

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2017

Fill out form, make and file copy with the Town Clerk, and mail ORIGINAL, before February 20, 2017 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of PITSFORD in RUTLAND County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	17.070				0.000
Class 3	36.75		0.10		0.000
State Highway	10.441				0.000
Total	64.261				0.000
* Class 1 Lane	0.000				
* Class 4	2.53	0.10	0.13	2.50	2.40 0.000
* Legal Trail	2.63				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".
2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).
Channing Lane (0.13 miles of Class 4 Highway) -- Attached Select Board Minutes and Correspondence to State
3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).
4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

adjustment of totals
by K. Grimaldi
17/02/2017

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. []

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures:

John Hoyle
Joseph Bagdon
John Carroll

T/C/V Clerk Signature:

Helen E. May

Date Filed:

1/19/17

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL:

Signed copy will be returned to T/C/V Clerk.

APPROVED:

[Signature]
Representative, Agency of Transportation

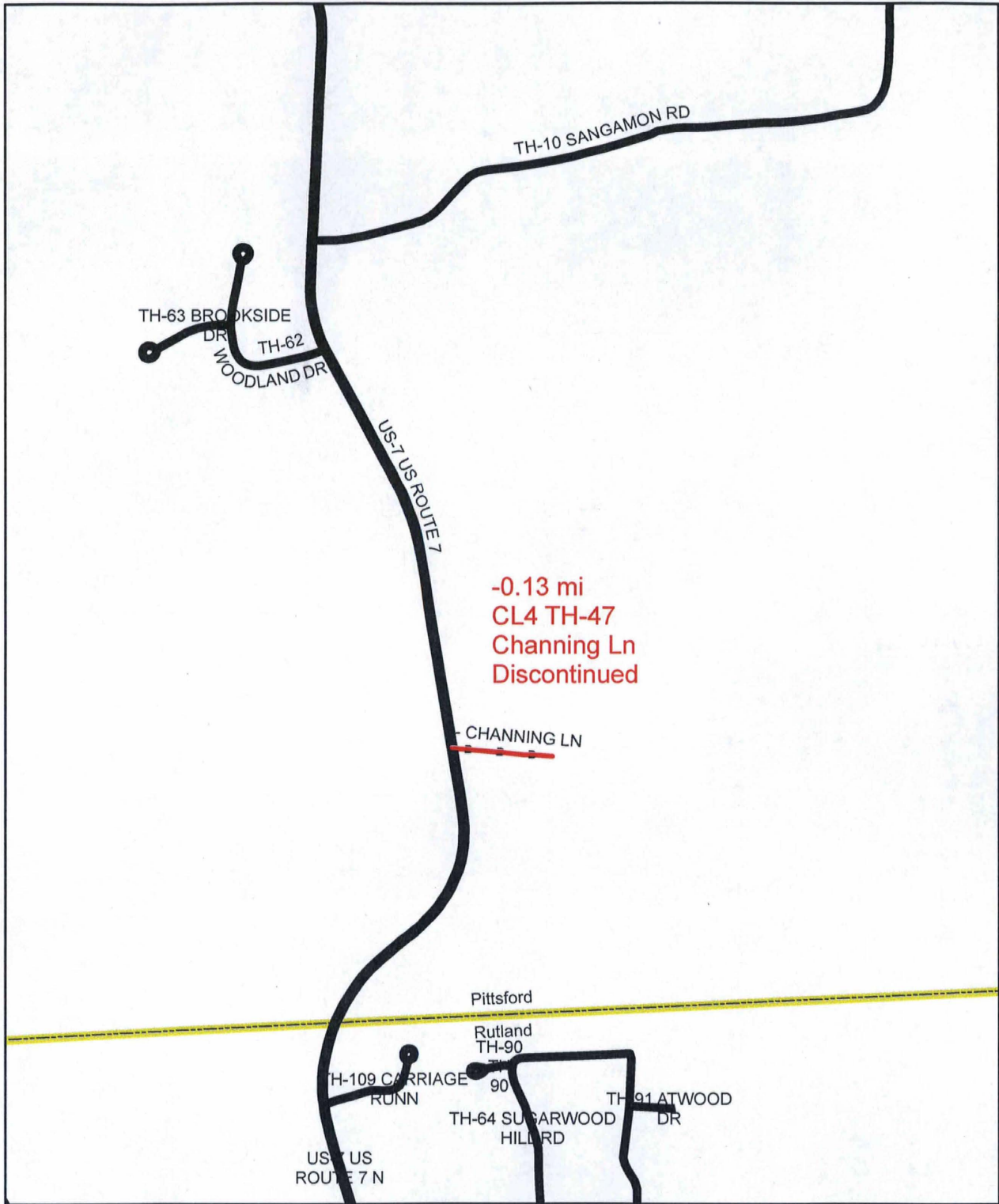
DATE:

3/30/2017

Received

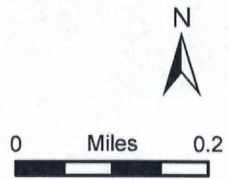
FEB 03 2017

**Policy, Planning & Intermodal
Development Division**



Mileage Certificate Change 2017
PITTSFORD
 (CTCODE: 1116)

Mapping Section
 Division of Policy, Planning and Intermodal Development
 Vermont Agency of Transportation - February 2017



Grimaldi, Kevan

From: Grimaldi, Kevan
Sent: Thursday, February 16, 2017 4:49 PM
To: 'John'
Subject: RE: Pittsford - TH32 followup

Hi John,

Thank you for letting us know – we'll go ahead and process the rest of the changes for this past year.

Please let me know if you have any further questions.

Kevan Grimaldi
GIS Specialist
VTrans – Mapping section

From: John [mailto:Manager@pittsfordVermont.com]
Sent: Thursday, February 16, 2017 9:56 AM
To: Grimaldi, Kevan <Kevan.Grimaldi@vermont.gov>
Cc: 'Pittsford Highway Department' <highway@pittsfordvermont.com>
Subject: RE: Pittsford - TH32 followup

Hi Kevan.

I have discussed your email and documentation with Highway Foreman Shawn Erickson. We cannot contest your findings on the matter and therefore are agreeable to leaving the VTrans map "as is" regarding Hubbardton Road's classification.

Thank you.

John Haverstock

Pittsford Town Manager
(802) 483-6500 x20
Manager@pittsfordvermont.com

From: Grimaldi, Kevan [mailto:Kevan.Grimaldi@vermont.gov]
Sent: Monday, February 13, 2017 11:39 AM
To: John
Subject: RE: Pittsford - TH32 followup

Hello John,

The map is very helpful; however, our records show the entire length of that 0.47mi stretch of TH-32 as being Class 3 since 1973, with a road survey from 1994 listing it as Class 3 as well (see attached). Might I request a copy of Pittsford's records which indicate the Class 4 designation at that location?

Thank you,

Kevan Grimaldi
GIS Specialist
VTrans – Mapping Section

From: John [<mailto:Manager@pittsfordVermont.com>]
Sent: Friday, February 10, 2017 12:17 PM
To: Grimaldi, Kevan <Kevan.Grimaldi@vermont.gov>
Cc: 'Helen' <ClerkTreasurer@pittsfordVermont.com>; 'Pittsford Highway Department' <highway@pittsfordvermont.com>
Subject: RE: Pittsford - TH32 followup

Hi Kevan.

I hope that this map helps to clarify our requested change in your records. The red markings depict the 0.10 mile stretch of Hubbardton Road that is Class 4 (rather than Class 3 as your map shows).

Thanks.

John Haverstock

Pittsford Town Manager
(802) 483-6500 x20
Manager@pittsfordvermont.com

From: Helen [<mailto:ClerkTreasurer@pittsfordVermont.com>]
Sent: Friday, February 10, 2017 11:54 AM
To: John
Subject: FW: Pittsford - TH32 followup

From: Grimaldi, Kevan [<mailto:Kevan.Grimaldi@vermont.gov>]
Sent: Friday, February 10, 2017 11:44 AM
To: clerktreasurer@pittsfordvermont.com
Subject: Pittsford - TH32 followup

Attn: Helen E McKinlay, Town Clerk
Thomas Pelkey, Selectboard Chair

We have received Pittsford's highway mileage certificate and are in the process of reviewing the noted mileage changes. Before we include the updates in our own records, I wish to request clarification on the mileage/classification changes to be made to 0.10 miles of TH-32/Old Hubbardton Rd. It is unclear from the included description alongside our own records and maps where exactly the classification changes to this town highway should be made. Can you confirm the location of the changes to be made? Please find attached a copy of our map illustrating what we currently have for our road classifications and mileages.

Thank you,
Kevan Grimaldi
GIS Specialist
VTrans – Mapping Section

ROAD INVENTORY FORM

VERMONT AGENCY OF TRANSPORTATION
 PLANNING DIVISION
 MAPPING AND ROAD INVENTORY SECTION

PARTY CHIEF _____
 RECORDER _____
 TOWN OFFICIAL _____
 TITLE _____

TOWN PITTSFORD
 COUNTY RAITLAND HWY. DIST. NO. 3
 ROAD SYSTEM & NO. T32
 SHEET NO. 1 OF 1 DATE 7/27/94

SURFACE TYPE & WIDTH	SHOULDER TYPE & WIDTH		SIDEWALK TYPE & WIDTH		DITCHES	CONDITION	ROAD CLASS	REMARKS
	LT.	RT.	LT.	RT.				
								HUBBARDTON RD
								T33CL4 U.T. MILEAGE FR. MAP ← 018
D12								T31 ← 000 → T31 ↓ T32CL3
								↑
								047 BEGIN F.T. 0.47
								044 30°
								30° 042
								036 30°
								30° 021
								017 60°
								30° 014
								004 30°
E13								T31 ← 000 → T31 ↓ T32CL4

Grimaldi, Kevan

From: Grimaldi, Kevan
Sent: Monday, February 13, 2017 11:39 AM
To: 'John'
Subject: RE: Pittsford - TH32 followup
Attachments: pittsford_th32_201702131139.pdf

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Cc: 'Helen' <ClerkTreasurer@pittsfordVermont.com>; 'Pittsford Highway Department' <highway@pittsfordvermont.com>
Subject: RE: Pittsford - TH32 followup

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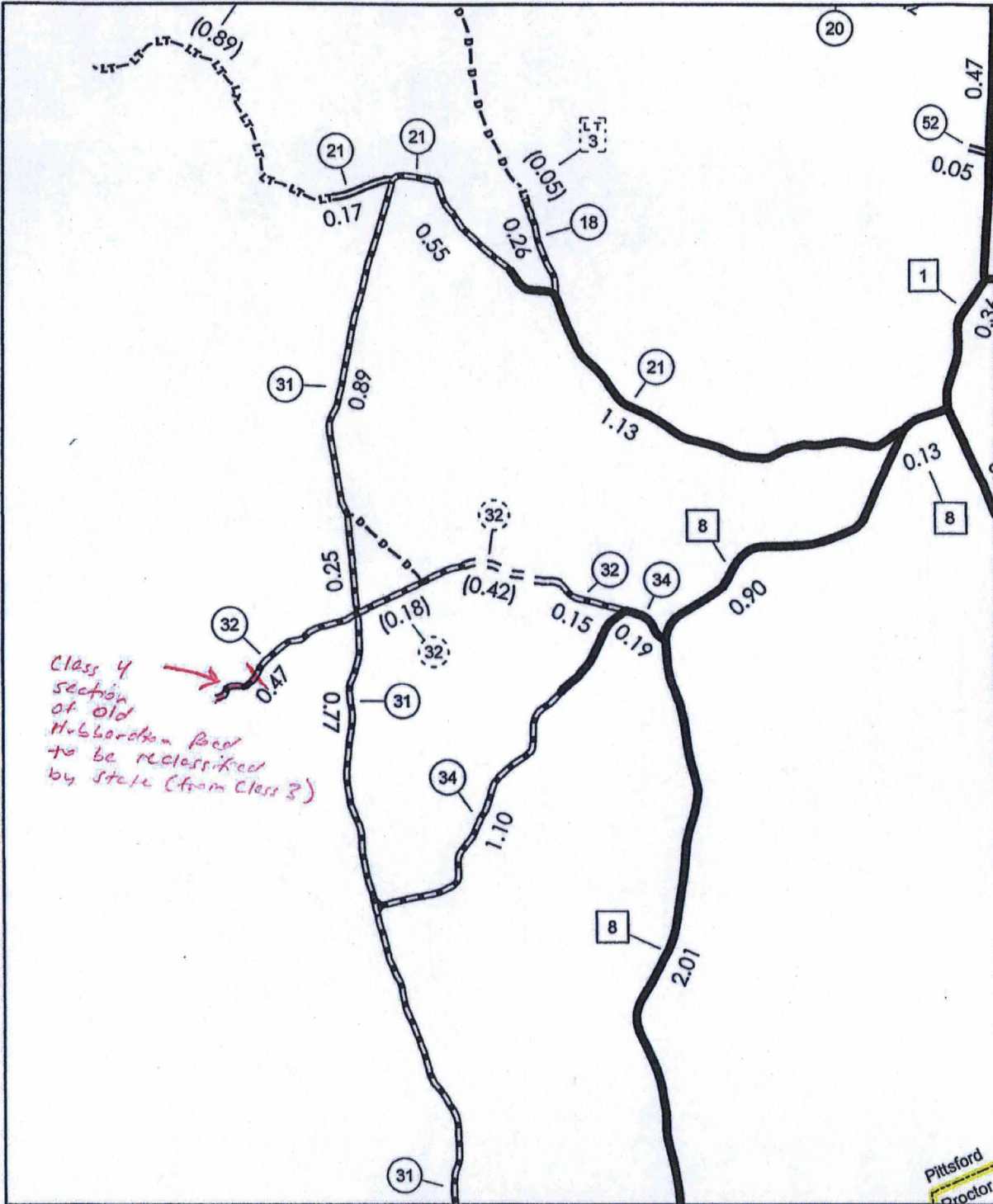
To: clerktreasurer@pittsfordvermont.com

Subject: Pittsford - TH32 followup

Attn: Helen E McKinlay, Town Clerk
Thomas Pelkey, Selectboard Chair

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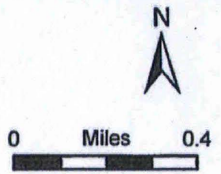
Thank you,
Kevan Grimaldi
GIS Specialist
VTrans – Mapping Section



**Mileage Certificate Change 2017
PITTSFORD**

(CTCODE: 1116)

Mapping Section
Division of Policy, Planning and Intermodal Development
Vermont Agency of Transportation - February 2017



Pittsford
Proctor

Notes for VTrans Certificate of Highway Mileage

1. As previously reported to VTrans, the 0.13 mile portion of Class 4 TH #47 (Channing Lane) was thrown up by the Town in the summer/fall of 2016 and is now a private road. See attached Select Board minutes and correspondence sent to the State
2. CORRECTION: The westernmost 0.10 portion of TH # 32 (Hubbardton Road) is Class 4, while the other 0.37 section of TH #32 north of Fire Hill Road is Class 3 highway. This is not a re-classification. This short stretch of road has always been Class 4 and the Town does not maintain it.

Minor Points for Map Changes

3. The portion of TH #32 (Hubbardton Road) north of TH #31 (Fire Hill Road) is gravel (not dirt, as currently depicted on Map).
4. TH #11's (Sugar Hollow Road) northernmost section is gravel (not dirt, as currently depicted on Map). Indeed, all of TH # 11 is gravel.
5. TH #12 (Ager Road) is gravel (not dirt, as currently depicted on Map).
6. The central portion of TH # 38 (Goat Farm Road) is gravel (not dirt, as depicted on Map). Indeed, all of TH #38 is gravel.
7. The southernmost portion of TH # 31 (Fire Hill Road) is gravel (not dirt, as depicted on Map).

July 22, 2016

Michael C. Snyder, Commissioner
Vermont Department of Forests, Parks & Recreation
1 National Life Drive, Davis 2
Montpelier, VT 05620-3801

Re: Status of Channing Lane in Pittsford

Dear Mr. Snyder:

Pursuant to the provisions of 19 V.S.A. Sections 708, et seq., I write to inform you that Pittsford's Select Board has decided to abandon, discontinue or "throw up" that 0.13 mile portion of Channing Lane (Town Highway # 47) now classified as Class 4 Town Highway.

Please feel free to contact me with any questions or concerns.

Sincerely,

John Haverstock

Pittsford Town Manager
802.483.6500 x20

Manager@pittsfordvermont.com

Cc: Members of the Select Board

(<http://pittsfordvermont.com/>)

Meeting Minutes : Town of Pittsford Select Board Meeting July 6, 2016

Posted on July 6, 2016

Town of Pittsford Select Board Meeting July 6, 2016

The meeting was called to order at 6:30PM by Thomas "Hank" Pelkey, Chairman.

Select Board members present: David Trombley, Thomas Hooker, W. Joseph Gagnon, and Thomas "Hank" Pelkey. Absent: Jane Cornell. Also present: Bonnie Bourne, Mark Winslow, Ann Rademacher, Jim Rademacher, Bill Gallus, Jake Gallus, Jeff Biasuzzi, John Haverstock, and Kelly Giard – Recording Secretary.

J. Haverstock indicated that there was a need for Executive Session for a personnel issue. Motion by T. Pelkey and seconded by T. Hooker to enter into Executive Session for personnel. Motion passed unanimously 4 – 0.

Motion by T. Pelkey and seconded by T. Hooker to accept the agenda as printed. Motion passed unanimously 4 – 0.

MINUTES

The Select Board minutes from the June 15, 2016 Select Board meeting were signed, with no corrections.

ORDERS

The orders in the amount \$34,636.40 (FY 16); \$115,197.38 (FY 17) and \$16,006.09 (Payroll) were approved with the following discussion:

J. Gagnon inquired about the expense for waste oil. J. Haverstock stated that this \$145 amount was an annual fee to haul the waste oil away from the Transfer Station.

J. Gagnon inquired about the expense for police raptor radios. J. Haverstock explained that this was for cruiser upgrades and would be paid with grant funding.

TOWN MANAGER'S REPORT

J. Haverstock reported on the following:

- Both of the historical markers have now been received. The marker for Kendrick Dam will be installed by the Highway Department. The marker for the history of furnaces in Pittsford will be unveiled by the Historical Society at the Town Green in the near future.
- The Listers reported that 48 grievances were received with a majority being resolved. The deadline to grieve before the Board of Civil Authority is July 14. The Select Board will need to hold a brief special meeting to set the tax rates.
- There will be a staff meeting on July 7, 2016 at 9:00 AM. Members of the Select Board are invited to attend.
- There is an article in the packet from VLCT Atty. Garrett Baxter regarding fireworks sales.
- Jason Davis, the Emergency Management Director, is encouraging Select Board members to attend an Incident Command Seminar on August 23, 2016 from 2:00 PM – 4:00 PM in the Municipal Office Conference Room. This seminar is entitled ICS402.
- Thank you to Select Board members for being available to sign fiscal year-end orders on June 29, 2016.
- The Planning Commission will be meeting on July 7, 2016 at 7:00 PM to vote on the Draft Zoning Ordinance, which will be formally received by the Select Board on July 20, 2016.
- The Town Manager will be on vacation for the week of July 25, 2016.

J. Gagnon stated that he attended a recent Planning Commission meeting and feels that they are doing a good job on their projects.

PUBLIC COMMENT

Jim Rademacher was present to update the Select Board on the progress that the Trustees of Public Funds have made with regard to the Burditt Fund. The Trustees have sought the opinion and input of the Attorney General and all parties agree that the Select Board and the Pittsford residents that are serving on the Otter Valley Unified Board must agree unanimously to the expenses that occur with the fund.

Mr. Rademacher stated that in the research of the Burditt Fund, the Pittsford Fund and the Kelley Fund are administered by the Trustees of Public Funds, however, the Pinney Fund was discovered and has not been listed in Town Reports after 2010. J. Haverstock will discuss this with Helen McKinlay to find a status of the fund and will advise at a future meeting.

Mr. Rademacher and Mr. Rob Howland are currently seeking replacements for their positions on the Trustees of Public Funds and will not be seeking reelection.

The Select Board thanked the Trustees of Public Funds for working on the Burditt Fund and obtaining answers.

Jeff Biasuzzi, Zoning Administrator, stated that the Planning Commission would be working on a short questionnaire at their July 7, 2016 meeting to be included in the newsletter seeking input on the Town Plan.

OLD BUSINESS

Continued Discussion of Enacting an E911 Ordinance:

J. Haverstock included a newsletter information piece in the packet for review. The Select Board agreed to include the information in the next newsletter, in lieu of proceeding with adoption of an ordinance.

Updated on Pittsford Day Planning:

The Planning Commission will have an information booth set up at Pittsford Day. There will be a flier posted in the newsletter, on the website and around Town. T. Hooker stated that there is a need for Silent Auction items.

Update on Village Sidewalk Project:

J. Haverstock stated that Markowski Excavating has addressed drainage issues and completed the subbase for the sidewalk. The soil tests for the retaining wall have been completed. Two catch basins needed to be moved due to conflicts with the water main.

T. Hooker had raised questions, which were addressed by the design engineer. The retaining wall will be 2.7 feet above the sidewalk at its highest point; whoever is currently cutting the grass on the slope will continue to maintain; the catch basins issue was due to the submission drawings which did not show proper location of the water line.

Following much discussion on the height of the retaining wall, J. Haverstock will invite the design engineer and Markowski Excavating to the site to discuss the grade of the slope.

Consider Request of Mr. Gallus to Change Process for Handling Neighbor's Permit Application:

J. Haverstock summarized the recent presentation by Mr. Gallus concerning a possible conflict of interest on the part of Zoning Administrator Jeff Biasuzzi.

J. Haverstock stated that he met with Mr. Gallus and Mr. Biasuzzi and had a discussion with Ms. Wright-Garcia. Both Biasuzzi and Ms. Wright-Garcia deny any business relationship regarding her property.

Mr. Gallus stated that he is just trying to protect his land. Mr. Gallus stated that he is looking for a stormwater study and stormwater plan for the property. Mr. Gallus felt that these discussions should have been in a closed meeting and not a public discussion.

D. Trombley stated that he feels that the Select Board "owes" it to the residents to address any concerns that are brought to the Select Board.

D. Trombley stated that Mr. Gallus is in need of answers and a resolution. However, the Select Board does not want to create a precedent of by passing the normal permit application procedure. Mr. Biasuzzi explained the statutory appeal process available to Mr. Gallus, if Mr. Gallus does not like the outcome of Mr. Biasuzzi's handling of the Kennedy's pending permit application.

The Select Board stated that there will be no further Select Board involvement in this matter, and with no motion, considered the issue "dead".

Mr. Bill Gallus and Mr. Jake Gallus exited at 7:12 PM.

The Select Board recessed and convened a Public Hearing at 7:12 PM.

Consider Throwing Up Class 4 Section of Channing Lane:

J. Haverstock stated that the public hearing was to discuss the "throwing up" of 0.13 miles of Channing Lane at the request of Mark Winslow, in a document submitted on April 6, 2016.

J. Haverstock explained that the required letters were sent to the property abutters, there was a Select Board site visit, newspaper postings and posting in 3 public places.

J. Haverstock stated that there is no objection on behalf of the Town or the Highway Foreman, who stated that there has only been one occasion for maintenance on this road in the last 30 years.

J. Haverstock read the provisions of the State Statute.

D. Trombley inquired if there had been any communication from Jim and Beth Richards. Mr. Winslow stated that Ms. Richards was present at the initial meeting and stated no objection. Mr. Winslow currently maintains the road.

Motion by D. Trombley and seconded by T. Hooker to accept the abandonment of Channing Lane and instruct the Town Manager to follow through with communications to the State, as required in the Statute. The motion passed unanimously 4 – 0. J. Haverstock stated that he would be in contact with Dave Soulia, Chairman of the Planning Commission for their input on the matter.

The Public Hearing was adjourned at 7:18 PM.

The Select Board reconvened at 7:18 PM.

Mr. Winslow and Mr. Biasuzzi exited at 7:20 PM.

NEW BUSINESS

Review Final Inspection Report for Access/ROW Permit:

J. Haverstock stated that the initial Right of Way permit for the Wheelers was issued 10 years ago and now the project is finished. The Select Board agreed to authorize the Board Chair (T. Pelkey) to sign the permit.

Remarks from Bonnie Bourne Regarding Ownership of School Property:

Bonnie Bourne was present to discuss the ownership of the school properties in Town. Ms. Bourne stated that the Otter Valley Union Unified (OVUU) Board began legal operation on July 1, 2016 and conducted deed searches on the properties. The result of this research was that the Town owns the main building and land of the Lothrop school and the School District owns the Town Hall, blue house, parking lot and the Caverly property. The Lothrop School Board exists for one more year. However, it would be easier and more cost-effective to convey to the OVUU than to Lothrop then to the OVUU.

T. Pelkey stated that the Pittsford residents voted to combine under Act 46. However, the Haunted House is a concern as it is on the Caverly property, which is owned by the School District. Ms. Bourne will take this concern back to the OVUU for discussion. However, feels that there is no issue with the continuing of the Haunted House.

The Board unanimously agreed to convey the Lothrop School property to the OVUU.

J. Haverstock inquired what would happen with the snow removal at the school, once the Unified Board takes over. The Board agreed for the Town Manager to discuss this with the Superintendent and have the OVUU take over this task.

Ms. Rademacher inquired if Town Meeting would still occur at the Town Hall. T. Pelkey stated that this could be an included provision in any transfer.

Ms. Bourne exited at 7:35 PM.

OTHER BUSINESS

None presented at this time.

EXECUTIVE SESSION

T. Pelkey made a motion, and seconded by T. Hooker, to go into Executive Session for personnel and legal where premature knowledge would be damaging to the Town, and may be jeopardized by public disclosure.

In accordance with 1 VSA 312 (b), where premature general public knowledge would clearly place the Municipality or person involved at a substantial disadvantage, the Board unanimously agreed to enter into Executive Session for the purpose of Personnel at 7:51PM, with Town Manager Haverstock invited to remain for Executive Session.

The Select Board exited Executive Session at 8:03 PM, with no action taken.

The meeting adjourned at 8:03 PM.

The next regular meeting of the Select Board will be held on July 20, 2016.

Respectfully Submitted,

Kelly Giard, Recording Secretary

Thomas "Hank" Pelkey, Chairman

Thomas Hooker, Vice Chairman

ABSENT

Jane Cornell, Selectman

W. Joseph Gagnon, Selectman

David Trombley, Selectman

UPCOMING MEETINGS

Town of Pittsford Water & Sewer Commission Meeting Tuesday, January 17, 2017 (<http://pittsfordvermont.com/2017/01/17/town-pittsford-water-sewer-commission-meeting-tuesday-january-17-2017/>)

January 17 - View Agenda (<http://pittsfordvermont.com/2017/01/17/town-pittsford-water-sewer-commission-meeting-tuesday-january-17-2017/>)

Town of Pittsford, Vermont Select Board Meeting Wednesday, January 18, 2017 (<http://pittsfordvermont.com/2017/01/18/town-pittsford-vermont-select-board-meeting-wednesday-january-18-2017/>)

January 18 - View Agenda (<http://pittsfordvermont.com/2017/01/18/town-pittsford-vermont-select-board-meeting-wednesday-january-18-2017/>)

NEWS & EVENTS

- Newsletters (<http://pittsfordvermont.com/category/newsletter/>)
- Notices (<http://pittsfordvermont.com/category/notices/>)
- Photos (<http://pittsfordvermont.com/category/photos/>)
- Proctor Water News (<http://pittsfordvermont.com/category/proctor-water-news/>)
- Recreation Director's Reports (<http://pittsfordvermont.com/category/recreation-directors-reports/>)
- Recreation Photos (<http://pittsfordvermont.com/category/recreation-photos/>)
- Vacancies (<http://pittsfordvermont.com/category/vacancies/>)

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