

District 3
Certcode 1410-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2026**

VTrans Mapping Section

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2026 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of LUDLOW in WINDSOR County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0.000	0.000
Class 2	7.110			7.110	0.000
Class 3	45.59	.25 0.20		45.840 45.79	0.000
State Highway	11.817			11.817	0.000
Total	64.517	.25 0.20		64.767 64.717	0.000
* Class 1 Lane	0.000			0.000	
* Class 4	3.53		.25 0.20	3.28 3.33	0.000
* Legal Trail	0.00			0.00	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

Initial
PD

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

Reclass 1/4 mile of Freedom Hill North from a Class 4 Hwy to a Class 3 Hwy
0.20 mi CL4 TH-19 (Freedom Hill Rd) no longer NUTs pursuant to 19 VSA 305(a)

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

Mileage and description updates entered by P. DeAndrea, VTrans, 2/26/2026, per conversation with Town and email dated 2/27/2026

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:

Signature of T/C/V Clerk:

Date Filed:

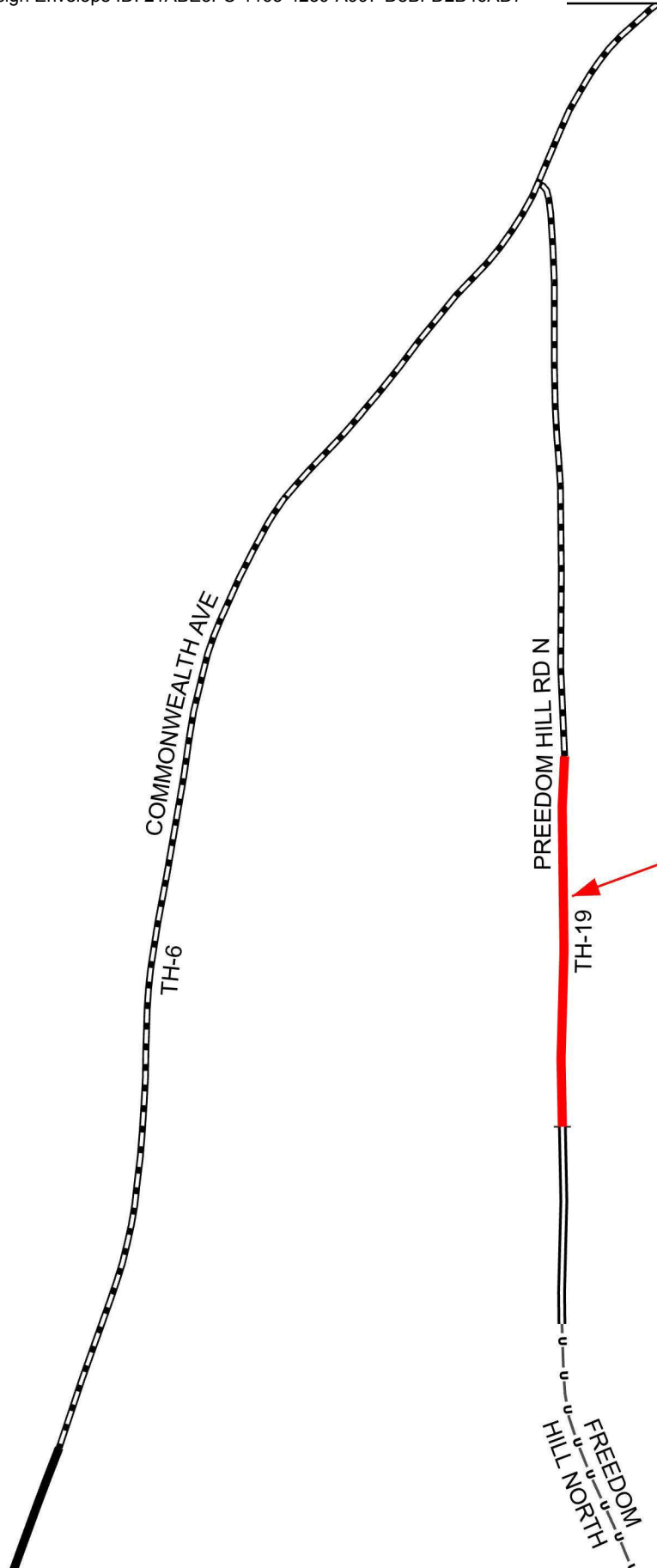
Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

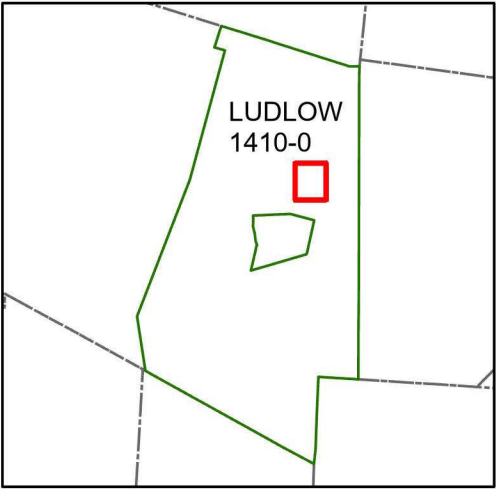
APPROVED:

Johnathan Croft
8B1F350F309C4C9...
Representative, Agency of Transportation

DATE: 3/4/2026



0.20 mi CL4 TH-19 (Preedom Hill Rd) no longer NUTs pursuant to 19 VSA 305 (a)
 (CL4 TH-19 from 0.70 to 0.50 mi;
 CL3 TH-19 from 1.30 to 1.50 mi)



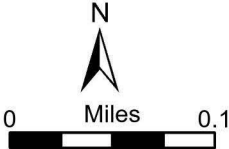
Locus Map

Mileage Certificate Changes 2026

LUDLOW TH-19

(CTUA:1410-0)

(CERTCODE:1410-0)



DeAndrea, Pam

From: Diane Knight <dknight@ludlow.vt.us>
Sent: Friday, February 27, 2026 11:34 AM
To: AOT - Mileage Certificates
Cc: Ron Tarbell; Penny Wu
Subject: RE: Town of Ludlow

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good Morning Pam,

I am responding to your email this morning to verify that your understanding is correct. Thank you for educating us on how we should to complete the mileage certificate when a road is already designated as a Class 3 – NUTs.

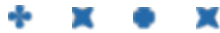
We appreciate you making the necessary changes (listed below) to the 2026 mileage certificate . Please let me know if you need anything further from us.

Have a great weekend!

Town & Village of Ludlow



Diane Knight
Municipal Office
Manager



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

dknight@ludlow.vt.us

www.ludlow.vt.us

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Friday, February 27, 2026 8:40 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>; Diane Knight <dknight@ludlow.vt.us>; DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: Town of Ludlow

Good morning Diane,

Based on our conversation yesterday and your confirmation with the Ludlow Road Foreman, this is my understanding of the intended mileage change for Ludlow submitted with the 2026 Mileage Certificate:

The road section that the town intended to “reclassify” was the NUTs section of TH-19 (Preedom Hill Rd). The Road Foreman confirmed that this section was brought up to Class 3 standards. This therefore does not constitute a reclassification but just the removal of the NUTs designation and the mileage being counted as Class 3 moving forward. The mileage of the NUTs section is 0.20, not 0.25 as reported on the submitted certificate. Therefore, the mileages in Part I will be adjusted according to the 0.20 mileage no longer being NUTs as follows:

-0.20 mi CL4 and +0.20 mi CL3

We will edit the description in Part II to read as follows before we sign and return to the town.

0.20 mi CL4 TH-19 (Preedom Hill Rd) no longer NUTs pursuant to 19 VSA 305 (a)

Please respond that this is the Town's understanding for this mileage change.

Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Sent: Thursday, February 26, 2026 1:07 PM

To: Diane Knight <dknight@ludlow.vt.us>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>;
DeAndrea, Pam <Pam.DeAndrea@vermont.gov>

Subject: RE: Town of Ludlow

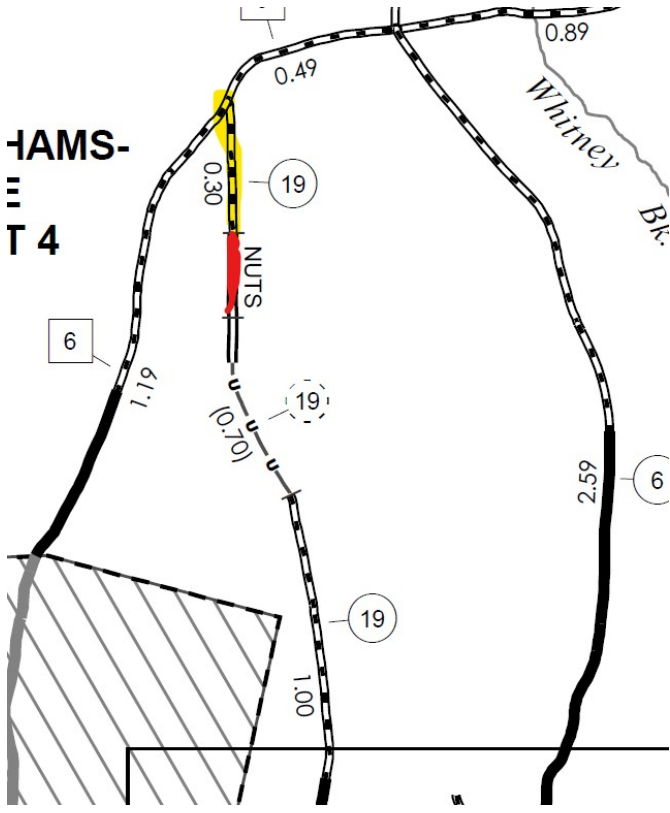
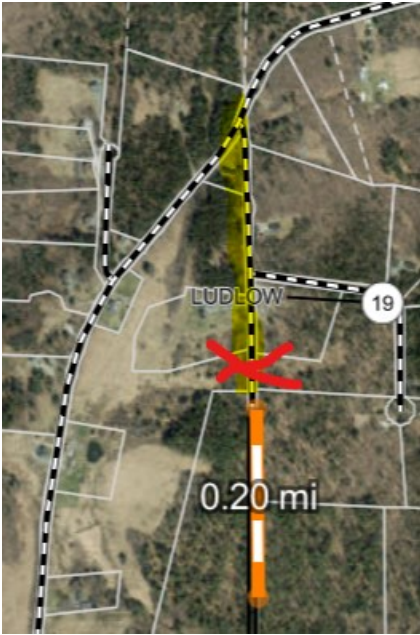
Hi Diane,

Maybe we should discuss on the phone because I am still not clear on what exactly you indicated on the mileage certificate to reclassify from CL4 to CL3.

Did you upgrade where the Pin is or your "X"? The Pin falls within the red area I marked, which is the piece designated as NUTs, but not where you put the "X". That is Class 3 road already.

Below are clips of the area one with parcels and one from your Town Highway Map. The 0.20 mile section in the first image corresponds to the section that is currently NUTs and is red in the second image. It looks to me from the ANR map that your "X" is just north of that according to the parcel data. This is in the Class 3 section that is highlighted in yellow in both images.

In order to proceed and let you know what you need to do, we need to know the begin and end location of the road section and its status according to the Town Highway Map. The yellow highlight on the TH map is Class 3 and the red is NUTs and therefore legally Class 3 but not up to Class 3 standards and therefore the mileage gets counted as Class 4. We would need evidence that the 0.20 miles was brought up to standards to change its mileage back to Class 3.



Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641

802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: Diane Knight <dknight@ludlow.vt.us>
Sent: Thursday, February 26, 2026 11:51 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>; DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: Town of Ludlow

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

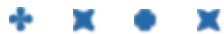
Pam,

Our highway foreman, Ron Tarbell, just left my office after we believe we can show exactly where this change (upgrade) took place. I have attached an ANR map of the area. We located and highlighted in yellow the area that you had yellow highlighted in the picture you had sent me originally. Unfortunately, your picture didn't capture the road area north of the area that you had highlighted in red (orange). Our question is: From the attached map, you can see our "X" which is located above the pin on the map. Does that fall within your 'red' area?

Town & Village of Ludlow



Diane Knight
Municipal Office
Manager



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

dknight@ludlow.vt.us

www.ludlow.vt.us

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Thursday, February 26, 2026 8:51 AM
To: Diane Knight <dknight@ludlow.vt.us>; DeAndrea, Pam <Pam.DeAndrea@vermont.gov>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Subject: RE: Town of Ludlow

Hi Diane,

It depends on what part of Freedom Hill Rd was what you wanted to "reclassify". See my email from 2/23/2026 below. There is a section on the road that is designated as NUTs. If this is the section that you want to be Class 3, legally it already is and you did not need to go through the reclassification process. You just need to bring the road up to standards. If this has been done already, all we need is evidence that it meets standards through photos and we can remove the NUTs designation. I can fix the certificate on our end before we sign it to change to 0.20 miles NUTs removed.

If the reclass was another part of the road, and there is no documentation, we would just reject the change. You don't have to send us a new certificate.

Please let us know where the segment in question is asap and I can better help figure this out.

Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: Diane Knight <dknight@ludlow.vt.us>
Sent: Thursday, February 26, 2026 8:30 AM
To: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Subject: RE: Town of Ludlow

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good Morning Pam,

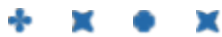
I have finally talked to all parties that should have been involved in reclassifying this section of the road on Freedom Hill and it appears that many of the steps (Warnings/Public Hearing etc..) had not been done. I believe that some of this was an oversight due to the fact that we have had some employee turnover in key positions that would've been able to explain what the process should have been and followed that process correctly.

With this being said, I believe that we will need to do another Mileage Certificate showing no changes and have the Select Board members sign it.... Is this correct?

Town & Village of Ludlow



Diane Knight
Municipal Office
Manager



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

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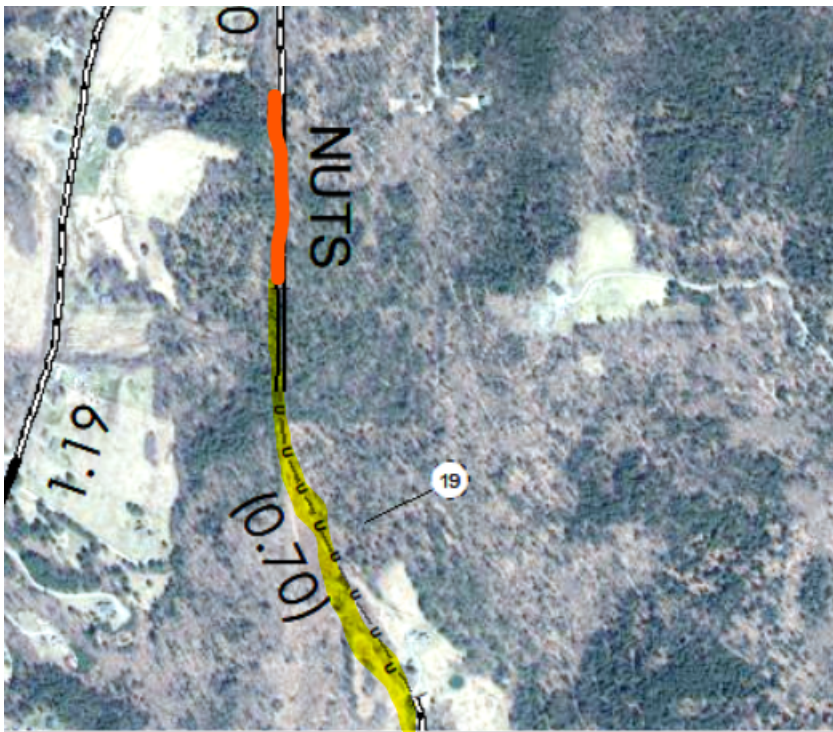
From: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Sent: Monday, February 23, 2026 8:46 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>; Diane Knight <dknight@ludlow.vt.us>
Subject: RE: Town of Ludlow

Hi again Diane,

I am also a little unclear on which segment of TH-19 (Preedom Hill Rd) the Town voted on to reclassify to Class 3. In the image below I have highlighted two segments. The segment highlighted in yellow is what is currently classified as Class 4. The mileage total of this segment is 0.50 miles. Is the lower 0.25 miles to the south what was reclassified?

Or is the section highlighted in red the section that the Town will bring up to Class 3 standards? This segment is 0.20 miles and is already classified as Class 3, but was designated Not Up to Class 3 Standards (NUTs). When a segment is designated as NUTs, the mileage is counted as Class 4 until either the road is brought up to standards or reclassified to something lower than Class 3. Technically, the classification for the red segment is not Class 4 and just needs to be brought up to standards and evidence of that communicated to VTrans. This would therefore not be a reclassification, just a bringing up to standards and we will adjust the 0.20 miles to Class 3 and no longer Class 4. I would therefore not need all the documentation I asked for. Just evidence that it met Class 3 standards now.

If the reclassification from Class 4 to Class 3 is part of the yellow highlight section, please let us know what part of the yellow highlight was reclassified. And I would need all of the documentation requested earlier.



Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: DeAndrea, Pam
Sent: Wednesday, February 18, 2026 11:28 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>; Diane Knight <dknight@ludlow.vt.us>
Subject: RE: Town of Ludlow

Hi Diane,

Any luck on backup documentation for the change you submitted with the Mileage Certificate? Keep in mind our deadline is Friday, but if you are still working on getting it together we could extend a bit if need be. Please let me know.

Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: AOT - Mileage Certificates
Sent: Thursday, February 12, 2026 9:58 AM
To: Diane Knight <dknight@ludlow.vt.us>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Subject: RE: Town of Ludlow

Thank you Diane,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: Diane Knight <dknight@ludlow.vt.us>
Sent: Wednesday, February 11, 2026 6:27 PM

To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Subject: RE: Town of Ludlow

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

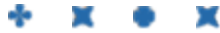
Thank you, Pam

I will reach out to our highway foreman to obtain all of the documentation needed to support the newly signed town highway certificate

Town & Village of Ludlow



Diane Knight
Municipal Office
Manager



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

dknight@ludlow.vt.us

www.ludlow.vt.us

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Sent: Wednesday, February 11, 2026 3:40 PM

To: Diane Knight <dknight@ludlow.vt.us>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Subject: RE: Town of Ludlow

Thank you Diane,

I just emailed you of the additional documentation that I need to make sure the Town has followed the process.

Best,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: Diane Knight <dknight@ludlow.vt.us>

Sent: Wednesday, February 11, 2026 12:57 PM

To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Subject: Town of Ludlow

You don't often get email from dknight@ludlow.vt.us. [Learn why this is important](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good Afternoon,

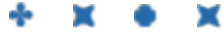
Earlier today I emailed the signed mileage certificate for the Town of Ludlow but just realized that I forgot to send along the Selectboard's minutes for the approved change from a class 4 road to a class 3 road. Please see attached minutes and let me know if you need anything further from us.

Town & Village of Ludlow



Diane Knight
Municipal Office
Manager

dknight@ludlow.vt.us



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

www.ludlow.vt.us

From: [AOT - Mileage Certificates](#)
To: [Diane Knight](#); [AOT - Mileage Certificates](#)
Subject: RE: Town & Village of Ludlow
Date: Wednesday, February 11, 2026 3:21:16 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Thank you Diane for the Mileage Certificates. I think we need more information about the reclassification.

In order for us to accept the change for the Town of Ludlow, we need supporting documentation to ensure the Town followed the reclassification process as outlined in Vermont Statute here in this link

<https://legislature.vermont.gov/statutes/chapter/19/007>.

We would need the following documentation to approve the change:

- Public notice with 30 day warning for site visit and public hearing
- Notice to adjacent landowners
- Notice to planning commission
- Minutes from Public Hearing
- Summary of findings with evidence of site visit and selectboard decision
- Map showing where the 0.25 miles of road has been reclassified
- Evidence that this section is up to class 3 standards (from recent imagery, it looks untraveled for all that is currently classified as Class 4

Thank you,

Pam

Pamela DeAndrea (she/her) | AOT GIS Professional IV
Data Management Section / Mapping Unit
Highway Division / Asset Management & Planning Bureau
Vermont Agency of Transportation
219 N. Main Street | Barre, VT 05641
802-793-7555 cell | pam.deandrea@vermont.gov
<https://vtrans.vermont.gov/>

From: Diane Knight <dknight@ludlow.vt.us>

Sent: Wednesday, February 11, 2026 10:56 AM

To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>

Subject: Town & Village of Ludlow

You don't often get email from dknight@ludlow.vt.us. [Learn why this is important](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Good Morning,

Please find attached the signed highway mileage certificates for both the Town of Ludlow and Village of Ludlow.

Town & Village of Ludlow



Diane
Knight
Municipal Office
Manager

dknight@ludlow.vt.us



P.O. Box 359
Ludlow, VT 05149
(802) 228-2842

www.ludlow.vt.us

August 4, 2025

design, construction, maintenance and management of the trails on designated town owned properties. The designated trails are listed. The agreement also includes responsibilities of LAST including: trail planning and design, construction, maintenance, signage, insurance, reporting, fundraising and volunteer management.

- B. Justin Hyjek said it looks great
- C. **MOTION by Justin Hyjek and seconded by Noah Schmidt to approve the proposed Draft Agreement with LAST.**
- D. Noah Schmidt asked who created the document because he wondered why it was only for 5 years.
- E. Brendan McNamara said we did.
- F. **Motion passed unanimously.**

VIII. Ludlow Police Department Officer Recognition

- A. Chief Warfle said that sometimes the police get paid for what they may have to do like chases and deaths. On June 22, 2025, at 3:44 p.m., a call came in about a possible suicide attempt at the railroad bridge. Officer Marissa Foote responded to the area and Sgt. Reilly was able to gather more information about the man on the bridge. Initially, Officer Foote could not get to the area, but moved. She was able to contact the man by telephone and spoke with him calmly and reassuringly. She was able to convince the man to come off the bridge and continue to talk with her. She was professional, caring, and understanding. She bought the man a bottle of Gatorade. He was having mood swings, getting agitated again and she would calm him again. She convinced him to go to Springfield Hospital and got agitated again. Officer Foote calmed him again and he was admitted. Officer Foote used sound judgement, she was brave and caring. Days later, after the man was released, he came into the station and thanked the Ludlow police, He would have committed suicide. This was despite the fact that he has previously been arrested by the Ludlow police.
- B. Justin Hyjek thanked all for their well-rounded efficiency.
- C. Brendan McNamara said we are thankful to Officer Foote and the great job the Ludlow Police are doing every day.
- D. A certificate was given to Officer Foote and she received a standing ovation from all present.

IX. Review Freedom Hill North Road Improvements – Action to Consider Acceptance as a Town Highway Class 3 Road

- A. Brendan McNamara said that this is more of a clerical item. The property owners of a ¼ mile section of Freedom Hill North Road have asked to have the town take over this portion of the road. It is currently a Class 4 Road. The owners have brought that portion of the road up to town highway specifications. They turn-around can now be plowed. The road now has the same guidelines as all other Class 3 roads in Town. We will update the town highway numbers that are provided in the state report.
- B. Noah Schmidt asked if the turn-around is easier.

Select Board Preliminary Minutes
August 4, 2025

4

C. Brendan McNamara said yes.

D. MOTION by Noah Schmidt and seconded by Scott Baitz to accept the ¼ mile portion of Freedom Hill North Road as a Class 3 town highway. Motion passed unanimously.

X. Review & Consider Approval of Updated Ambulance Billing Rates

A. Brendan McNamara said that this is a carryover from the July Select Board meeting. Chief Whalen had proposed a rate increase but no action was listed on the agenda. The rates have not been adjusted in years.

B. MOTION by George Tucker, Jr. and seconded by Noah Schmidt to accept the rate increase proposed by Chief Whalen at the meeting on July 7, 2025 as presented. Motion passed unanimously.

XI. Municipal Manager Updates

A. Welcome Sign at north entrance to Town.

1. Brendan McNamara said that the sign has been redone thanks to Kathy Burns, Mike O'Neil, Greg McGown and George Benson, Jr.

B. Tennis Courts at Dorsey Park

1. Brendan McNamara said the rehabilitation work on the tennis courts has been completed and will be opened tomorrow. Now all we need is benches.

C. Upcoming Public Hearings

1. Trustees' Public Hearing for Food Truck Ordinance tomorrow, August 5, 2025 at 5:30 p.m.
2. Trustees' meeting tomorrow at 6:00 p.m.
3. Joint Select Board and Trustees' public hearing on the Rental Registry Ordinance next Tuesday, August 12, 2025
4. September 3, 2025 – 1st (of 3) public hearings for the Charter for the Town and Village merger. He said that a copy of the Charter draft will be posted in town hall, on the website and hard copies will be available in town hall.
5. Brendan McNamara said he will send board members an email listing all of the upcoming public hearings.

D. Dams

1. Brendan McNamara said that Sites 1 and 2 are approaching 60% engineering completion. West Hill – materials for the pad have been put in. This is a \$40,000,000 project and is completely funded by the Federal government. This is despite the hiccup of possible lost of funding. We kept working and did not lose funding. We hope to start construction on Sites 1 and 2 next year.
2. Noah Schmidt asked what that means.

-
- A. Brendan McNamara said that no changes are needed

3. Approve Minutes of Previous Meetings

- A. August 4, 2025
- B. September 1, 2025 – meeting cancelled
1. **MOTION by Justin Hyjek and seconded by Noah Schmidt to approve the minutes from August 4, 2025 and September 1, 2025 as presented. Motion passed unanimously.**

4. Comments from Citizens

- A. There were none

5. Department Head Reports

- A. August 2025
1. Noah Schmidt thanked Chief Whalen for his kind words in his Report dated August 28, 2025.
- “Every day our emergency personnel are exposed to trauma. Not trauma like an injury from a car accident or fall, but the mental trauma of continuously living through someone’s worst moments. This could be a car accident, drowning, machinery accident, suicide, death. These incidents happen with infants, children, adults and the elderly. The trauma our personnel experience lives in them and will be embedded in their memories and imprinted with them. It will affect them at work, at home, and through their lives. The stigma in emergencies services has been that we are tough and not to show emotions. We as leaders and members of this team need to make sure everyone knows **its okay to not be okay**. As we move forward as a town we **shall** do better to help our first responders work through these traumas so they can continue living their lives while remaining compassionate civil servants who protect our community and those around us.”

6. Tree Warden – Phil Carter Update

- A. Phil Carter said that the Tree Committee is up and running and reports and information can be found on the Town website. They have been present at the Farmers’ Market and are starting to get information out to the public about the tree borer and other tree issues. They have set up a separate email address. They recently attended a class from the Vermont Urban & Community Forestry Program. They showed us mapping using GPS. Along with the committee members arborists and