

District 5
Certcode 1218-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2019**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2019 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of WATERBURY in WASHINGTON County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	1.492				0.000
Class 2	7.940				0.000
Class 3	39.76		0.15	39.61	0.000
State Highway	18.462				0.000
Total	67.654			67.504	0.000
* Class 1 Lane	0.000				
* Class 4	6.44	0.15		6.59	0.000
* Legal Trail	0.00				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
0.16 mi CL3 TH-56 (Little Fox Forest Rd) Reclassed to CL4 NUTS (Not Up To Standard) pursuant to 19 V.S.A. 305(a)
0.15 Correction by K. Alley 3/19/2019
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.



IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

Marc Metayer

T/C/V Clerk Signature:

Carla Lawrence

Date Filed:

02.19.2019

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

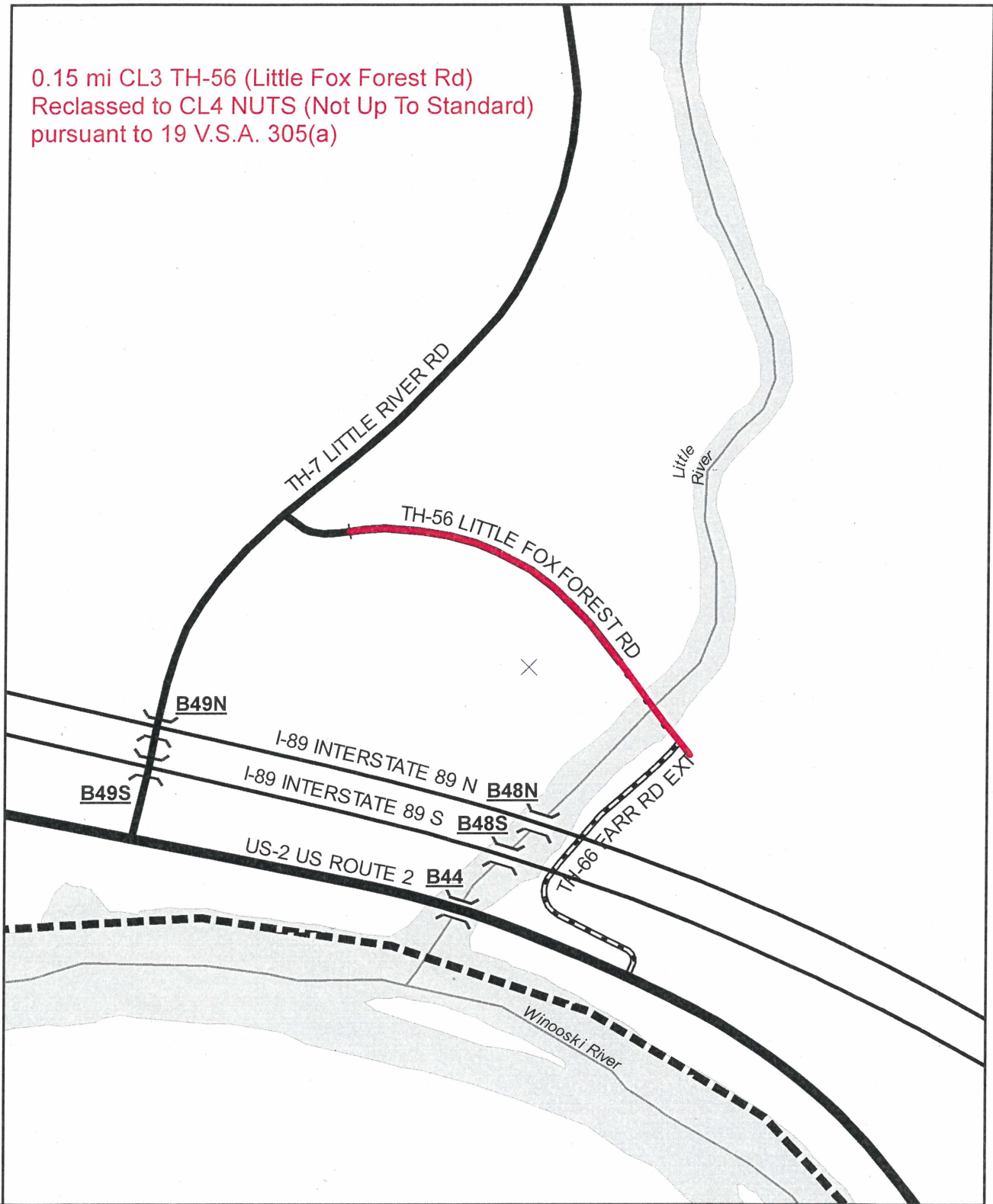
APPROVED:

Representative, Agency of Transportation

DATE:

4/18/2019

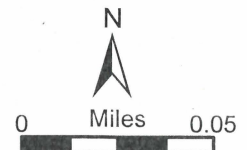
0.15 mi CL3 TH-56 (Little Fox Forest Rd)
Reclassified to CL4 NUTS (Not Up To Standard)
pursuant to 19 V.S.A. 305(a)



Mileage Certificate Changes 2019
WATERBURY

(1218-0)

Mapping Section
Division of Policy and Planning
Vermont Agency of Transportation -- March 19, 2019





State of Vermont
Division of Policy and Planning - Mapping Section

1 National Life Drive
Montpelier, VT 05633-5001
<http://vtrans.vermont.gov>

Agency of Transportation

Telephone: 802-828-3666
Fax: 802-828-2334
Email: Kerry.Alley@vermont.gov

February 1, 2019

Chair, Selectboard
Waterbury
c/o Town Clerk
28 N Main St, Suite 1
Waterbury, VT 05676

To Town Clerk and Selectboard:

Thank you for sending your 2019 Certificate of Highway Mileage. It came to our attention that a change needed to be added to this Certificate, so I am sending you a new copy with that change pre-loaded onto it. Please have the Selectboard sign it, and have the Town Clerk sign and date it before returning the original to us. The enclosed Certificate will supercede the previous Certificate signed by the Town Clerk on 1/21/2019 which we received last week. This change is expected as per a phone conversation I had earlier this week with Public Works Director Bill Woodruff, to whose Attention this correspondence is being sent.

Sincerely,

Kerry Alley

Kerry Alley
Mapping and GIS Specialist

Enclosure

District 5
Certcode 1218-0

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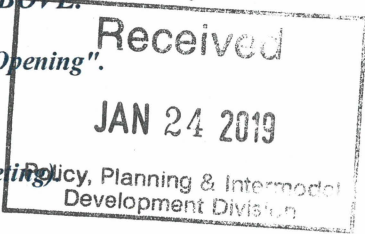
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3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.



NOTE: This certificate is superseded by the attached certificate filed 02-19-2019 and approved by VTrans on 4/18/2019
KWA

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: Marc Metayer [Signature]

T/C/V Clerk Signature: Carla Lawrence Date Filed: 01/21/2019

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: [Signature] DATE: 1/29/2019
Representative, Agency of Transportation

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection

(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

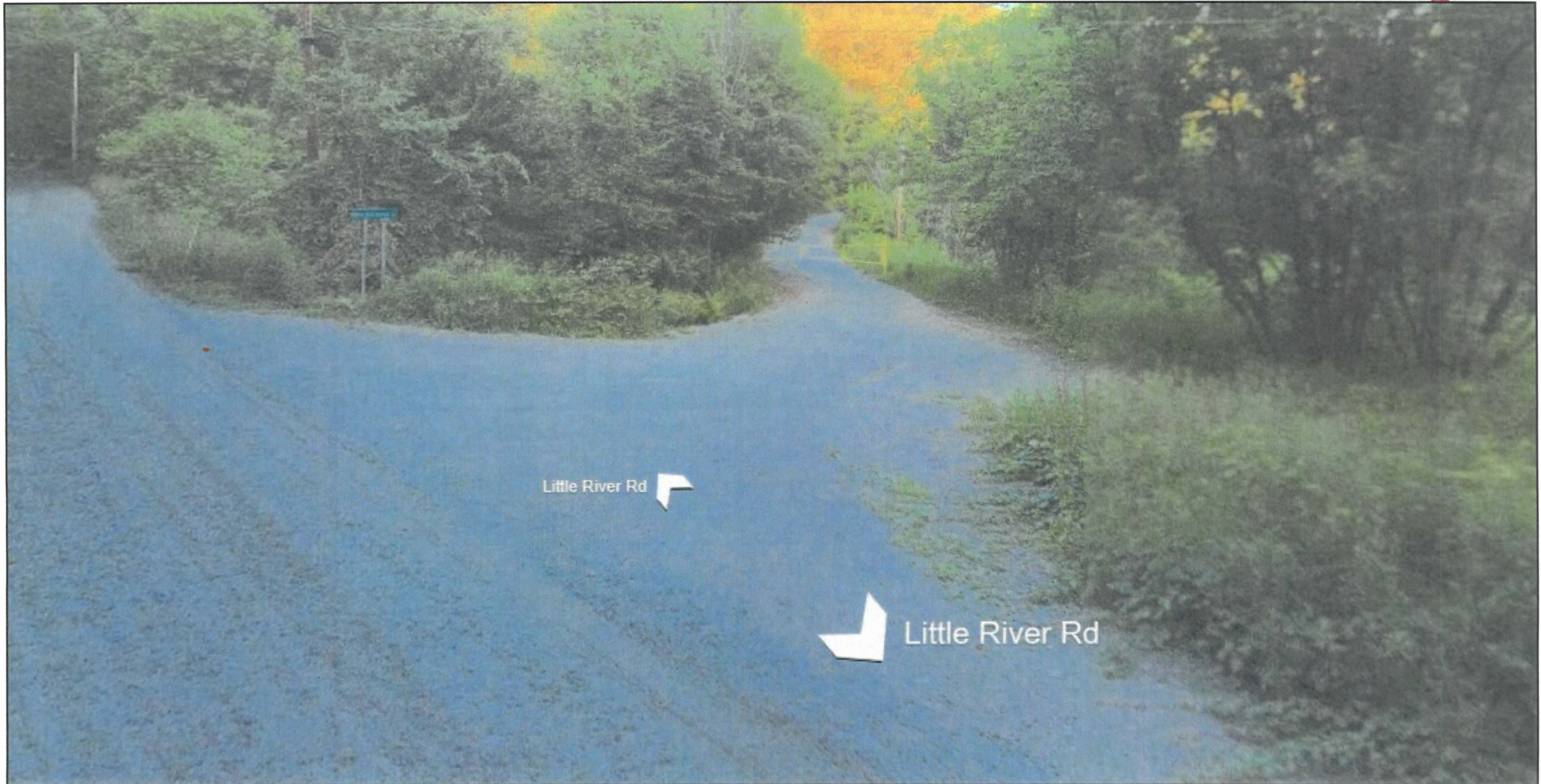
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate.

Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <https://legislature.vermont.gov/statutes/section/19/003/00305>

Waterbury_TH56-LittleFoxForestRd-GatePhoto.png



Alley, Kerry

From: Alley, Kerry
Sent: Tuesday, September 5, 2017 4:00 PM
To: Bill Woodruff
Subject: Resources relevant to Town Highway mileage/classification changes

Hi Bill,

Thanks for the call today! It's important that we get these mileages cleared up this year (one way or another), especially the class 3 mileages which affect the allocation of town highway funding. Once you have a more clear picture of what the town highway map ***should*** look like, the way forward will be more clear. The "Additional Resources" at the bottom of the following page should be useful, as might some of the sample documents in the "Documents" section of the page.

<http://vtrans.vermont.gov/planning/maps/mileage-certificates>

Kerry

Kerry Alley | GIS Professional III
Vermont Agency of Transportation
1 National Life Dr | Montpelier, VT 05633
802-828-3666 | Kerry.Alley@vermont.gov
<http://vtrans.vermont.gov/planning/maps>

Alley, Kerry

From: Bill Woodruff <bwoodruff@waterburyvt.com>
Sent: Thursday, December 22, 2016 11:09 AM
To: Alley, Kerry
Subject: RE: Waterbury Mileage

Follow Up Flag: Follow up
Flag Status: Completed

Hello Kerry,

The town has not taken any action with regards to Little Fox Forest Road and River Rd. It was on my list of things to do this summer. I even loaded it into my calendar and it reminded constantly until I just moved on. I will hopefully tackle it this coming year and then we can have some accurate info. Thank you for the clarifications on Union Street.

Have a nice day.

Bill Woodruff
Waterbury Public Works Director
(802) 839-6199



From: Alley, Kerry [mailto:Kerry.Alley@vermont.gov]
Sent: Thursday, December 22, 2016 10:20 AM
To: Bill Woodruff <bwoodruff@waterburyvt.com>
Subject: RE: Waterbury Mileage

Hello Bill,

I hope all is well with you this Holiday season!

I just wanted to touch base with you to see if Waterbury has taken formal action on the changes to Little Fox Forest Rd (TH-56) and River Rd (TH-434).

I also wanted to let you know that I pre-loaded one change onto Waterbury's 2017 Certificate of Highway mileage, which will be mailed out after January 1, 2017. I changed our data to not show a "Y" in Union St. (now class 2 TH-6) where it intersects the roundabout, resulting in a change of -0.01 mile. However, a historic inventory as well as our GIS data indicate that the length between Armory Dr. and Stowe St. should be 0.20 mile instead of 0.18 mile, for a change of +0.02 mile. The net change to Union St. is therefore +0.01, which has been pre-loaded onto the certificate.

If you have any questions, please don't hesitate to contact me!

Kerry

Kerry Alley
AOT Mapping & GIS Specialist
Vermont Agency of Transportation (VTrans)
Kerry.Alley@vermont.gov
(802) 828-3666

From: Bill Woodruff [<mailto:bwoodruff@waterburyvt.com>]
Sent: Wednesday, February 24, 2016 3:41 PM
To: Alley, Kerry <Kerry.Alley@vermont.gov>
Subject: RE: Waterbury Mileage

Kerry,

Thanks for the detailed explanation of what I need to do. Alec is the previous Public Works Director and I am trying to come up to speed on deadlines and other highway permit issues. When we get beyond town meeting day I will begin the formal process of reclassification of the portion of TH-56.

Thanks for your help.

Bill Woodruff
Waterbury Public Works Director
(802) 839-6199



From: Alley, Kerry [<mailto:Kerry.Alley@vermont.gov>]
Sent: Wednesday, February 24, 2016 3:28 PM
To: Bill Woodruff <bwoodruff@waterburyvt.com>
Subject: RE: Waterbury Mileage

Hi Bill,

The Certificate of Highway Mileage is required by State Statute, even if there are no changes. Please note that there is one change preloaded onto the Certificate. Union St (CL2 TH-3 in the Village) is being switched to CL2 TH-6 because another CL2 TH-3 already existed in the Town when the Village highways were merged the Town highways. Because this is minor change that does not involve mileage, the Feb. 20 deadline is not so critical, but please send it in as soon as it has the required signatures.

I've spoken with Alec Tuscany about Little Fox Forest Rd (TH-56) and River Rd (TH-434). Are you expecting to formalize changes to both of these highways this year? If so, and you send me copies of the documentation demonstrating that the changes were made following the statutory process, I can pre-load those changes onto next year's Mileage Certificate before I send it out in early January, 2017. Feel free to contact me with any questions you might have about the documentation.

Kerry

Kerry Alley
AOT Mapping & GIS Specialist
Vermont Agency of Transportation (VTrans)
Kerry.Alley@vermont.gov – Please note new email address
(802) 828-3666

From: Bill Woodruff [<mailto:bwoodruff@waterburyvt.com>]
Sent: Wednesday, February 24, 2016 2:45 PM
To: Alley, Kerry <Kerry.Alley@vermont.gov>
Subject: Waterbury Mileage

Hello Kerry,

I was just handed some paperwork on the Certificate of Highway Mileage for the Town of Waterbury. It list a Feb 20 deadline to get the form in. We have not had any changes in mileage in the past year is it still necessary to fill this out? The only change we have still in the works is to change a portion of a Class 3 to Class 4. This .11 mile section we hope to have all the proper meetings and notifications done this year. Please let me know if I should still have the select board sign this?

Thank you,

Bill Woodruff
Waterbury Public Works Director
(802) 839-6199





State of Vermont
Division of Policy, Planning and Intermodal Development
Mapping Section
1 National Life Drive
Montpelier, VT 05633-5001
<http://www.aot.state.vt.us>

Agency of Transportation

Telephone: 802-828-3666
Fax: 802-828-2334
Email: kerry.alley@state.vt.us

July 10, 2015

Chris Nordle
Chair, Selectboard
Waterbury, c/o Town Clerk
51 South Main St
Waterbury, VT 05476

Dear Mr. Nordle:

Please find the enclosed a copy of the 2015 Certificate of Highway Mileage for the Town of Waterbury. The VTrans Mapping Section was unable to process the submitted changes to Farr Road (class 3 TH-66) and Little Fox Forest Road (class 3 TH-56).

The addition of 0.12 mile of Farr Road (TH-66) was already processed with the 2014 Certificate of Highway Mileage, and the class 3 to 4 reclassification of a portion of Little Fox Forest Road (TH-56) would require that the Town of Waterbury formally reclassify the segment following the statutory process defined in 19 V.S.A. Chapter 7.

For information regarding the documentation we need in order to process a town highway reclassification, please refer to the Documentation Checklist and Guidelines available on the following web pages:

http://vtransplanning.vermont.gov/maps/mileage_certificates

ftp://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert_DocumentationChecklist.pdf

ftp://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert_Guidelines.pdf

<ftp://vtransmaps.vermont.gov/Maps/Publications/AncientRoads/AncientRoadPracticum.pdf>

The reduction in mileage of TH-56 due to the removal of Town Bridge 25 does not require Town action other than resubmitting the change on the Mileage Certificate along with the other changes to TH-56 once the reclassification has been completed.

Please feel free to contact me with any questions or comments regarding the above information, or mapping in general.

Sincerely,

Kerry Alley
Mapping & GIS Specialist

Enclosures

cc: Michelle Boomhower, Director of the VTrans Policy, Planning & Intermodal Development Division
John Dunleavy, Assistant Attorney General
David Blackmore, District Transportation Administrator
Scott Bascom, VTrans Planning Coordinator