

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2016

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2016 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of ROXBURY in WASHINGTON County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Table with columns: Town Highways, Previous Mileage, Added Mileage, Subtracted Mileage, Total, Scenic Highways. Rows include Class 1, Class 2, Class 3, State Highway, Total, Class 1 Lane, Class 4, and Legal Trail.

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

Totals by K. Alley 3/3/2016

- 1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
0.67 mi CL4 TH-41 (Braintree Hill Rd) reclassified as CL3
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

Handwritten signatures of Selectmen/ Aldermen/ Trustees.

T/C/V Clerk Signature:

Handwritten signature: Sammy Legacy

Date Filed:

Handwritten date: 03/01/2016

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

APPROVED:

Handwritten signature and text: Representative, Agency of Transportation

DATE:

Handwritten date: 5/12/2016

Vermont Statutes Annotated

19 V.S.A. § 305. Measurement and inspection

§ 305. Measurement and inspection



(a) After reasonable notice to the selectboard, a representative of the agency may measure and inspect the class 1, 2, and 3 town highways in each town to verify the accuracy of the records on file with the agency. Upon request, the selectboard or their designee shall be permitted to accompany the representative of the agency during the measurement and inspection. The agency shall notify the town when any highway, or portion of a highway, does not meet the standards for its assigned class. If the town fails, within one year, to restore the highway or portion of the highway to the accepted standard, or to reclassify, or to discontinue, or develop an acceptable schedule for restoring to the accepted standards, the agency for purposes of apportionment under section 306 of this title shall deduct the affected mileage from that assigned to the town for the particular class of the road in question.

(b) Annually, on or before February 10, the selectboard shall file with the town clerk a sworn statement of the description and measurements of all class 1, 2, 3, and 4 town highways and trails then in existence, including any special designation such as a throughway or scenic highway. When class 1, 2, 3, or 4 town highways, trails, or unidentified corridors are accepted, discontinued, or reclassified, a copy of the proceedings shall be filed in the town clerk's office and a copy shall be forwarded to the agency.

(c) All class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps by July 1, 2015.

(d) At least 45 days prior to first including a town highway or trail that is not clearly observable by physical evidence of its use as a highway or trail and that is legally established prior to February 10, 2006 in the sworn statement required under subsection (b) of this section, the legislative body of the municipality shall provide written notice and an opportunity to be heard at a duly warned meeting of the legislative body to persons owning lands through which a highway or trail passes or abuts.

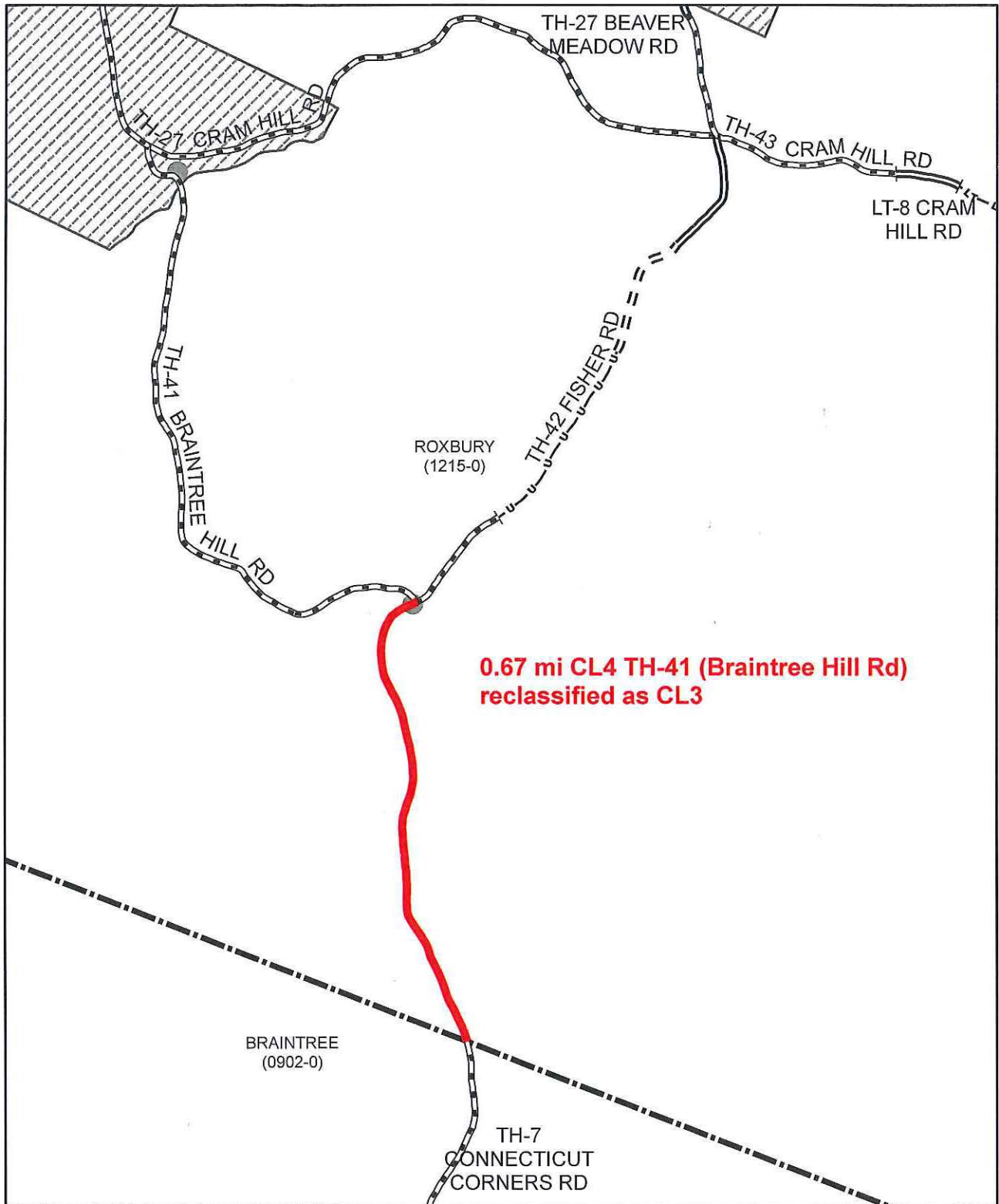
(e) The agency shall not accept any change in mileage until the records required to be filed in the town clerk's office by this section are received by the agency. A request by a municipality to the agency for a change in mileage shall include a description of the affected highway or trail, a copy of any surveys of the affected highway or trail, minutes of meetings at which the legislative body took action with respect to the changes, and a current town highway map with the requested deletions and additions sketched on it. A survey shall not be required for class 4 town highways that are legally established prior to February 10, 2006. All records filed with the agency are subject to verification in accordance with subsection (a) of this section.

(f) The selectboard of any town who are aggrieved by a finding of the agency concerning the measurement, description, or classification of a town highway may appeal to the transportation board by filing a notice of appeal with the executive secretary of the transportation board.

(g) The agency shall provide each town with a map of all of the highways in that town together with the mileage of each class 1, 2, 3, and 4 highway, as well as each trail, and such other information as the agency deems appropriate

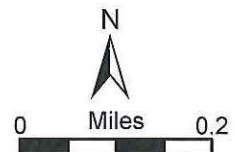
Excerpt of 19 V.S.A. § 305 - *Measurement and inspection* from Vermont Statutes Online located at – <http://legislature.vermont.gov/statutes/section/19/003/00305>

December 2015



**Mileage Certificate Changes 2016
ROXBURY (1215-0)**

Mapping Section
 Division of Policy and Planning
 Vermont Agency of Transportation -- March 3, 2016



Town of Roxbury
 Upgrade of portion of
 Braintree Hill Road

Sammy Legacy
 485-7860

Book # 68
 Page # 317-318

TOWN CLERK'S OFFICE
 Received Sep 09, 2015 07:30A
 Recorded in VOL: 68 PG: 317- 318
 Of Roxbury Land Records
 ATTEST: Tammy Legacy, Town Clerk

wn of Roxbury, Vermont,
 d mail, return receipt
 f Washington, on the 22nd
 of 19 VSA Section 709

relative to the alteration of Certain Town Highways.

A site visit was held on September 22, 2014 at 6:15 PM at the junction of Braintree Hill Road and Fisher Road. The hearing was called to order at 7:00 PM on September 22, 2014. Property owners were heard and questions were answered relative to the proposed change to the status of the 0.67 mile portion of Braintree Hill Road (Town Highway 41) which runs from the intersection of Fisher Road (Town Highway 42) southerly to the Braintree Town Line.

At a regular Selectboard Meeting held on October 6, 2014 at the Roxbury Town Offices, a majority of the Board voted to upgrade the 0.67 mile portion of Town Highway # 41 (Braintree Hill Road) from Class 4 to Class 3, noting that the property owners on this portion of the Highway have agreed to reimburse the Town for the cost of bringing the road to Class 3 standards and that upgrading the Highway in question will bring in additional State revenue to help offset the Town's cost of maintaining said Highway. Board member Stephen Twombly recused himself from voting on this matter.

Now therefore, it is hereby ordered that the 0.67 mile portion of Town Highway 41 (Braintree Hill Road) which runs southerly from the intersection of Fisher

**State of Vermont
Town of Roxbury
Roxbury Selectboard**

**Book # 68
Page # 317-318**

TOWN CLERK'S OFFICE
Received Sep 09, 2015 07:30A
Recorded in VOL: 68 PG: 317- 318
Of Roxbury Land Records
ATTEST: Tammy Lesage, Town Clerk

ORDER

Be it remembered that we, as the Selectboard of the Town of Roxbury, Vermont, conducted a hearing after notifying all parties by certified mail, return receipt requested, at the Roxbury Town Offices, in the county of Washington, on the 22nd of September, 2014, in accordance with the provisions of 19 VSA Section 709 relative to the alteration of Certain Town Highways.

A site visit was held on September 22, 2014 at 6:15 PM at the junction of Braintree Hill Road and Fisher Road. The hearing was called to order at 7:00 PM on September 22, 2014. Property owners were heard and questions were answered relative to the proposed change to the status of the 0.67 mile portion of Braintree Hill Road (Town Highway 41) which runs from the intersection of Fisher Road (Town Highway 42) southerly to the Braintree Town Line.

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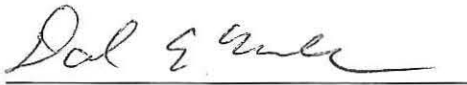
Road (Town Highway 42) to the Braintree Town Line be upgrade from Class 4 to Class 3 as provided by 19 VSA Section 710 as amended.

Dated at Roxbury Vermont on the 8th day of September, 2015.

Roxbury Selectboard



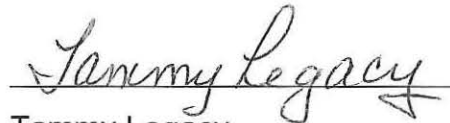
Shawn Neun, Chaiman



David McShane

Roxbury Town Clerk's Office received for record on the 9th day of September, 2015 at 7:30 am, of which this foregoing is a true copy.

Attest:



Tammy Legacy

Roxbury Town Clerk

Potential Mileage Updates for 2016 Mileage Certificates

CERTCODE: 1215-0

Town: ROXBURY County: WASHINGTON

Town Highway Number: Road Name:

Notes: TH upgrade

Potential Mileage Delta: 0 miles

Additional Notes:

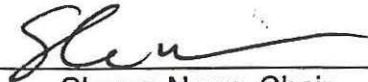
Notified by Town, Tommy Legacy; additional details being mailed on 11/5/2015 to VTtrans.


TOWN OF ROXBURY
NOTICE AND WARNING OF PUBLIC HEARING
RECLASSIFICATION OF PORTION OF BRAINTREE HILL ROAD

Pursuant to the provisions of 19 V.S.A. § 708 (a), the Selectboard of the Town of Roxbury, hereby gives notice, in accordance with 19 V.S.A. § 709, that they will meet at the junction of Braintree Hill Road and Fisher Road on September 22, 2014 at 6:15 PM for a site visit, and then recess to the Roxbury Town Office for the purpose of receiving testimony and hearing all persons interested in the matter of whether the Town of Roxbury shall upgrade the Class IV portion of Braintree Hill Road to Class III.

If after examination of the premises and hearing any and all interested persons, the Selectboard judges that the public good, necessity and convenience of the inhabitants of the Town of Roxbury require that the said portion of highway be upgraded, it will be so ordered.

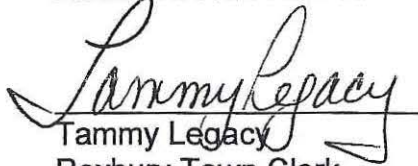
Dated at Roxbury, Vermont this 18th day of August, 2014.


Shawn Neun, Chair


Stephen Twombly


David McShane

Attest: A True Record


Tammy Legacy
Roxbury Town Clerk

Received
DEC 07 2015
VTrans Highway Division
Project Delivery Bureau

CERTIFICATION

I, Tammy Legacy, Roxbury, Vermont Town Clerk hereby certify that on August 22, 2014, I caused the within and foregoing notice of hearing to be posted at the Town of Roxbury Town Clerk's Office, and caused copies there of to be mailed by certified mail, return receipt requested to:

Gregory Demkowicz
Denise Demkowicz
24 Windmere Terrace
Washington NJ 07882

Tuthill Doane
PO Box J
Randolph VT 05060

Patrick & Nathan Donahue
PO Box 262
Northfield Falls VT 05664

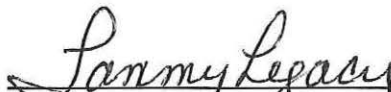
Ellen Fox-Christie Revocable Trust
Heinz Rathmann Revocable Trust
PO Box 234
Randolph VT 05060

Joseph Gugliuzza Family Trust
25734 Punto De Vista DR
Calabasas CA 91302

Robin Sibley
PO Box 104
Roxbury VT 05669

I further certify that I caused the within and foregoing notice to be published in the September 11, 2014 issue of the Northfield News, a newspaper circulating within the Town of Roxbury, Vermont.

Dated at Roxbury, Vermont this 5 day of September, 2014.



Tammy Legacy, Roxbury Town Clerk

PUBLIC HEARING
RECLASSIFICATION OF PORTION OF BRAINTREE HILL ROAD
SEPTEMBER 22, 2014

SELECTBOARD MEMBERS IN ATTENDANCE: Shawn Neun and Dave McShane
STAFF IN ATTENDANCE: Tammy Legacy
PUBLIC IN ATTENDANCE: Nik Sargent

The site visit was held at 6:15PM. In addition to Shawn and Dave, the following landowners were present: Ellen Fox-Christie, Heinz Rathmann, Tut Doane, Greg Demkowicz and Pat Donahue.

The landowners voiced their reasons why they wanted the road upgraded or left as it is.

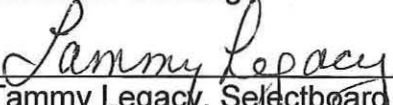
The public hearing was called to order at 7:15PM.

At the public hearing, the Selectboard discussed what the landowners told them.

In order for the upgrade to happen, property owners would need to cover the cost of upgrading the road to Class III standards. Dave will talk to the landowners.

The increase of approximately 15 minutes for plowing the road was mentioned. The length of road is .67 miles.

No decision was made at this hearing. The Board will discuss the reclassification at the October 6th board meeting.



Tammy Legacy, Selectboard Assistant
Approved on October 6, 2014

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 6, 2014
7:00PM - 8:26PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave Mcshane

STAFF: Selectboard Assistant Tammy Legacy and FEMA Administrator Sally Archer

PUBLIC: Betty Carney, Ryan Zajac, Gloria Gerdes, Tom Chomentowski, Nik Sargent, Carlos Montero, Fran French, Harold French, Bill Ray, Tim Sullivan, Tim Martin and Tyler Gregorek

1. The meeting was called to order at 7:00PM.
2. Dave moved to approve the minutes of September 22 and 25 as amended and the minutes of September 15 as submitted. The motion was seconded and approved with a vote of 3 to 0.
3. Library Request - Library Trustee Betty Carney requested permission to store books at the Community Hall/Senior Center (instead of carrying the books there for the book sales). There was discussion amongst those in attendance. Carlos Montero, representing the Community Hall Restoration Committee had no objection as long as the books were stored on the second floor. There was discussion about using the second floor; it needed work to make it safe and accessible and a door to make the second floor accessible. Steve moved to make door way accessible and add plywood to the floor. The motion was seconded and passed with a vote of 3 to 0.
4. VASA - Nik Sargent and Tyler Gregorek discussed the Horner Road Bridge. They would like to repair the bridge to make it ATV accessible only. The bridge is on Class IV Road. Steve mentioned the road would need water bars. Steve also suggested the Board receive a design for the bridge before approving. VASA submitted a Draft Municipal Property Line Agreement for the Board to review. The Board will review and make changes. VASA will bring design to another meeting.
5. Road Commissioner's Report
 - a) FEMA- Braintree Hill Road projects are complete. The Town will file the necessary paperwork.
 - b) Tenney Road Bridge - the project has started.
 - c) West Hill Project - complete - will file necessary paperwork.
 - d) Better Back Roads Grant - Webster Road - stone line ditch work will begin soon.
 - e) Signs should be finished after October 15th.
 - f) The 2002 International Truck is at Glenn Johnsons. It has broken springs in back and a short in the wiring.
 - g) Backhoe had a flat tire. Marshall Tire loaned the town a used tire. It needs new tires on the back.
 - h) Roads are good.
 - i) Dave mentioned the Town will need to hire a backup driver for the pickup. Tammy will post the ad in three places and in the Northfield News.
 - j) Sally Archer mentioned FEMA requires more paperwork/information on the Bull Run Project from July 2013. Sally will continue to work on the issues.

k) Sally mentioned the Block Grant is proceeding with Thurston Hill Road and Cram Hill Road culverts.

6. Financial Business

- a) Dave moved to approve the orders. The motion was seconded and passed with a vote of 3 to 0.
- b) The Town received the Municipal Tax Adjustment Payment (\$1,901.00).

7. Unfinished Business

- a) **Braintree Hill Road Upgrade** - Steve recused himself from the discussion and vote. Shawn and Dave support the upgrade. Shawn moved to upgrade Braintree Hill Road (Class IV portion) to a Class III contingent on landowners agreeing to cover cost of upgrade. The motion was seconded and passed with a vote of 2 to 0. Tammy will draft letter to landowners.
- b) Steve moved to authorize the chair to sign the registration form for a Net Metered Photovoltaic System. The motion was seconded and passed with a vote of 3 to 0. Shawn is getting three bids for the electrical work at the Town Garage.
- c) Midstate Asbestos will remove the asbestos the week of the 13th. Dave gave a RFP to Steve - Steve will get it prepared and will send to Tammy to advertise plus will give a list of contractors to send notice to. Tim Martin asked if the Fire Department could hold smoke trainings and search and rescue before demolition. The Board agreed to Tim's request. The septic will be removed.
- d) Shawn will call Rick Lincoln about the repeater. Steve suggested he ask a company to test the service before committing to a repeater.
- e) The Town Plan has been approved by CVRPC. The Planning Commissioner need new active members.

8. New Business

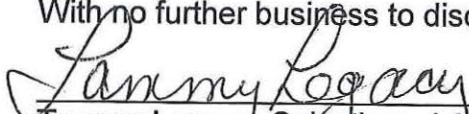
- a) There have been two dog bite incidents with the same dog. Tammy will ask Reggie Brown Jr. to contact dog owner and remind her there is a leash law, the dog needs to be vaccinated or the dog will be removed and taken to humane society at her expense. Tammy informed the Board that Reggie did a great job dealing with the dog issues. The Board appreciated Reggie's help.
- b) Tammy informed the Board the current housekeeper resigned and she asked if she could hire the previous one back. The Board agreed to Tammy's request.
- c) Anne Maxham resigned as Delinquent Tax Collector. Steve moved to regretfully accept Anne's resignation. The motion was seconded and passed with a vote of 3 to 0. Tammy will post the opening in three places and on the website.
- d) Errors & Omissions (correct name of owners) Steve moved to approve the Lister's request to change the name of owners of the property. The motion was seconded and passed with a vote of 3 to 0.

9. Other Business

- a) Tammy mentioned she is getting quotes for a new copier. The current copier is having issues. She will submit quotes to Board at a later date for discussion.

10. Steve moved to go into executive session to discuss personnel with an invitation to Tammy Legacy. The motion was seconded and passed with a vote of 3 to 0. The Board entered executive session at 8:20PM. The Board exited at 8:25PM.

With no further business to discuss, the meeting adjourned at 8:26PM.



Tammy Legacy, Selectboard Assistant
Approved on October 20, 2014

ROXBURY SELECTBOARD MEETING
MINUTES OF SEPTEMBER 8, 2015
7:00PM - 9:09PM

MEMBERS: Chair Shawn Neun, Vice-Chair Steve Twombly and Road Commissioner Dave McShane

STAFF: Road Foreman Loren Bent and Selectboard Assistant Tammy Legacy

PUBLIC: Jack Cashman

1. The meeting was called to order at 7:00PM.
2. Dave moved to approve the minutes of August 17, 2015 as submitted. The motion was seconded and passed with a vote of 3 to 0.
3. Public
 - a) Jack Cashman came to the Board to talk about cemeteries. There was discussion about the need for a Cemetery Commission (commission members are elected at Town Meeting). The cemeteries need to be mapped and inventoried. The First Settlers Cemetery has approximately 100 graves in it. The Board discussed who marks the corner stone locations; others town's have someone in town mark the corners and the owner of lot would have to install the markers.
4. Road Foreman
 - a) Loren and the Board discussed the hourly pay rate for backup snow plow drivers. By consensus, the Board decided to pay the CDL Driver, John Parzych, \$17.75 an hour and the Ford truck driver, Andrew Legacy, \$14.00 an hour.
 - b) Radios for the equipment was discussed. Loren will purchase four radios from Burlington Communications. Steve will contact Burlington Communications about the repeater.
5. Road Commissioner's Report
 - a) The 2002 International needs a new body. Loren will get quotes.
 - b) Steve moved to adopt the VCDP Grant Agreement Resolution (for the Cram Hill and Thurston Hill Road Grant). The motion was seconded and passed with a vote of 3 to 0. The Board signed the resolution and the agreement. Tammy will attend the Davis Bacon Class.
 - c) The December 2014 FEMA Grant is complete. The Town received the funds from the State (\$1,141.14). The total reimbursed is \$16,233.02.
 - d) A portion of FEMA DR #4178 (pw46) still needs to be completed. The estimated cost for the Bull Run Road Bridge #49 is \$5,555.51. The Federal share granted was \$4,166.63.
 - e) There will be a pre-construction meeting for the Randolph-Berlin Project on September 16, 2015 in Wilder. Dave will plan on attending.
 - f) Roxbury is in a new State of Vermont Highway District. The new district is #4.
 - g) The Board discussed road salt. Dave signed the contract with American Rock Salt (\$79.83 per ton).
6. Financial Report
 - a) The Board reviewed the orders. Steve moved to approve the orders but to hold the Tenco check until the Town receives the new plow. The motion was seconded and

passed with a vote of 3 to 0.

b) Current Tax Update and Delinquent Tax Update were tabled.

7. Unfinished Business

a) Unlicensed Dogs - tabled

b) Braintree Hill Road Upgrade - Shawn and Dave signed the order that was previously approved. Steve witnessed their signatures. (see attached)

c) Shawn signed the cemetery deed to Dorothy Rowland which was previously approved.

d) Traffic Ordinance - tabled

e) Drinking on Town Property - the Board will invite Tim Martin to the next meeting to discuss.

f) Backyard Burning Ordinance - tabled

g) Town Fair - Dave will attend.

8. New Business

a) The Board discussed the new requirements for state funds.

b) Citizens for Property Rights - letter received by Board. (see attached)

c) State Police - discussion on lack of attention from State Police.

With no further business to discuss, the meeting adjourned at 9:09PM.



Tammy Legacy Selectboard Assistant

Approved on September 21, 2015