

District 2
Certcode 1314-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of **ROCKINGHAM** in **WINDHAM** County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

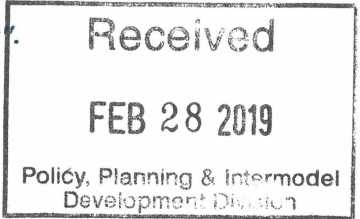
PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	1.493			1.493	0.000
Class 2	15.516			15.516	0.000
Class 3	61.25			61.25	0.000
State Highway	23.426			23.426	0.000
Total	101.685				0.000
* Class 1 Lane	0.231			0.231	
* Class 4	15.73		0.33	15.40	0.000
* Legal Trail	0.05			0.05	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
TH 454 (Keefe Road): 0.33 miles
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.



IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

[Handwritten signatures]

T/C/V Clerk Signature: Kathleen Neathawk

Date Filed: 2/19/19

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

[Signature]
Representative, Agency of Transportation

DATE:

4/18/2019

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

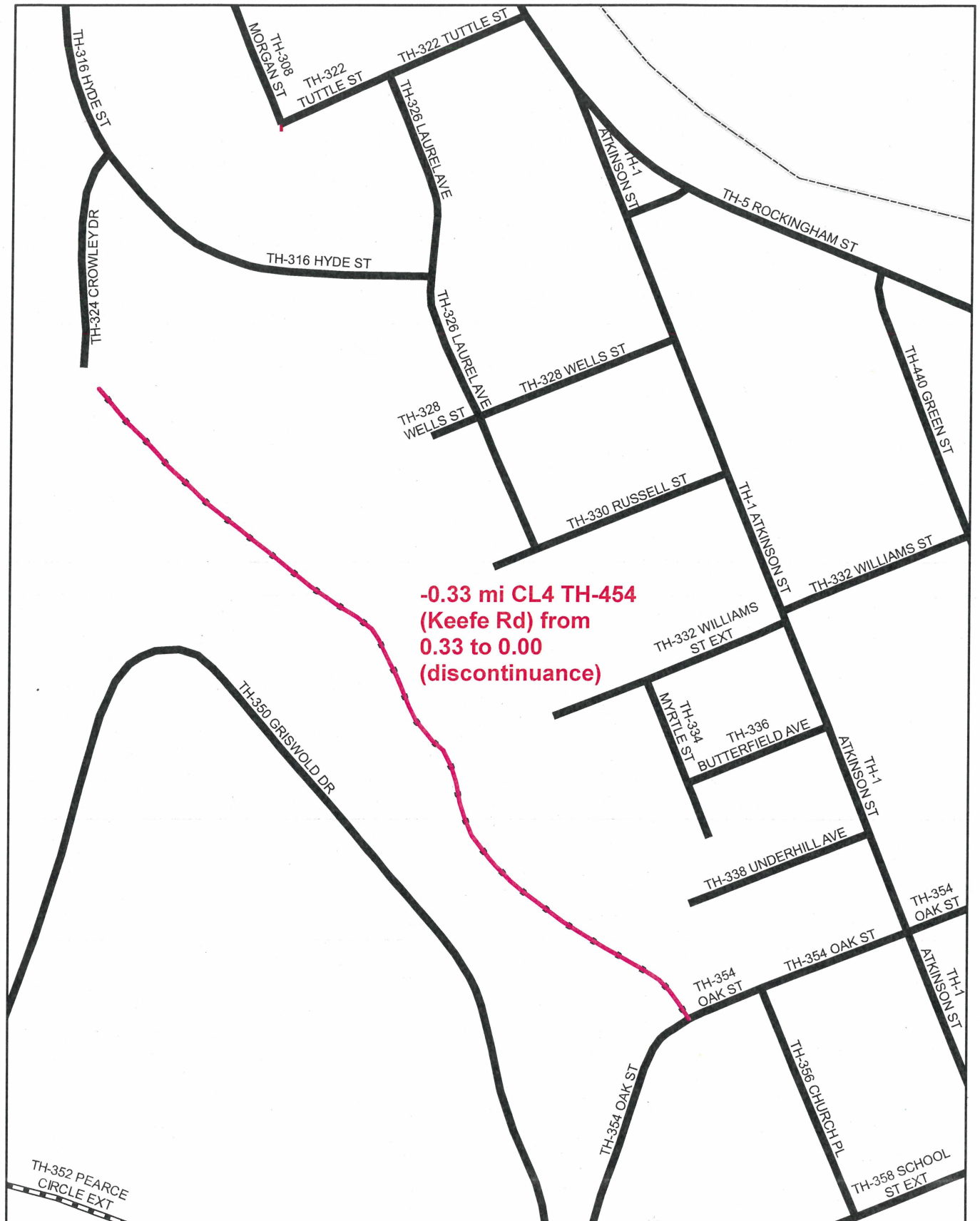
(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

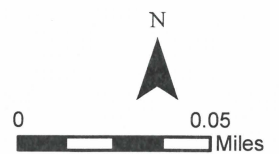
Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <https://legislature.vermont.gov/statutes/section/19/003/00305>



Mileage Certificate Change 2019 ROCKINGHAM - BELLOWS FALLS

(CTUA: 1314-1)

Mapping Section
 Division of Policy, Planning and Intermodal Development
 Vermont Agency of Transportation - March 2019



Everett Hammond

From: Alley, Kerry <Kerry.Alley@vermont.gov>
Sent: Tuesday, February 26, 2019 3:21 PM
To: Everett Hammond
Cc: Moulton, Sara
Subject: RE: Rockingham, VT: Certificate of Highway Mileage

Hi Everett,

Yes, please send us the original certificate. We haven't had time to thoroughly review the documentation you emailed us, but a quick review didn't reveal any obvious omissions.

Thanks!

Kerry

Kerry Alley | GIS Professional III
Vermont Agency of Transportation
1 National Life Dr | Montpelier, VT 05633
802-828-3666 | Kerry.Alley@vermont.gov
<http://vtrans.vermont.gov/planning/maps>

From: Everett Hammond <dpw@rockbf.org>
Sent: Tuesday, February 26, 2019 8:39 AM
To: Alley, Kerry <Kerry.Alley@vermont.gov>
Cc: Everett Hammond <dpw@rockbf.org>; Moulton, Sara <Sara.Moulton@vermont.gov>
Subject: Rockingham, VT: Certificate of Highway Mileage

Kerry:

Attached is the Certificate of Highway Mileage for the Town of Rockingham. There is a 0.33 mile reduction of Class 4 roads, all else is the same. Let me know if you would still like the original mailed or if this will be sufficient. Thank you.

Everett Hammond, PE
Public Works Director
Town of Rockingham, VT
802-463-3964 ext #1116

Town Highway/Legal Trails Addition/Reclassification/Discontinuance Checklist

The following includes a checklist of the documentation to be supplied to the Vermont Agency of Transportation (VTrans) when adding / reclassifying / discontinuing highways and trails. The documentation is subject to verification by VTrans.

Check the box if the information is included as part of the documentation submitted.

- A description of the affected highway or trail
Vt. Stat. Ann. tit. 19, § 305(e)
- A current town highway map with the requested deletions and additions sketched on it
Vt. Stat. Ann. tit. 19, § 305(e)
- Minutes of meetings at which the legislative body took action with respect to the changes (include copies of the meeting minutes) Vt. Stat. Ann. tit. 19, § 305(e)
- Evidence of written notice to adjoining landowners (include a copy of the newspaper notice and a copy of the letter sent to adjoining landowners)
Vt. Stat. Ann. tit. 19, § 709
- A copy of any surveys of the affected highway or trail
Vt. Stat. Ann. tit. 19, § 305(e) Vt. Stat. Ann. tit. 19, § 704
(in process - will be sent upon completion)

- For Class 3 or Class 4 town highway additions
A Certificate of Completion and Opening
While not required by statute, a Certificate of Completion and Opening form is a helpful document for the record.

All records filed with the agency are subject to verification in accordance with 19 V.S.A. § 305 (a) and 19 V.S.A. § 305 (e).

Vermont Agency of Transportation
Division of Policy, Planning and Intermodal Development, Mapping Section
1 National Life Drive, Montpelier, VT 05633-5001

VERMONT GENERAL HIGHWAY MAP

Village of Bellows Falls

WINDHAM COUNTY

Transportation District #2

Prepared by the Vermont Agency of Transportation Division of Policy, Planning and Intermodal Development in cooperation with U.S. Department of Transportation Federal Highway Administration

Map prepared June 19, 2015

SCALE 1:3,168

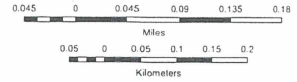


Table with 4 columns: TOWN HWY No., LENGTH IN MILES CLASS 3, CLASS 4, TOWN ROAD NAME. Lists various roads and their lengths.

MILEAGE SUMMARY table with columns: CLASS, TOTAL CLASS, and TOTAL TOWN. Includes sub-totals for US HIGHWAY and TOTAL US HIGHWAY.

LEGAL TRAIL LENGTH IN MILES table with columns: No., LEGAL TRAIL, and TOTAL. Shows a total of 0.95 miles.

TOTAL TRAVELED HIGHWAYS, FEB. 10, 2015: 15.739

TOWN OF ROCKINGHAM APPROXIMATE VILLAGE LIMITS



Coordinate System: NAD 83, UTM, Zone 18N, Datum: NAD 83, Spheroid: GRS 80, Datum Shift: Northing



Town of Rockingham

Office of the Public Works Director

Everett Hammond

Town Hall, 7 Square

PO Box 370

Bellows Falls, VT 05101

Voice: (802) 463-3964 ext. 1116

Fax: (802) 463-1228

dpw@rockbf.org

MEMORANDUM

To: Rockingham Selectboard

From: Everett Hammond, Public Works Director

Date: January 31, 2019

Re: Certificate of Highway Mileage FY20

Attached is the certificate of highway mileage for the FY20 budget for selectboard approval. The following road is the only change from the previous year's certificate:

- Discontinuous of Keefe Road: -0.33 miles of class 4 road

This has been marked up on the attached form along with the supporting documents. The survey has not been received yet, however it will be included when the form is mailed to the State. This form is completed on an annual basis and is used to determine the state aid for highways on form TA-60 (Annual Financial Plan). This form will be brought to the selectboard for their approval sometime in March.

ROCKINGHAM SELECTBOARD REGULAR MEETING

Tuesday, August 7, 2018

Present: Susan Hammond, Gaetano Putignano, Stefan Golec, Peter Golec, Doreen Aldrich

Also Present: Wendy Harrison, Municipal Manager; Kerry Bennett, Recording Clerk; Charles Wise, Zoning Administrator; Attorney Steve Ankuda; Ryan Stoodley, Recreation Director; Louise Luring, Ben Wallace & Carl Ball, Saxtons River Trustees; Ron Karvosky, Finance Director; Everett Hammond, Public Works Director; Gary Fox, Development Director; Robin Sweetapple, R.R. Sweetapple Redevelopment Consulting; Shaun McGinnis, BF Fire Chief; Deborah Wright; Andrew Smith

Press: Kevin O'Connor, FACT8; Susan Smallheer, Brattleboro Reformer; Betsy Thurston, The Shopper

PUBLIC HEARING

1. Continuation of Public Hearing for Discontinuance of Keefe Road: Recessed public hearing was called to order at 6:00 p.m. by Selectboard Chair Susan Hammond. Selectboard member Gaetano Putignano recused himself from the discussion and took a seat in the audience. Hammond noted that there are a couple of errors in the Decision and Order document. Hammond noted that Doreen Aldrich and Stefan Golec were not present for the site visit as noted in the document. Zoning Administrator Charles Wise directed the Board's attention to the memo dated August 7, 2018 which outlined the process to date. Wise stated that the original public hearing was held on May 15, 2018 and there was a question of the 30' width of the right of way. The May 15, 2018 hearing was recessed at 6:30 p.m. to a time when the abutters have reached an agreement, or it becomes necessary for the Selectboard to make the decision on discontinuance. Wise stated that the property owners have met and have agreed to a 16' width right of way. Attorney Steve Ankuda was present and stated that all seems fine as presented. Peter Golec asked about maintenance of the road. Wise stated that once the road is discontinued it becomes a private issue. Wise stated that DiBernardo Surveyors will be doing a survey of the Hyde Brook and the right of way in November.

Hammond asked if there were any comments from the public. Hearing none, the public hearing was closed at 6:05 p.m.

AGENDA

Call to Order: Regular meeting was called to order at 6:05 p.m. by Selectboard Chair Susan Hammond.

Additions to the Agenda for Routine Administrative Matters and/or Pressing Matters that will require ratification at a future meeting: Harrison stated that she had no additions but would like to delete item 3.e) Extend Solid Waste Collection Contract. Harrison noted that it has been verified by legal counsel that she has the authority to extend this contract for an additional year and it is therefore not necessary for the Board to take any action on this.

Approve Minutes of July 3, 2018: Peter Golec made the motion to approve the minutes of July 3, 2018 as printed. Motion was seconded by Doreen Aldrich. Motion passed unanimously.

Public Comment on Items Not on the Agenda (3 minutes per person): None

Manager's Report:

- Harrison reported that the semi-annual Household Hazardous Waste Collection will be held on Saturday, September 8 from 9:00 am to 1:00 pm at the Springfield Transfer Station.

Agenda:

1. Zoning Office – Chuck Wise
 - a) Keefe Road Discontinuance: *Peter Golec made the motion that the Selectboard approves the Decision and Order of the Selectboard of the Town of Rockingham, Vermont for the discontinuance of Town Highway #454, known as Keefe Road, as set forth and dated August 8, 2018. Motion was seconded by Doreen Aldrich.* Deborah Wright noted that the motion made stated August 8, which is tomorrow's date. Wise stated that the suggested motion was incorrect and should have read August 7. It was noted that the Decision & Order document showed the correct date of August 7, 2018. *Motion passed with Hammond, Golec, Golec and Aldrich voting in favor of the motion. Putignano abstained.* Putignano asked if the road name remained as Keefe Road. Wise stated that it can remain known as Keefe Road or he could work with Wise as the 9-1-1 Coordinator to change this. Putignano indicated that he would like to keep it named as Keefe Road.
 - b) 10 Church Place Demolition Update: Wise stated that Crown Point Excavation is finishing up the demolition work today and distributed an article with a photo that had appeared in the Brattleboro Reformer and Wise thanked the Reformer for the coverage. Wise stated that the demolition of this property dramatically changed this neighborhood. Hammond stated that she drove by it and it looks really good. Putignano also viewed the site and said it looked great and he has heard a lot of positive compliments from neighbors. Putignano asked about the triple decker that is next to that site which appears to be abandoned. Wise stated that this would be 8 Church Place and it is in a holding pattern now, but it is expected that Windsor-Windham Housing Trust may purchase that building and renovate it. Hammond asked if the next step for 10 Church Place would be to put the property on the market. Wise stated he would now turn over the property to the Municipal Manager who will come up with proposals to present to the Selectboard. Peter Golec stated that he does not want to see this turned into a parking lot for the Central School and others agreed.
2. Saxtons River Park – Request for Materials: Saxtons River Trustees Louise Luring, Ben Wallace and Carl Ball were present to request that the Selectboard donate material currently stored in the Town Pit for use in the Saxtons River Park. Luring noted that a letter was included in the Board packets from Landscape Designer Samantha Anderson of Julie Moir Messervy Design Studio outlining the project and the request. Public Works Director Everett Hammond noted that the value could be anywhere from \$1,500 to \$20,000 depending on the use. E. Hammond stated that the requested material has been in the Town Pit for 15+ years and he doesn't foresee any use for this particular granite as it is an odd size for use with any Town road project. P. Golec stated that he is concerned with the Board giving this away if it may be needed in the future and asked if this could be used for the Burt Street curbing. E. Hammond stated that it could not due to its odd size and shape. Putignano asked if it could be used in the Cherry Hill retaining wall project. Hammond stated that project would not be using granite. S. Hammond asked, if the Selectboard were to donate this to the Saxtons

River Project, it could be used as an in-kind requirement of the grant that Saxtons River received. Luring stated that it could. Wallace stated that this would be a very generous donation and would make it possible to complete the project. Harrison noted that Messervy offered to donate her time in return for the material. Wallace stated that the costs of the project had come in much higher than expected. *Stefan Golec made the motion that the Rockingham Selectboard donate the granite as specified in the memo from the Public Works Director to the Saxtons River Park project with no consideration. Motion was seconded by Doreen Aldrich. Motion passed unanimously.*

Putignano asked Luring if there were any plans to repair the Saxtons River Fire Station. Luring stated that there is a committee working on this and it would be a replacement of the station, not a repair.

3. Public Works – Everett Hammond

- a) Award contract for Town Hall elevator replacement: Robin Sweetapple, R.R.
Sweetapple Redevelopment Consulting, stated that the Town was successful in securing USDA funding in the amount of \$50,000 toward the elevator upgrade project. Sweetapple stated that an RFP was developed, and three bids were received. Sweetapple noted that a quote was requested from these companies for an amount for interior cab improvements to include lighting, ADA handrails, new panels and flooring. Harrison stated that a memo was included in the Board packets noting that the recommendation of the consultant was to award the bid to Bay State Elevator with a bid of \$88,936, interior improvements of \$17,000 and an included 5% contingency and the \$2,000 consultant fees for a total of \$113,250. This amount, minus the \$50,000 USDA grant leaves an amount of \$63,250. Harrison reminded the Board of the approved article at the March 2016 Town Meeting to borrow \$250,000 for repairs to the Rockingham Town Hall to include the elevator upgrade, and other items, and there is currently a balance remaining in this loan of \$89,931. Harrison noted that the elevator had broken down again today and was out of service most of the day. Harrison informed the Board that when the upgrade is done the elevator will be out of service for approximately four weeks and staff will plan to stage staff in the Town Hall lobby to accept payments for taxes and water bills. Harrison noted that any meetings scheduled for the 1st, 2nd or 3rd floors will have to be rescheduled to either the Lower Theater or an alternate site to comply with ADA requirements for open meetings. Andrew Smith, resident, asked if this was an elevator replacement or upgrade. Sweetapple stated that it was an upgrade. *Stefan Golec made the motion to approve a contract for the elevator modernization with Bay State Elevator in the amount of \$105,936, and authorize the Selectboard Chair to sign the agreement, and to authorize a transfer of \$63,250 from the fund balance of the reserve for Town Hall and Recreation account to the appropriate account. Motion was seconded by Peter Golec. Motion passed unanimously.*
- b) Sidewalk/Paving Update – Square/Westminster St./Bridge St: E. Hammond stated that the project is progressing, and it is expected that it will be completed by August 24. Because the contract stated a completion date of August 15 he asked the Board to extend the completion date. E. Hammond stated that the Town is fortunate that Bazin Brothers took this project on. Peter Golec noted that there appears to be a trip hazard at the bottom of the stairs on Westminster Street where the new sidewalk has been put in. E.

Hammond stated that they are aware of this issue and are trying to come up with a plan to remedy this. Harrison stated that the engineer for the project is reviewing this. E. Hammond noted that this had been addressed with the previous manager and the Highway Superintendent. Putignano stated that he doesn't believe it was addressed satisfactorily. E. Hammond noted that if the sidewalk were altered to match the bottom step then the sidewalk would not be ADA compliant. The Board discussed this at length and E. Hammond stated that he would look into this further and let the Manager and the Board know the outcome. Harrison noted that the contract did not include any penalty for a late completion. *Stefan Golec made the motion to extend the contract with Bazin Brothers for the sidewalk reconstruction to August 25, 2018. Motion was seconded by Peter Golec. Motion passed unanimously.*

E. Hammond stated that at the last meeting Putignano had requested an explanation of the "Pedestrian Management" line item in the contract. Hammond stated that this is a lump sum item and is a line item in the three scopes that were approved - \$22,000 in Scope A, \$6,000 in Scopes B & D and unfortunately there is no negotiation on this cost. E. Hammond stated that an explanation was attached to the memo.

- c) Downtown Pavement Marking Plan: E. Hammond noted that a memo and a proposed marking plan was included in the Board packets for review. E. Hammond stated that he and the Municipal Manager had met with the Bellows Falls Downtown Development Alliance to discuss the plan and they were in support of the proposal. E. Hammond explained that there will be three crosswalks on Westminster Street – one at the south end of the Westminster Street parking area, one at the north end of this lot, and one at the corner of the Flat Iron building. E. Hammond noted that a triangular area has been mapped out running from the Hotel Windham across to the Flat Iron corner, over to the bump out in front of the florist, and back to the Hotel corner as a "Pedestrian Crossing Zone". E. Hammond stated that the proposed plan eliminates two parking spaces on the East side of the Square as they back into a crosswalk. E. Hammond noted that the plan also eliminates the crosswalk from the corner adjacent to the fire-fighters memorial benches on Bridge Street across to just west of Subway. Putignano asked if a decision had been made on the material to be used for the crosswalks and markings. E. Hammond stated that he has quotes for three materials – polyurea for \$20,554, which he found to be very slippery; epoxy for \$22,882, which takes a long time (2+ days) to dry; and paint for \$10,943 (recommendation of Highway Superintendent). Putignano stated that this has been discussed extensively over the past months and he had found a product that appeared to be good and asked if this was one of the products he reported on. E. Hammond stated that he did not know and would check with the Highway Superintendent.

Deborah Wright stated that she was concerned about the loss of two additional parking spaces after having lost seven spaces last year. Wright noted that several years ago the crosswalk that went from the Hotel Windham corner to the Flat Iron Building corner was eliminated due to the extensive length with no rest stop and feels this new plan would violate that. E. Hammond stated that the plan has been emailed to State officials and the Town would not proceed if this is not allowed. Stefan Golec noted that he has observed

business owners in the Square parking in parking spaces for much greater than the two-hour limit. Putignano stated he would not be in favor of losing two more parking spaces. Harrison stated that these two spaces are not allowed due to the proximity of these to the crosswalks. Gary Fox, Development Director stated that, as noted above, BFDDA was in agreement with this plan and would like to see more signage directing people to the available parking areas in and around the Square. Putignano stated that he was not in favor of bike parking in these spaces due to winter being 8 months of the year.

Harrison noted, and the Board agreed, that it may be necessary to hold a Special Meeting to make a decision on the marking material for the crosswalks and parking spaces.

- d) License to Bury Cable/Conduit – 120 Paradise Hill Road: E. Hammond noted that he and the Highway Superintendent have visited the site and have no issues with this request. *Peter Golec made the motion that the Rockingham Selectboard approve the License to Bury Cable/Conduit for 120 Paradise Hill Road as presented. Motion was seconded by Stefan Golec. Motion passed unanimously.*
4. Recreation Department:
- a) Update on Summer Activities: Ryan Stoodley, Recreation Director, noted that a memo was included in the Board packets outlining the recreation activities. Stoodley stated that the programs are basically the same each year but he does try to add something new over time. P. Golec asked if there were any programs that could be eliminated. Stoodley stated that the participation is up and down, year to year, so it is hard to determine this. Stoodley noted that the Annual Carnival held on the Friday of Old Home Days weekend was cancelled this year due to rain and he will be holding an end of the summer event on August 14th to make up for this. Stoodley stated that summer hours will be over on August 17 for the pool due to a reduction in lifeguard staffing due to fall sports practices and some heading off to college. Aldrich stated that she has had some complaints from residents about the standing water in the dressing rooms, cancelled programs at the last minute with no notice and the lack of night swims, especially during the extreme heat. Aldrich asked if there were any plans for adult programs. Stoodley stated that the dressing rooms are wet due to individuals being wet from swimming and he is open to suggestions for adult programs. Aldrich noted that the Town purchased the playground structure from the Rockingham School Department last year and asked when this would be installed. Stoodley stated that this will be installed at the Wells Street Playground in the fall. Stefan Golec asked about the Wells Street Playground irrigation system. Stoodley stated that there are repairs needed to the system due to vandals and he hopes to do the repairs in the fall as well. Aldrich asked if there was a lot of vandalism at Wells Street. Stoodley stated that there is, especially in the spring and fall. Putignano asked about the ski tow electrical issues. Stoodley noted that a tree had fallen on the lines and he has to get an estimate for lighting. Stoodley stated that he hopes to get this repaired to have night skiing this winter.
5. Development Office – Gary Fox
- a) Report of the Revolving Loan Fund: Fox noted that the RLF policies were updated two years ago and loans were under the direction of the Selectboard with a recommendation from the RLF Committee. Fox stated that a report through June 30 was included in the

Board packets. Fox stated that a late payment policy was instituted on July 1. Stefan Golec asked if all UCC filings had been obtained. Fox stated that they have. Peter Golec noted that the report in the Annual Town Report does not show details and would like to the public to see who has loans and the status of these loans. Stefan Golec noted that there may be some legal issues on collections that cannot be put in the Town Report.

- b) Update on TLR Building: Fox noted that the lease with the Bellows Falls Historical Society expires in October and they would like a one-year extension. Fox stated that Environment Conservation is requiring more testing, which is being done now, but results will take awhile. Fox stated that the Development Office is recommending that the Selectboard extend the lease. Peter Golec asked about deterioration of the TLR building, if the BFHS had a plan, and if so was it going to take 10 or 20 more years. Fox stated that it likely will take this long as the process for clean-up of a site with grant funding does take several years. Fox stated that clean-up of the site would be the first step. P. Golec stated that he would like the Selectboard to see a plan for the TLR building if they were to extend the lease. Fox noted that if the BFHS was not able to get funding then it is likely that they would not purchase the property. *Peter Golec made the motion to extend the lease of the TLR building to the Bellows Falls Historical Society for one year with the option to extend another year if necessary. Motion was seconded by Doreen Aldrich. Motion passed unanimously.*
 - c) Robertson Paper Mill Building: Fox stated that the Request for Proposals for demolition has gone out and a number of respondents attended the site meeting. Fox stated questions from respondents are due on August 15 with a bid opening scheduled for August 22. Fox indicated a fairly thorough report would be provided in September.
6. Finance Office: Ron Karvosky, Finance Director, reviewed the memo included with the budget reports and reported that a summary memo will be provided monthly in hopes of alleviating some of the Board's questions. The memo did encourage the Board to email or call with questions prior to the meeting so answers can be obtained.
- a) FY2018 YTD Budget Status: Karvosky noted that a negative revenue number has been a question for some time and it was finally discovered that this dates back to two 2014 invoices of \$2,035 for the fire department that was sent but never paid. Karvosky noted that the auditors had recommended writing this off in 2017 and this was done in FY2018. Peter Golec asked if there was any payment in lieu of taxes agreement for the propane facility on Route 5. Aldrich stated that these come to the Town Clerk from the State. Stefan Golec asked about the \$60,640 owed to the Town from the Village for the overpayment of taxes from Great River Hydro. Karvosky asked if the Town wishes to pursue this payment and noted that one payment was recorded last year. It was the consensus of the Board that the Town requires payment of this from the Village.
 - b) FY2019 YTD Budget Status: Karvosky noted that the General Fund revenue shows the full amount of expected tax revenue once the tax bills are sent out in the actual column. S. Hammond noted that it was the decision that the Theater Fund no longer be categorized as a enterprise fund and asked if this has been moved to the General Fund. Karvosky stated that it has not, and he will work with the auditors to transition this.

7. Selectboard items

- a) Appoint Representative to Fire Equipment Committee: Putignano asked who was on this committee. S. Hammond stated that it was the Fire Chiefs from Rockingham, Bellows Falls & Saxtons River, the Municipal Manager, and a representative from the Rockingham Selectboard, the Bellows Falls Trustees and the Saxtons River Trustees. *Doreen Aldrich made the motion to appoint Gaetano Putignano to the Fire Equipment Committee. Motion was seconded by Peter Golec. Motion passed unanimously.*
- b) Define Charge of Traffic Committee: S. Hammond stated that the Committee had its first meeting on July 31 and was unclear of what it was to accomplish. After a brief discussion the following motion was made. *Peter Golec made the motion that the Traffic Safety Committee look at traffic safety issues including but not limited to vehicles, bicycles and pedestrians in the Town of Rockingham and work with the Bellows Falls Village Ordinance Review Committee and the advisory staff. Motion was seconded by Gaetano Putignano. Motion passed unanimously.*
- c) Resolution for Municipal Planning Grant – Authorize Wendy Harrison as Municipal /Authorizing Official: *Stefan Golec made the motion to approve the Resolution for Municipal Planning Grant and name Wendy Harrison, Municipal Manager, as the Authorizing Official. Motion was seconded by Gaetano Putignano. Motion passed unanimously.*
- c) Discuss Manager Goals: The Board reviewed the list presented by Harrison at the Joint Board Meeting on July 31 and felt that this was sufficient.

Review Overtime & Comp Time Report: No comments or concerns.

Review Task List (first meeting of month):

Task List

- Vilas Bridge – no update
- Depot Street Bridge – awaiting State response. Hammond stated that the last email correspondence she was aware of was a suggestion from the State to not fix the Depot Street Bridge and instead fix the Bridge Street Bridge and the Municipal Manager rejected this suggestion.
- Theater Committee – Still collecting data, not ready to report to Selectboard.
- Quality of Life Issues – Town Plan & Community Visit will address
- Bridge Street Bridge – no update
- Animal Control – no update
- Revolving Loan Fund – update given at 8/7 meeting
- Traffic Committee – charge given, next meeting 8/28

Goals:

- Update Sidewalk Condition Map – check with Public Works Director
- Vactor Truck – Still working on - held up with Buy American requirements
- Disposal of property acquired at tax sale or abandonment – Board to discuss town-owned property and procedure for purchasing property at tax sale.

- Blighted Buildings – Peter Golec has drafted ordinance – in Board’s FYI packet for review. This is also on the schedule to be reviewed by the Planning Commission.
- Board to be notified of all change orders – Harrison asked if there a dollar figure for this. Peter Golec stated that this was a result of the Board not being informed of changes. Putignano stated that decisions were made that resulted in more funds being spent than were approved by the Board.

Review Agenda Items for Next Meeting – September 4, 2018:

- Church Place property update
- Sidewalk/Paving Update – Square/Westminster St./Bridge St.
- Downtown Pavement Marking Plan
- Robertson Paper Mill Building Report
- FY2019 YTD Budget Status
- Payment in Lieu of Taxes – Sustainable Valley Group
- Generator for Town Hall/Recreation Center Update
- Recommendation for Deputy Fire Warden (Rockingham)

Review Agenda Items for Joint Board Meeting – October 30, 2018: Nothing at this time.

Review & Approve Orders, Bills & Warrants: *Peter Golec made the motion to approve the orders, bills and warrants as presented. Motion was seconded by Doreen Aldrich. Motion passed unanimously.*

Other Business:

- Peter Golec noted that a resident expressed concern that there was some change to the grading done around the Hyde Hill Brook. Stefan Golec stated that an individual mentioned to him that the grates were changed in the front also. Harrison will look into this.
- Stefan Golec noted that at the July 31 Joint Board Meeting he had brought up other agreements between the Town & Village regarding tax exemption. S. Golec stated that these are not actual agreements but articles on the Annual Meeting Warning for tax exemption and distributed a copy of the ones approved at the May 14, 2016 meeting that included the Bellows Falls Village watershed land and the Bellows Falls Village water tower site near the Industrial Park.

Executive Session: No executive session was necessary.

Adjourn: *Peter Golec made the motion to adjourn the meeting at 9:25 p.m. Motion was seconded by Stefan Golec. Motion passed unanimously.*

Attest: _____
Kerry Bennett, Recording Clerk

ROCKINGHAM SELECTBOARD REGULAR MEETING

Tuesday, May 15, 2018

Site Visit of Keefe Road was conducted at 5:00 p.m. with the following individuals present.

Present: Selectboard Members Susan Hammond & Peter Golec; Zoning Administrator Charles Wise; Highway Superintendent Michael Hindes; Attorney Steve Ankuda; Abutting Property Owners Gaetano Putignano, Rebecca Gagnon, Tim Pfadenhauer, Tony James

PUBLIC HEARING

Public Hearing was called to order at 6:00 p.m. for the discontinuance of Town Highway #454 known as Keefe Road. Gaetano Putignano recused himself from this discussion and took a seat in the audience. Charles Wise, Zoning Administrator, stated that the request to discontinue the road was made in August 2017. Wise stated that a fair amount of research has been done since that time and concluded that it was worth exploring the discontinuation of this road. Wise noted that all public notice requirements were met according to State law. Wise stated that one group notified, Vermont Department of Forest, Parks & Recreation, did not respond but by law the Town is required to notify them. Wise stated that the discontinuance is for the entire length, 1,700', of Keefe Road. Wise noted that this should not be confused with Crowley Drive which is a separate road. Wise stated that the Town would retrain public access for the purpose of any work associated with Hyde Brook, although the road would revert to private ownership. Wise stated that he would explain any question on the paperwork submitted to the Board, Highway Superintendent Mike Hindes also was present and could explain any highway issues, and Attorney Steve Ankuda is present to answer any legal concerns from the Selectboard or property abutters. Peter Golec stated that Tony James, abutting property owner, was advised by Town council to attend tonight's meeting and address his concerns. Wise stated that he believes Mr. James will be here shortly. Wise stated that the Town does not maintain this road, as a Class IV road, and will not be maintained by the Town following private ownership. Attorney Ankuda noted that the Town would not be maintaining the road but would retain an easement to Hyde Brook. Peter Golec noted that Wise indicated that this road would become a private road asked Wise to verify that in the future if there were to be a dispute that it would be between the property owners and not involve the Town. Wise stated that should the Town release its public right to this road it becomes a private road and any dispute would be between those involved.

Ankuda asked that the Highway Superintendent address the scope of the access that would be needed by the Town. Hindes noted that in February 2016 there was a flood that affected several homes on Hyde Street and the amount of water caused a tremendous amount of erosion which slid down and plugged the drains. At that time, the Agency of Natural Resources stated that if this erosion continues the Town would be responsible to repair the bank up to the brook and this would explain one of the reasons the Town would need access. Hammond asked what width the Town would need for the access. Hindes stated would likely need 14' to 16'. Ankuda stated that the Town would need sufficient width to access the stream for construction equipment. Peter Golec asked if access would be needed to the retention pond. Hindes stated it would likely be from the culvert owned by Tony James down.

Tony James stated that there is a storm drain just before the culvert on his property and heavy rain coming off Griswold Drive jumps the storm drain and dumps in just before his culvert and continues to wash out the bank. James suggested that if the Town were to extend the storm drain

from Hyde Hill up to that point that may solve a lot of the problems as far as the bank being washed out. James stated that in addition, he has a potential building lot past the Putignano property towards the end on the east side of the road and wants to make sure he has a right of way to that lot.

Hammond asked if there are other abutters who wish to address the Board.

Rebecca Gagnon stated that she owns the property adjacent to two of the Putignano properties at the south end of Keefe Road and is wants to make sure she has access via Keefe Road.

Tim Pfadenhauer stated that his property is at the intersection of Keefe Road and Oak Street. Pfadenhauer would like to maintain access to his property from Keefe Road and would like a guarantee that whoever purchases the property in the future would have access as well.

Wise directed the Board to page 2 of the Decision and Order of the Rockingham Selectboard for the Discontinuance of Town Highway #454, Keefe Road, in the Town of Rockingham, Vermont, under F6-c which states “All other abutting parcels have primary access to the adjoining streets which include Oak Street, Griswold Drive, Myrtle Street, and Underhill Avenue. No other abutting property requires access via Keefe Road, however title to the discontinued roadway will revert to the abutting property owners based upon the center line of the traveled portion of Keefe Road. Each abutter retains a private right of way 30 feet in width.” Wise noted that even when the Town discontinues the road, this right is held in perpetuity for these abutters and believes this directly addresses the concern heard from James, Gagnon and Pfadenhauer.

Akuda asked Wise where the 30' width originated. Wise stated that the road was laid out in 1902 and specifically cites a 30' right of way. Ankuda noted that it might be useful to have testimony from the abutters if a narrower right of way would be acceptable. Ankuda noted that as it is now, the paved portion is 14' wide and 30' would double that and he didn't feel it needed to be that wide. Ankuda reminded those abutters that if the 30' was desired then their property would be cut back to meet the 30' width. Ankuda stated that the Town is agreeable to a 14' width and abutters may need a wider access to allow for drainage, snow, etc. Ankuda noted that if the abutters don't agree then the Selectboard can specify an appropriate width for access.

Putignano asked who would be responsible for drainage. Ankuda stated that there is a State Statute that says when there is a private drive that serves more than one property that all who are served by that private drive have to contribute proportionately to the maintenance and necessary costs, and cleaning out drains looks like a proportionate cost that would need to be incurred by everyone who wants that. Putignano asked if this included snow removal. Ankuda stated that this would not apply if they are not using it in the winter. Putignano stated that if the abutters did not contribute to snow removal then they would not have access in the winter. Ankuda stated that if they wanted to have access in the winter then they should contribute to the cost of snow removal.

James asked if Putignano did snow removal for the 600' or so along his property, and he did the next 1000' to his property, would this be considered proportionate. Ankuda stated that you would measure the distance from Oak Street to Putignano's property, the distance from Oak Street to James' property, add them together and pay the proportionate share, i.e. if James' property was twice the distance then James would pay 2/3 and Putignano 1/3.

Ankuda noted that the road is now beautifully paved, that Putignano paid for, and the standard is that it doesn't have to be that good of a road, just a road necessary for ingress and egress, but it may be with a steep hill like this it is likely that it would need to be paved to prevent it from washing out.

O'Keefe asked if Ankuda would advise those involved having a written agreeable. Ankuda stated that this would be wonderful.

James noted that his driveway doesn't wash out too much and asked if he would have to pave his portion. Ankuda stated that State Statute says you have to contribute proportionately to the maintenance and if James is not using it and it is just there then he is not using it. James asked if the fact that Putignano has paved his portion and the other three abutters do not want it paved is this an issue. Ankuda stated that one person could not force the others to pay for paving. However, putting in gravel and keeping it traversable is something that he could force the neighbors to contribute to.

James noted that the width of the travel lane is 14'. Wise stated that he believes this is being generous. Wise stated that when the public right of way reverts to private the 30' width in the deed carries over. Ankuda has offered an alternative that a lesser width could be agreed upon between the abutters. James asked if in the future the residents wished to have this road revert back to a Town road what the process would be. Ankuda stated that if this road is discontinued it will never be a Town road again due to the slope. James stated that this may be one reason to not discontinue it. Ankuda stated that it is now a Class IV road and will never be re-classified as a Class III road as well because of the slope. James asked who makes this determination. Ankuda stated that it would be up to the Selectboard whether they would want to reclassify the road and commit to the expense of constructing it and maintaining it. Wise stated that this would also have to be done to the standards prescribed by the State of Vermont and the Selectboard could not just legally state that it was a Class III road, that it first has to meet State specifications.

Peter Golec asked James how he envisioned getting to his property. James stated that this would go straight up Keefe Road off Oak Street. Peter Golec asked Putignano how James would gain access. Putignano stated that Keefe Road would go between his two garages. Putignano stated that he was uncertain about the Gagnon property needing access for a building lot from Keefe Road. Gagnon stated that she was told this was a buildable lot but she would have to have it surveyed but wants the ability to have this access.

Hammond stated that it sounds like the abutters need to come to an agreement about what is appropriate for their needs. Ankuda stated that, if the abutters agree, to recess, have the abutters schedule a time to meet and try to work out the details, and then reconvene the meeting. Often what happens on road discontinuances is that the town discontinues the road and throws the road back to the abutters and the abutters have agreed previously to sign quit claim deeds to each other so that they now are in control of the roadway and it is not the Selectboard imposing the restrictions but the abutters agreeing by way of quit claim deeds that preserves the right of way and maintenance. Ankuda stated the other option would be that the Selectboard discontinue the road as a public road and turn it back to the abutters with everyone having an easement over the path that was the town road.

Aldrich stated that she would feel more comfortable if the abutters met and came back to the Board with an agreement. Hammond agreed especially as one abutter only recently purchased a property. Aldrich stated that she believes there is a survey on file in the Town Clerk's Office on that property. Ankuda stated that the Board should ask the abutters if they are agreeable to meeting and if not then the Board would make the decision.

Wise stated that he needed to hear from the abutters and that their testimony be included in any document and the next step is essential and did not suggest that a decision be made at this meeting tonight. Wise stated that it could be the next Selectboard meeting or it could be the one following. Wise stated that he is available as a resource but that this is a private discussion and he does not need to be included. Ankuda stated that it would not be advisable for Wise to be involved in these discussions. Ankuda advised the abutters to talk to their attorneys about private road maintenance agreements.

O'Keefe stated that he would like to limit Ankuda's participation to just representing the Town. Ankuda agreed that neither he nor Wise should be involved in these discussions. Ankuda reminded the Board that any one of the abutters can appeal the Selectboard's decision and the Board would be sitting in a quasi-judicial position and appeals go to the Superior Court.

James stated that he didn't believe the road was that steep as suggested earlier by Ankuda when asked about it being reclassified or reverting to a town road should it be discontinued. Hinds stated that the reason it was paved initially was that it was washing out onto Oak Street and paving prevented this. Hinds stated that this road would need a tremendous amount of work to bring it up to State standards. James stated that in fact, with quite a bit of work, the road could be brought up to standards and there is the potential to meet State standards. Hinds stated that there had been an instance where a road was upgraded by the abutters to Class III standards and the Town still did not reclassify it as a Class III road.

Peter Golec noted that if the Town were to reconsider the classification it would likely be the responsibility of the abutters to bring the road up to code.

The hearing was recessed at 6:30 p.m. to a time when the abutters have reached an agreement or it becomes necessary for the Selectboard to make the decision on discontinuance.

REGULAR MEETING

Present: Susan Hammond, Peter Golec, Doreen Aldrich, Gaetano Putignano (Absent: Stefan Golec)

Also Present: Shane O'Keefe, Municipal Manager; Charles Wise, Zoning Administrator; Mike Hinds, Highway Superintendent; Everett Hammond, PE; Celia Bohanon, Saxtons River Village Clerk

Press: Kevin O'Connor, FACT8

Call to Order: Regular meeting of the Rockingham Selectboard was called to order at 6:33 p.m. by Chairwoman Susan Hammond.

Additions to the Agenda for Routine Administrative Matters and/or Pressing Matters that will require ratification at a future meeting: None

Approve Minutes of May 1, 2018: *Peter Golec made the motion to approve the minutes of May 1, 2018 as printed. Motion was seconded by Doreen Aldrich. Motion passed unanimously.*

Public Comment on Items Not on the Agenda (3 minutes per person): None

Manager's Report:

- The maintenance coordinator position for the Town has been filled by resident Bruce Bennett and he will start on Wednesday, May 23.
- The Public Works Director position continues to be advertised through May 25.
- The Legislature, House Bill 917, Transportation Bill, has gone to conference committee and O'Keefe was informed by a Vermont League of Cities & Towns lobbyist that the effort to have the overweight load limits within the Village of Bellows Falls to 24,000 lbs. has been approved and will take effect January 1, 2019. O'Keefe reminded the Board that incorporated villages within Vermont are consistent with State load limits but in towns it is 24,000 lbs. O'Keefe stated that with this Bill the Legislature is doing away with the difference between villages and towns. Hammond asked about the signage. O'Keefe stated that this has been pulled from the legislation so there will be no requirement for a town to repost roads.

Agenda:

1. Consider radar speed signs in Saxtons River: Hammond asked if these signs had already been purchased or if the Saxtons River Trustees were planning to purchase these and understand that there is a request to place these signs in the highway right-of-way. Celia Bohanon, Saxtons River Village Clerk, was present and stated that these signs have been purchased and delivered. O'Keefe stated that he and Highway Superintendent Mike Hinds and went over the proposed locations and made some modifications to the proposal. Hinds stated that these would be placed on the standard 2 ½" square sign post. O'Keefe stated that these signs will be owned by Saxtons River. Putignano asked about power. Bohanon stated that these are solar powered signs. *Doreen Aldrich made the motion to approve the radar speed signs to be placed within the Rockingham highway right-of-way in the Saxtons River Village. Motion was seconded by Peter Golec. Motion passed unanimously.*
2. Highway Department
 - a. Award Paving & Chip Seal Bids: Everett Hammond, PE, Hammond Engineering, was present to answer any questions. O'Keefe stated that funding resources for paving for the Town is \$739,000 and the Class II paving project at this time for the Town of Rockingham is \$264,800, leaving just shy of \$475,000 available. O'Keefe stated that the low bid is Bazin Brothers for paving, with All State Asphalt being the only bid for chip sealing in the amount of \$101,268 which totals approximately \$370,000 leaving \$104,563. Putignano noted that there was an asterisk under the Springfield Paving and Pike Industries. O'Keefe stated that the original tally under Springfield Paving's written bid showed \$900 per unit under the Gate Box Adjustment line and the bid required 2 of these. O'Keefe stated that Springfield Paving did not correctly do the multiplication, so

he changed this for them to total \$1,800 on this line. O’Keefe stated that staff recommendation is go forward with the Primary Project with Alternate B (3” thickness mill and 1.5” shim, 1.5” top on Main Street, Saxtons River), and award the bid to Bazin Brothers with milling credit of \$268,718. Everett Hammond, PE, gave an overview of the bid specifications with both Alternate A & B. Hammond stated that it would be his recommendation to approve the full 3” and allow the Highway Superintendent the flexibility to make quick adjustments as needed.

Peter Golec stated that he had sent an email to the Manager about the section of Westminster Street from TD Bank to Red Light Hill that was not included in the RFP and asked if this was going to be paved. O’Keefe stated that this was not included in the bid and there is \$104,563 available and the Board should make the decision of whether or not to include this section. Hinds stated that he has a meeting tomorrow morning to review this section or use these funds to do additional sidewalks in the downtown. Golec stated that he feels that we should move forward with paving that section of Westminster Street, even if it is just an overlay. Hinds stated that an overlay is what would be done. Susan Hammond asked for the length of that section. Everett Hammond stated that this is 1208’ long and an estimated cost would be roughly \$30,000 for that section if the quoted prices in the bid were used. Golec stated that he recalled that the Board had discussed this section previously and was surprised that it was not included in the bid package. O’Keefe stated that the Westminster Street section would likely be an add-on to the paving in the Square. O’Keefe noted that this would leave roughly \$70,000 that could be used for paving or sidewalks. Hinds stated that he would prefer it be left in paving until this project is complete in the event that any issues be encountered and the Board agreed.

O’Keefe stated that he recommends that the Board approve a bid for this project at this time and come back to the Board with any change orders or add-ons. *Peter Golec made the motion to award the bid to Bazin Brothers Trucking with Alternate B at a price of \$268,718 which includes the milling credits and authorize the Municipal Manager to sign any and all documents necessary. Motion was seconded by Gaetano Putignano. Motion passed unanimously.*

Gaetano Putignano made the motion to award the bid for chip sealing to All State Asphalt in the amount of \$101,268 and authorize the Municipal Manager to sign any documents necessary. Motion was seconded by Peter Golec. Motion passed unanimously.

O’Keefe requested that the Board make a motion to authorize additional paving of the Downtown Paving Project up to \$30,000 to include Church Street to Earl Street. Everett Hammond asked if the Board had discussed extending the paving from the tomb on Route 121 to the Westminster town line. Susan Hammond stated that she believed that was already in the bid. Putignano stated that he was under the impression that the tomb was the town line. Everett Hammond stated that it is another 300’ to 400’ beyond the tomb. After discussion it was concluded that the area to the Westminster town line was included in the Downtown Paving Bid.

Peter Golec made the motion to authorize additional paving in the Downtown Paving Project from Church Street to Earl Street not to exceed \$30,000 and authorize the Municipal Manager to sign any documents necessary. Motion was seconded by Doreen Aldrich. Motion passed unanimously.

- b. Award Sidewalk Bids: O’Keefe stated that the bid package has not yet been completed and has not gone out to bid yet. O’Keefe stated that there should be a discussion with Bazin Brothers to discuss their flexibility of scheduling. O’Keefe stated that it may be that the Square will be torn up during Old Home Days. Susan Hammond asked what the turn around time would be for the sidewalks. Hindes and Everett Hammond both felt it could be 3 weeks at least. Putignano stated that the Board has been discussing this for some time and informing the public on the proposed timeline. Putignano suggested that the Board hold a special meeting to move this along as soon as possible.

3. Selectboard Items

- a) Manager Search Committee Update: Hammond stated that second round interviews will be occurring on May 23, 25 & 29 for four candidates. The Committee will then meet with the Joint Board on May 29 and submit its recommendations.
- b) Discuss Summer Schedule: Hammond reported that in the past there has been one meeting a month in June, July & August with special meetings as needed. *Peter Golec made the motion that the Selectboard go to a summer schedule to one meeting for June, July & August on the 1st Tuesday of each month with special meetings as needed. Motion was seconded by Gaetano Putignano. Motion passed unanimously.*
- c) Approve Financing – Highway Vehicle: A copy of the request for financing bids was distributed to the Board for the 2018 Western Star, the vehicle that is being purchased to replace the damaged vehicle, and the 2019 Freightliner. O’Keefe noted that an insurance check was received in the amount of \$137,000 for the damaged vehicle, the purchase price is \$200,488, which leaves a balance of \$63,488. The purchase price for the Freightliner is \$163,490 and we received a trade-in allowance of \$28,000 for a price of \$135,490. The total of \$198,978 was bid out with 2 options – a 4-year and 5-year financing. Bids were received from People’s United Bank, Mascoma Bank and Community Bank. O’Keefe stated that People’s United had the low bid for the 4-year financing and People’s United & Mascoma had identical low bid for the 5-year financing. O’Keefe stated that staff is recommending that the bid be accepted from People’s United Bank for the 4-year financing. *Doreen Aldrich made the motion to accept the bid from People’s United Bank for truck financing in the amount of \$198,978 at an interest rate of 2.55% for 3 ½ years as presented and authorize the Municipal Manager to sign any and all documents necessary. Motion was seconded by Peter Golec. Motion passed unanimously.*

Hammond asked O’Keefe if he had any information on the vactor truck that was discussed at the last meeting. O’Keefe stated that he had received a notice yesterday that the waiver that was requested for the Buy America program has not yet been authorized and the Town should decide what it wants to do with this money. O’Keefe stated that he had only received this yesterday and

has not had time to look into this further. O’Keefe stated that they will be looking for a vehicle that is totally American made and it is possible that Elgin makes this.

Hammond read the results from the Bellows Falls Village elections as follows:

164 ballots were cast

Moderator – 104 write-in votes

Clerk – Kerry Bennett – 141 votes

President – Deborah Wright – 109 votes

Trustee – Stefan Golec – 80 votes; Gary Lique – 82 votes; Jonathan Wright -122 votes

Treasurer – Donna Hart – 156 votes

Auditor of Accounts – 48 write-in votes

Review Agenda Items for Next Meeting – June 5, 2018 (Rockingham Meeting House):

- Sidewalk Bid
- Meeting House with Meeting House Association
- Paving updates

Review Agenda Items for Joint Board Meeting – May 29, 2018: Nothing new added.

Review & Approve Orders, Bills & Warrants: *Peter Golec made the motion to approve the orders, bills and warrants as presented. Motion was seconded by Gaetano Putignano. Golec noticed that we are still paying NEMRC in the Finance Office and asked why this was. O’Keefe stated that there was someone on vacation and it was necessary to bring NEMRC in to assist. Motion passed unanimously.*

Other Business:

- O’Keefe stated that he would be out of the office this week on Thursday & Friday at a conference and on vacation all of next week.

Executive Session: No executive session was necessary.

Adjourn: *Peter Golec made the motion to adjourn the meeting at 7:15 p.m. Motion was seconded by Gaetano Putignano. Motion passed unanimously.*

Attest: _____
Kerry Bennett, Recording Clerk

TOWN OF ROCKINGHAM, VERMONT,
PUBLIC NOTICE OF SELECTBOARD HEARING
DISCONTINUANCE OF THE TOWN HIGHWAY CALLED KEEFE ROAD

Pursuant to a decision of the Rockingham Selectboard, and in accordance with Vermont State Statute Title 19, Chapter 7, the Selectboard shall meet at the intersection of Oak Street and the south end of Keefe Road on May 15, 2018 at 5:00 p.m. to conduct a site inspection of the entire length of Keefe Road. The public highway called Keefe Road is the subject of a proposed public highway discontinuance.

At the conclusion of the road inspection, the Selectboard will continue the meeting at the Town Hall, Lower Theater, 7 Square, Bellows Falls for the purpose of hearing persons interested in the proposed discontinuance of Keefe Road running from the intersection of Oak Street and continuing .33 miles north, being a portion of the public highway originally laid out in 1902 and described in Highway Book 26, page 295 of the Rockingham Land Records.

This site visit and public hearing are open to the public. If you plan to participate, please contact Charles Wise (802.463.1229 / planning@rockbf.org) for more information on Vermont's road discontinuance process and to get copies of the Keefe Road discontinuance paperwork.

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 7014 2120 0000 0694 8032
 7014 2120 0000 0694 8075

TOWN OF ROCKINGHAM SELECTBOARD PUBLIC NOTICE
DISCONTINUANCE OF THE TOWN HIGHWAY CALLED KEEFE ROAD

The public highway called Keefe Road is the subject of a proposed public highway discontinuance. The Selectboard shall meet at the intersection of Oak Street and the south end of Keefe Road on May 15, 2018 at 5:00 p.m. to conduct a road inspection of the entire length of Keefe Road. At the conclusion of the road inspection, the Selectboard will meet at the Town Hall, Lower Theater, 7 Square, Bellows Falls for the purpose of hearing persons interested in the proposed discontinuance of Keefe Road. The site visit and public hearing are open to the public. If you plan to participate, contact Charles Wise (802.463.1229 / planning@rockbf.org) for more information.