be provided.

I also was able to access the draft minutes from the recent Selectboard meeting regarding this road in item #5 of the minutes. I would be good if the minutes reflected which road the Selectboard was discussing. It just mentions “a road”.

Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III, Mapping Section
Vermont Agency of Transportation
219 North Main Street | Barre, VT 05641
802-793-7555 | pam.deandrea@vermont.gov



From: Miranda Bergmeier <MBergmeier@norwich.vt.us>
Sent: Monday, February 13, 2023 4:28 PM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the

sender.

Pam,

Sounds good – thanks!

Have a nice evening,
Miranda

Miranda H. Bergmeier
Assistant to the Town Manager
Town of Norwich
P.O. Box 376
Norwich, VT 05055
802-649-1419 x101

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Sent: Monday, February 13, 2023 4:17 PM
To: Miranda Bergmeier <MBergmeier@norwich.vt.us>
Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate

Hi Miranda,

I am needing to check with my supervisor to see if we have all that we need. I do have the correct deed for TH-59.

Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III, Mapping Section
Vermont Agency of Transportation
219 North Main Street | Barre, VT 05641
802-793-7555 | pam.deandrea@vermont.gov



From: Miranda Bergmeier <MBergmeier@norwich.vt.us>
Sent: Monday, February 13, 2023 4:03 PM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Hi, Pam,

Yes, I noticed that, too. I think the clerks included that to show the chain of title, but I'm not sure. Do you think you have what you need? Or are you missing the correct deed?

Thanks,
Miranda

Miranda H. Bergmeier
Assistant to the Town Manager
Town of Norwich
P.O. Box 376
Norwich, VT 05055
802-649-1419 x101

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Sent: Monday, February 13, 2023 3:38 PM
To: Miranda Bergmeier <MBergmeier@norwich.vt.us>
Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate

Hi Miranda,

I also wanted to let you know that the first deed and survey in the records that you sent are in relation to LT-5 and the Deed is actually a deed from the landowner to the Town.

Thanks,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional III, Mapping Section
Vermont Agency of Transportation
219 North Main Street | Barre, VT 05641
802-793-7555 | pam.deandrea@vermont.gov



From: Miranda Bergmeier <MBergmeier@norwich.vt.us>

Sent: Monday, February 13, 2023 2:10 PM

To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>

Subject: RE: TH-59 Discontinuance and 2023 Mileage Certificate

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Thanks, Pam, for all this information. This is very helpful!

When I compared the map detail you sent to the highway map we have in the Clerk's office, I realize that I made a mistake in calculating the mileage of TH59 to be discontinued. You are correct that only 0.50 miles were voted to be discontinued by the Norwich Selectboard in 1992. My mistake was to count the Elm Street sections of TH59 and include those on the newest mileage certificate.

Attached are scans of what our Assistant Town Clerk and Town Clerk found in their search of the Town's records and State statutes from the time when the road was voted discontinued. They believe the Selectboard did what they were then required to do to properly discontinue the road. They believe the attached documents are sufficient to prove the road was properly discontinued back in 1992.

Can you please let me know your thoughts?

Another question: if the documents do show a proper discontinuance, is there a way to revise the 2023 Mileage Certificate to show the correct length of discontinued road?

Thanks for your help,
Miranda

Miranda H. Bergmeier
Assistant to the Town Manager
Town of Norwich
P.O. Box 376
Norwich, VT 05055
802-649-1419 x101

Please note that any response or reply to this electronic message may be subject to disclosure as a public record under the Vermont Public Records Act.

From: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>

Sent: Monday, February 13, 2023 10:25 AM

To: Miranda Bergmeier <MBergmeier@norwich.vt.us>

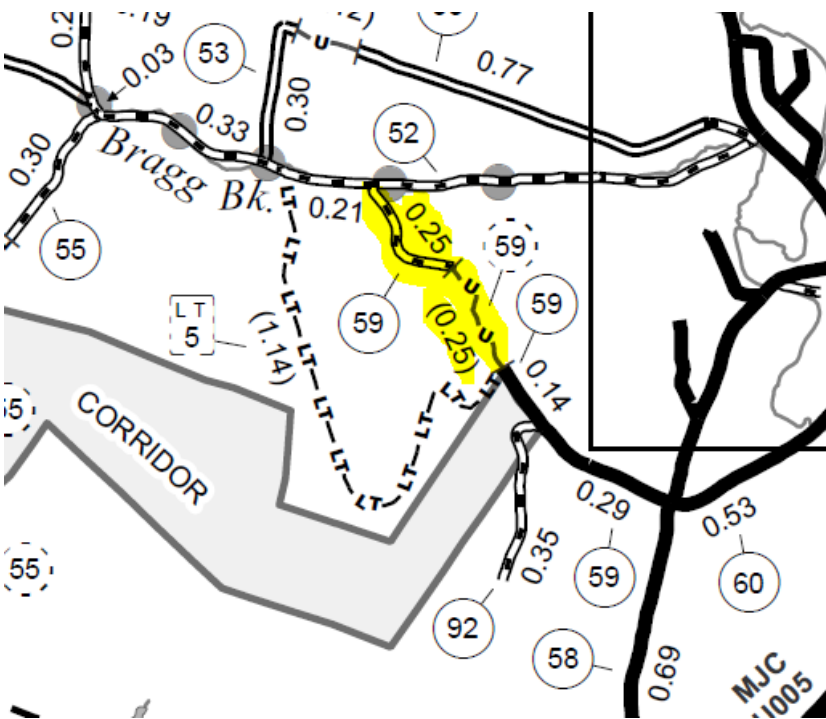
Cc: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Subject: TH-59 Discontinuance and 2023 Mileage Certificate

Good morning Miranda,

Thank you for taking the time to speak with me today regarding the discontinuance of TH-59

and the 2023 Mileage Certificate. As discussed, there is a discrepancy with the Class 3 mileage reported to be discontinued and the minutes from 1992 where the Selectboard made the decision to discontinue the road. The Class 3 mileage reported on the certificate is 0.68 miles, but the minutes refer to *“The Class 3 and Class 4 Town Highway has been discontinued from the upper end of Elm Street to Bragg Hill Road.”* If you look at the excerpt of the Town Highway Map in the image below, you can see the mileage from the Upper end of Elm Street (at intersection with LT-5) is 0.25 Class 4 miles and then 0.25 Class 3 miles (see highlighted section of image below). Therefore, the Class 3 mileage to be discontinued should be 0.25 miles to match the Selectboard decision in 1992. If it was the intent of the Selectboard to discontinue the road in its entirety, there would be no access to TH-92, LT-5 and the residences on TH-59 from TH-58 to LT-5.



In order to approve the discontinuance, VTrans needs to ensure that the Town has followed the process for discontinuance as outlined in statute. Here is a link to help you and the Selectboard know what the process is: <https://legislature.vermont.gov/statutes/chapter/19/007>.

The additional documentation we would need is as follows:

- Notice to public on site visit and public hearing (1992)
- Notice to adjacent landowners
- Notice to Norwich Planning Commission
- Notice to Department of Forests, Parks and Recreation (the Appalachian Trail Corridor is near the intersection of LT-5 and TH-59 and they should be informed that there would no longer be access from Bragg Hill Rd)
- Notice to US Dept of the Interior National Park Service (the Appalachian Trail is owned

by the US and managed by the Park Service, so they should be aware as well)

- Minutes from recent (2022 or 2023) Selectboard meeting/public hearing on decision confirming the length and the segment of TH-59 to be discontinued

Thank you so much and if the Town decides to redo their vote for discontinuance, let me know and we can put this on the 2024 Mileage Certificate and update the Town Highway map next year.

Best,

Pam

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