

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2011**

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2011 to:
Vermont Agency of Transportation, Division of Planning, Outreach and Community Affairs, One National Life
Drive, Montpelier, VT 05633.

We, the members of the legislative body of NORTHFIELD in WASHINGTON County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.909				0.000
Class 2	4.810				0.000
Class 3	57.53	0.152		57.68	0.000
State Highway	10.541				0.000
Total	73.790	0.152		73.942	0.000
* Class 1 Lane	0.000				0.000
* Class 4	8.30		0.152	8.148 8.15	
* Legal Trail	0.69				
* Unidentified Corridor	0.00				

Adjustments by S. Moulton 2/16/2011

* Mileage for Class 1 Lane, Class 4, Legal Trail, and Unidentified Corridor classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
FAIRWAY DRIVE was reclassified from a Class 4 to a Class 3 Town Highway. Meeting minutes are attached.
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. /

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

Gregory J. Sanders
Mike Damm
Ken Johnson
Ch. M...
Kurt...

T/C/V Clerk Signature:

Kim Fombar

Date Filed: 2/9/11

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

[Signature]
Representative, Agency of Transportation

DATE:

6/30/2011

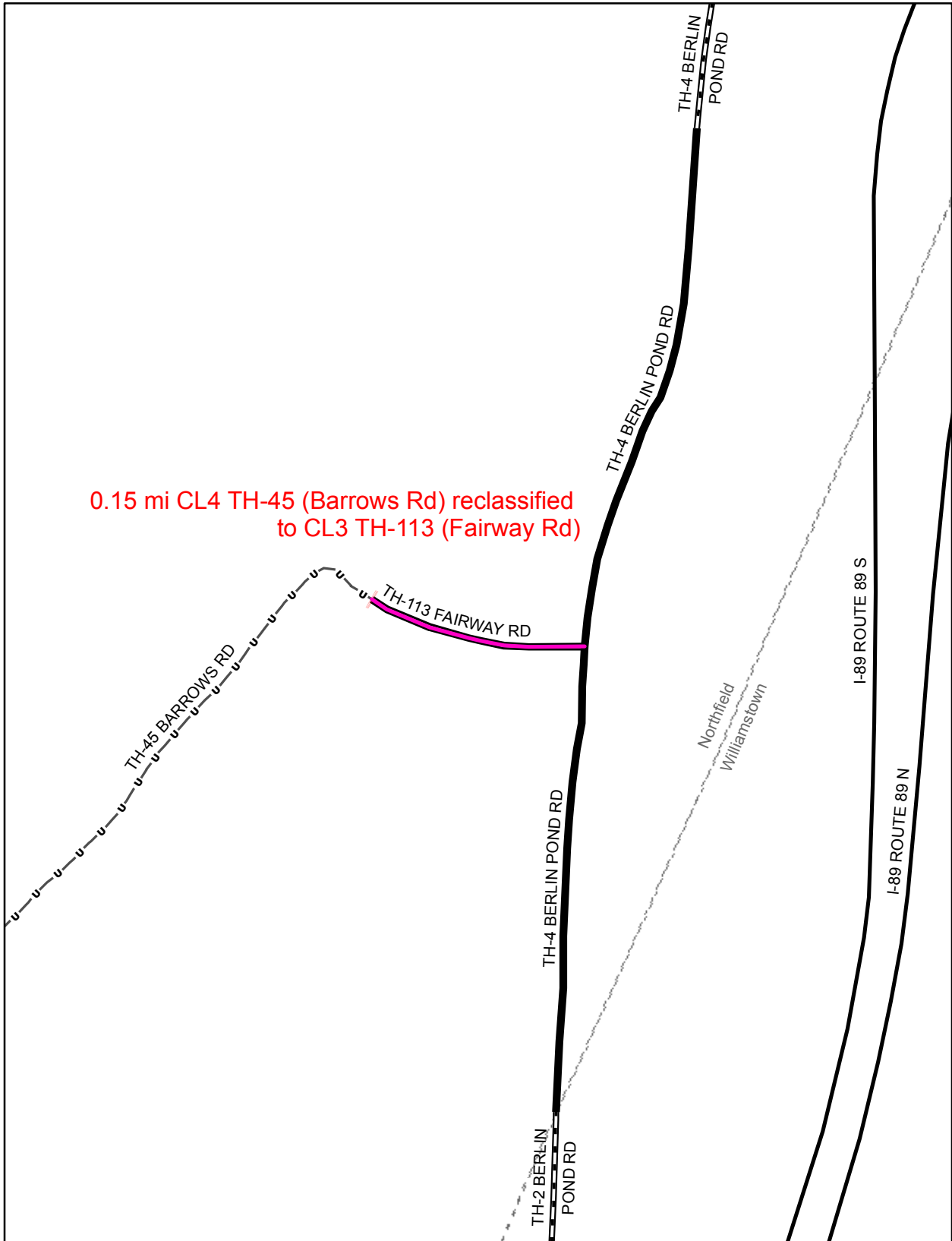
Johnathan Croft

Received

VT Agency of Transportation

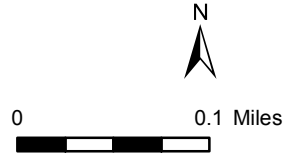
FEB 10 2011

Planning Outreach and
Community Affairs Division



**Mileage Certificate Change 2011
NORTHFIELD**

Mapping Unit
 Division of Policy and Planning
 Vermont Agency of Transportation -- February 2011



**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of November 8, 2010**

- I. ROLL CALL.** Chair Gregory Sanders, Selectmen Melvin Adams, Kenneth Goslant, Kenneth Johnson, and Charles Morse. Also present were Town Manager Nanci Allard, Acting Clerk Kenneth McCann, Brad Denny, Chris Alger (Emergency Management Director), Arlington Supplee (Board of Listers), and Kathleen Lott (*Northfield News*).

Prior to the regular meeting, the Northfield Board of Town Selectmen had scheduled a Site Visit on Fairway Drive (9:00 a.m.) and a Public Hearing in the Brown Public Library's Community Room (7:00 p.m.) in order to obtain the views of the public on whether or not Fairway Drive should be upgraded from a Class 4 to a Class 3 Road.

The Site Visit was called to order at 9:00 a.m. Present were Selectboard Chair Gregory Sanders; Selectmen Melvin Adams (9:04 a.m.), Kenneth Goslant, Kenneth Johnson, and Charles Morse; Town Manager Nanci Allard; Public Works Foreman Peter G. Demasi; and Brad Denny. Mr. Denny, who made the request to upgrade the road, explained Fairway Drive in its current state, how it was built to proper standards, indicated the rights-of-way, and showed how future lots could be added along the road. Public Works Foreman Demasi then discussed how the Town Highway Department would plow the road, the location of turnarounds, etc. The Site Visit was closed at 9:08 a.m.

The Public Hearing was called to order at 7:00 p.m. Present were Selectboard Chair Gregory Sanders; Selectmen Melvin Adams, Kenneth Goslant, Kenneth Johnson, and Charles Morse; Town Manager Nanci Allard; Acting Clerk Kenneth McCann; Brad Denny; Chris Alger; Arlington Supplee; and Kathleen Lott. Brad Denny provided a brief background of his request, which would make the Town responsible for the maintenance of Fairway Drive as a Class 3 Road. He added that his request has been previously reviewed by the Planning Commission and the Town Selectmen. The road already meets or exceeds the stipulations in the Town Highway Road Standards (2007). Since the original survey, numerous improvements have been added, such as improved drainage, a widening of the western terminus, etc. He also would be willing to obtain a driveway permit for a property that he no longer owns. The Selectmen did not feel that was necessary. Mr. Denny concluded by thanking those who had assisted him throughout the process, such as his main contractor, Larry Holub, his main surveyor, Rob Townsend (American Consulting Engineers), and former Highway Superintendent William Lyon, who had been his main contact to the Town. Selectman Johnson stated that since this morning's Site Visit, he had reviewed the minutes of the Planning Commission Meeting (05/03/99) when the site plan had been approved; this review had answered his questions. Mr. Denny noted that Fairway Drive had once been considered part of Barrows Road but as the middle section of that road is impassible to emergency vehicles, the eastern section off Berlin Pond Road was renamed as a separate road to avoid any confusion during an emergency. Selectman Johnson suggested that a "Dead End" sign be posted at the beginning of Fairway Drive. There being no other questions or comments, the Public Hearing closed at 7:14 p.m.

The regular meeting began at 7:14 p.m.

II. PUBLIC PARTICIPATION

- a. Chris Alger, Emergency Management Director (EMD): Northfield Emergency Management.** Mr. Alger noted that he had been appointed to this position following the retirement of former EMD William Lyon. He stated that a good emergency management plan had been written and approved in 2005 but now it needs some "tweaking." He feels that the top priorities should be establishing primary and secondary emergency operation centers, including obtaining generators sufficiently powerful in case of a prolonged power outage. He has sought estimates and they are in the \$35,000 range for a primary center and \$7500 for a smaller unit for a secondary center. Another issue is maintaining an emergency command structure and he has already spoken to the department heads about their specific responsibilities during an emergency situation. Mr. Alger has spoken to representatives of Norwich University regarding its requirements and how it might assist the town during an emergency. He next plans to contact the various assisted living facilities in Northfield about state requirements and how the municipality can help to make them prepared for an emergency.

Selectman Adams asked what were the main public shelters should there be a major power outage during the winter months. Mr. Alger stated that the primary shelters were Norwich University and the Northfield Middle/High School; secondary shelters include the churches, public buildings, etc. Selectman Johnson remembered that generators had been budgeted in the past but not purchased as the monies went for other expenses. He hopes that this will not happen again. Mr. Alger stated that in his role as Assistant Fire Chief, he is deeply involved in public safety concerns and he promised to maintain his commitment to emergency management. Selectman Morse was concerned that the generators Mr. Alger was considering might be too large for their intended purpose. Mr. Alger stated that he understood the need to be fiscally responsible but at the same time did not want the community to be left short should there be a prolonged power outage.

b. Arlington Supplee, Board of Listers:

1. **Town-Wide Reappraisal Request for Proposal (RFP) update.** Mr. Supplee had previously provided the Board with extensive documentation regarding the high likelihood that the State of Vermont will compel the Town of Northfield to conduct a Town-Wide reappraisal in the near future. In that light, he has been working on creating a structure for developing a successful reappraisal. Mr. Supplee is willing to answer any questions or address any concerns that the Board may have. He also felt it would be good to maintain ongoing interaction between the Selectmen and Listers on this subject; this might include the appointment of a subcommittee dedicated to town-wide reappraisal concerns so that nothing is developed during the process without the Board's awareness. His main goal is to be prepared should the State sent the anticipated letter next January requiring that the process begin. Selectman Morse asked whether the anticipated reappraisal costs were in the proposed budgets distributed tonight. Manager Allard stated that they were not. Selectman Adams stated that since this will be a multi-year project, it probably should be a Capital Improvement Plan (CIP) expense. In any case, this matter will be discussed at the upcoming budget meetings. The decision on whether or not to appoint a subcommittee on this matter was postponed.
2. **Listers' Legal Representation (re: Town Taxation of Village Utility Lines).** Mr. Supplee stated that since the Village of Trustees has appealed the Board of Civil Authority's decision on the tax status of utility lines located outside the Village, he is asking the Board for the authority to hire legal representation. He had tried to speak directly to someone at Superior Court on this matter but was informed that proper legal counsel was needed. Motion by Selectman Morse, seconded by Selectman Adams, to authorize the Board of Listers to hire legal representation in this matter. **Motion passed 5-0-0.**

- c. Brad Denny: Request to upgrade Fairway Drive from Class 4 Road to Class 3 Road.** Motion by Selectman Morse, seconded by Selectman Adams, to approve Mr. Denny's request that Fairway Drive be upgraded from a Class 4 Road to a Class 3 Road. The Board also will waive any requirement that Mr. Denny obtain a driveway permit for the property he no longer owns. **Motion passed 5-0-0.**

III. APPROVAL OF MINUTES

- a. **October 25, 2010 (Regular Meeting).** Motion by Selectman Johnson, seconded by Selectman Morse, to approve the minutes. **Motion passed 5-0-0.**

IV. APPROVAL OF BILLS

- a. **Warrant #10-11.** Motion by Selectman Morse, seconded by Selectman Johnson, to approve Warrant #10-11 in the amount of \$41,571.12. **Motion passed 5-0-0.**

V. SELECTBOARD

- a. **Proposed Budget Session with Department Heads.** Manager Allard noted how the Selectmen had earlier expressed interest in daytime meetings with the department heads in the daytime about their individual budget requests before the regular nighttime budget meeting commence. To that end, she has developed a schedule for an all-day budget session for this coming Wednesday (11/10/10). It soon developed that most of the Board would be unable to attend the budget session. Selectman Adams suggested that should any questions arise during the first two nights of next week's budget meetings (11/15/10 and 11/16/10), the affected department head could be asked to meet with the Board during the third (11/17/10). The Board agreed with this.
- b. **Notice of ADA Compliance and Adoption of Grievance Procedure.** Manager Allard stated that the wording of the document had been revised as the Board had requested at the last meeting (10/25/10). Motion by Selectman Morse, seconded by Selectman Johnson, to approve and sign this revised version of the Notice of ADA Compliance and Adoption of Grievance Procedure. **Motion passed 5-0-0.**
- c. **Pickup Truck (with plow) Purchase Authorization.** Manager Allard stated that Public Works Foreman Peter G. Demasi informed her that he did not want to use his personal vehicle for this position. His predecessor (Mr. Lyon) had used his own vehicle and been given a vehicle allowance by the Town. Therefore, the Town advertised for bid proposals for a new pickup truck with plow. Excluding the bidder that did not include the required plow package in its proposal, the low bidder was Cody Chevrolet at \$26,699 (not including extended warranty). Motion by Selectman Morse, seconded by Selectman Adams, to authorize the purchase of a new pickup truck from Cody Chevrolet in the amount of \$26,699 for the use of the Public Works Foreman. **Motion passed 5-0-0.**
- d. **American Red Cross Budget Request.** Selectman Morse noted that the American Red Cross of Vermont and the New Hampshire Valley was requesting funding from the Town of Northfield of \$2000 during the current fiscal year and this same amount each year for the next three (3) fiscal years. It was the consensus of the Board that the residents of Northfield themselves should be allowed to decide whether or not they would like to support this organization before any money is disbursed. Motion by Selectman Adams, seconded by Selectman Morse, to put the American Red Cross of Vermont and the New Hampshire Valley's request for \$2000 on the 2011 Town Meeting Warning without the need to petition. **Motion passed 5-0-0.** The American Red Cross of Vermont and the New Hampshire Valley will be informed of the Board's decision.
- e. **Inter-Local Committee Meeting.** Manager Allard would like the committee to meet in the near future as there are these are issues arising, i.e. sewer line extension, that are under its purview.
- f. **Street Lighting Committee.** Manager Allard stated that the Village is applying for a grant in order to replace current inefficient street lighting with new LED lights. As this also affects Town streets, she believes that a joint committee should be formed to address this matter. Selectman Morse asked if there was any thought to reducing the number of lights on certain streets. Manager Allard said that was possible, which is another good reason to form a committee that could receive public input. Selectmen Adams and Morse volunteered to serve on the Street Lighting Committee.
- g. **Status Reports: Various Projects**
 1. **Town Charter Committee.** Selectman Morse reported that the committee will be meeting weekly with intent to place an article on the next Town Meeting Warning. Selectman Adams would like the document reviewed by the public item-by-item rather than be presented as a whole for acceptance or rejection. As this would require numerous public meetings, he doubts that a finalized document could be ready in time for the next Town Meeting Day (03/01/11).

VI. MANAGER'S REPORT

a. Status Reports: Various Projects

- 1. Municipal Employee Compensation Study.** Manager Allard stated that the report has been completed. She would like a Joint Board Meeting scheduled for Monday, November 22, 2010 so that it can be presented to both Boards during executive session. Once the Boards have accepted it, the study would be subject to union negotiation.
- 2. Norwich University Security/Northfield Police Department Proposed Memorandum of Understanding.** Manager Allard stated that the draft document is being reviewed by counsel and that new language is being developed.
- 3. Backyard Composters.** As indicated at an earlier meeting, the Mad River Resource Management Agency (MRRMA) has purchased in bulk some Soilsaver® Backyard Composters and are making them available to Northfield residents at a reduced price (\$45). A display model was brought to the meeting and will remain in the Municipal Building for public viewing.

VII. PUBLIC PARTICIPATION: Non-agenda items. There was none.

VIII. EXECUTIVE SESSION. Motion by Selectman Morse, seconded by Selectman Adams, to go into executive session, in accordance with 1 V.S.A. § 313(a)], in order to discuss a personnel matter with Manager Allard present. **Motion passed 5-0-0.**

The Board went into executive session at 8:35 p.m.

Motion by Selectman Morse, seconded by Selectman Johnson, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 9:27 p.m. No action was taken.

IX. ADJOURNMENT. Motion by Selectman Johnson, seconded by Selectman Morse to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 9:28 p.m.

Respectfully submitted,



Kenneth L. McCann, Acting Clerk

These minutes are subject to approval at the next regular meeting

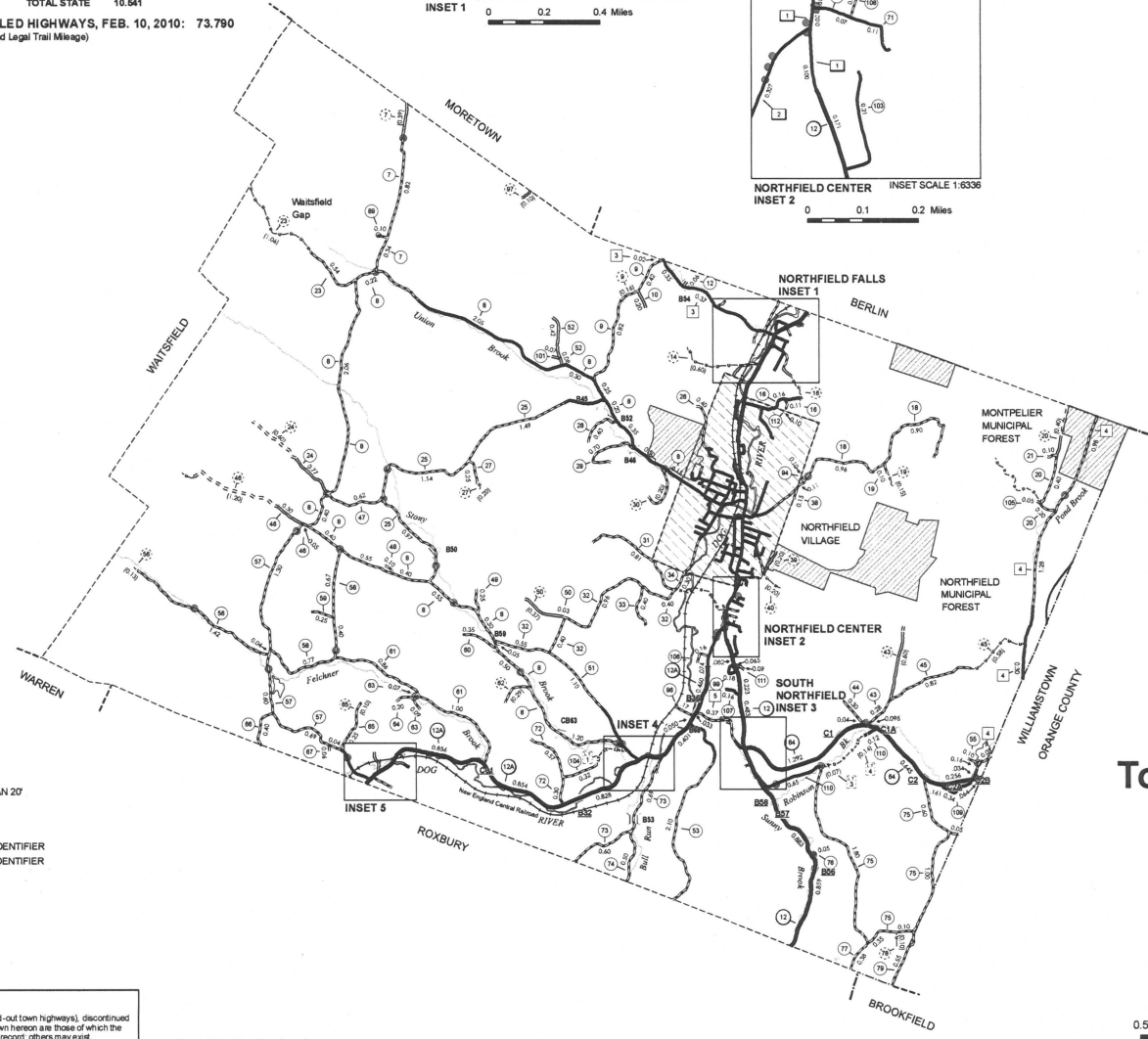
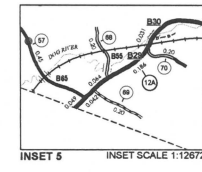
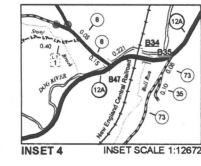
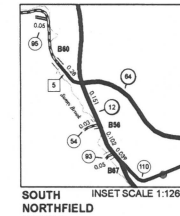
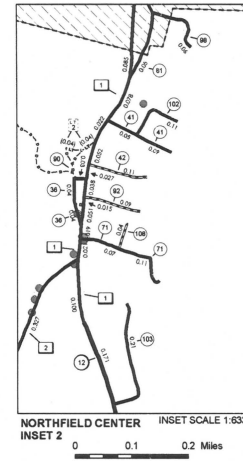
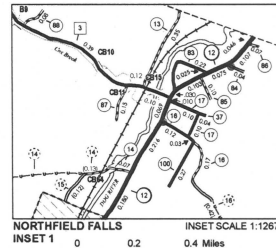
TOWN HWY. NO.	LENGTH IN MILES CLASS 3	LENGTH IN MILES CLASS 4	CLASS 1	CLASS 2	CLASS 3
7	1.16	(0.36)	60	0.35	
8	10.63		81	1.86	
9	1.24		82		(0.29)
10	0.20	(0.16)	63	0.16	(0.10)
12	0.06		64	0.20	
13	0.35		65	0.25	
14	0.07	(0.73)	66	0.40	
15	0.10	(0.12)	67	0.06	
16	0.59	(0.42)	68	0.20	
17	0.20		69	0.20	
18	1.97		70	0.20	
19	0.10	(0.15)	71	0.18	
20	0.60	(0.40)	72	0.87	
21	0.10		73	1.37	
23	0.54	(1.06)	74	0.50	
24	0.77	(0.60)	75	3.85	
25	3.60		76	0.05	
26	0.40		77	0.38	
27	0.25		78		(0.10)
28	0.40	(0.20)	79	0.55	
29	0.70		80	0.05	
30		(0.20)	81	0.05	
31	0.81		83	0.22	
32	2.31		84	0.04	
33	0.40		85	0.10	
34	0.30		86	0.07	
35	0.10		87	0.15	
36	0.08		88	0.08	
37	0.04		89	0.10	
38	0.15		90	0.03	
39		(0.20)	92	0.09	
40		(0.20)	93	0.05	
41	0.14		94	0.10	
42	0.11		95	0.05	
43	0.32	(0.60)	96	0.17	
44	0.30		97	0.06	(0.10)
45	0.62	(0.53)	98	0.18	
46	0.35	(1.20)	99	0.18	
47	0.62		100	0.27	
48	0.10		101	0.07	
49	0.25		102	0.11	
50	0.03	(0.37)	103	0.21	
51	1.10		104	0.32	
52	0.50		105	0.05	
53	2.10		106	0.16	
54	0.03		107	0.16	
55	0.10	(0.13)	108	0.04	
56	1.42		109	0.34	
57	3.12		110	0.77	
58	1.54		111	0.39	
59	0.25		112	0.10	
TOTAL	67.63	8.30			

LEGAL TRAIL NO.	LENGTH IN MILES
1	(0.40)
2	(0.09)
3	(0.07)
4	(0.14)
TOTAL	0.69

MILEAGE SUMMARY

CLASS 1			
TH-1	0.508		
TH-2	0.401		
TOTAL CLASS 1	0.909		
CLASS 2			
TH-3	1.350		
TH-4	2.810		
TH-5	0.650		
TOTAL CLASS 2	4.810		
CLASS 3			
TOTAL CLASS 3	57.530		
TOTAL TOWN	63.249		
STATE HIGHWAY			
VT-12	3.919		
VT-12A	4.075		
VT-64	2.547		
TOTAL STATE HIGHWAY	10.541		
TOTAL STATE	10.641		

TOTAL TRAVELED HIGHWAYS, FEB. 10, 2010: 73.790
(Excludes Class 4 and Legal Trail Mileage)



- HIGHWAYS**
- INTERSTATE
- U.S. ROUTE
- STATE ROUTE
- CLASS 1
- CLASS 2
- CLASS 3
- CLASS 4
- LEGAL TRAIL
- INTERSTATE OR DIVIDED HIGHWAY
- STATE - HARD SURFACE OR PAVED
- TOWN - HARD SURFACE OR PAVED
- GRAVEL
- SOIL OR GRADED AND DRAINED EARTH
- UNIMPROVED OR PRIMITIVE
- IMPASSABLE OR UNTRAVELED
- LEGAL TRAIL
- DISCONTINUED
- HIGHWAY CLASS CHANGE
- RAILROAD

- PUBLIC LAND
- POLITICAL SUBDIVISIONS
- STATE BOUNDARY
- COUNTY BOUNDARY
- TOWN BOUNDARY
- VILLAGE BOUNDARY
- URBAN COMPACT BOUNDARY
- WATER BODIES
- STREAM OR BROOK
- BRIDGE OR CULVERT
- BRIDGE OR CULVERT GREATER THAN 20'
- BRIDGE OR CULVERT 6' - 20'
- TOWN SHORT STRUCTURE

B34 / C34 STATE BRIDGE OR CULVERT IDENTIFIER
B34 / C34 TOWN BRIDGE OR CULVERT IDENTIFIER

- FEDERAL CLASSIFICATION IDENTIFIER
- FAU URBAN ARTERIAL OR COLLECTOR
- MA MAJOR ARTERIAL
- MJC MAJOR COLLECTOR
- MNC MINOR COLLECTOR
- PA PRINCIPAL ARTERIAL

STRUCTURES - SURFACE WATER NOTE:
STRUCTURES
Town short structures (bridges or culverts from 4-feet to less than 20-feet) are drawn from the Vermont Online Bridge & Culvert Inventory Tool (VOBCIT) database.
NOTE: Town shorts are not consistently tagged within VOBCIT.
The surface waters are from the Vermont Hydrological Dataset (VHD). Only the named streams are shown.

DISCLAIMER:
The untraveled highways (laid-out town highways), discontinued highways, and legal trails shown hereon are those of which the Agency of Transportation has record; others may exist.
Highway and bridge data by the Agency of Transportation. All other data from the Vermont Center for Geographic Information.

Vermont State Plane Coordinate System
North American Datum of 1983
SPCS_Zone_Identifier: 4400
Geodetic Reference System: 80
4,000-meter grid, Easting - Northing

VERMONT GENERAL HIGHWAY MAP
Town of Northfield

WASHINGTON COUNTY
Transportation District #6

Prepared by the
Vermont Agency of Transportation
Division of Planning, Outreach
and Community Affairs
in cooperation with
U.S. Department of Transportation
Federal Highway Administration

Mileage as of February 10, 2010
Map prepared April 22, 2010

SCALE 1:31,680

