

District 3, 4
 Certcode 1104-0

**CERTIFICATE OF HIGHWAY MILEAGE
 YEAR ENDING FEBRUARY 10, 2022**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2022 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of **CHITTENDEN** in **RUTLAND** County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	10.780			10.780	0.000
Class 3	18.96			18.96	0.000
State Highway	0.142			0.142	0.000
Total	29.882			29.882	0.000
* Class 1 Lane	0.000				
* Class 4	6.41		0.58	5.83	0.000
* Legal Trail	41.82			41.82	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

DS
 PO

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
 -0.58 mi CL4 TH-33 discontinued
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees:
 Kathleen Probst
 Andrew R. Clift
 Joe Kelly
 Julie R. Fredette
 Robert A Baird

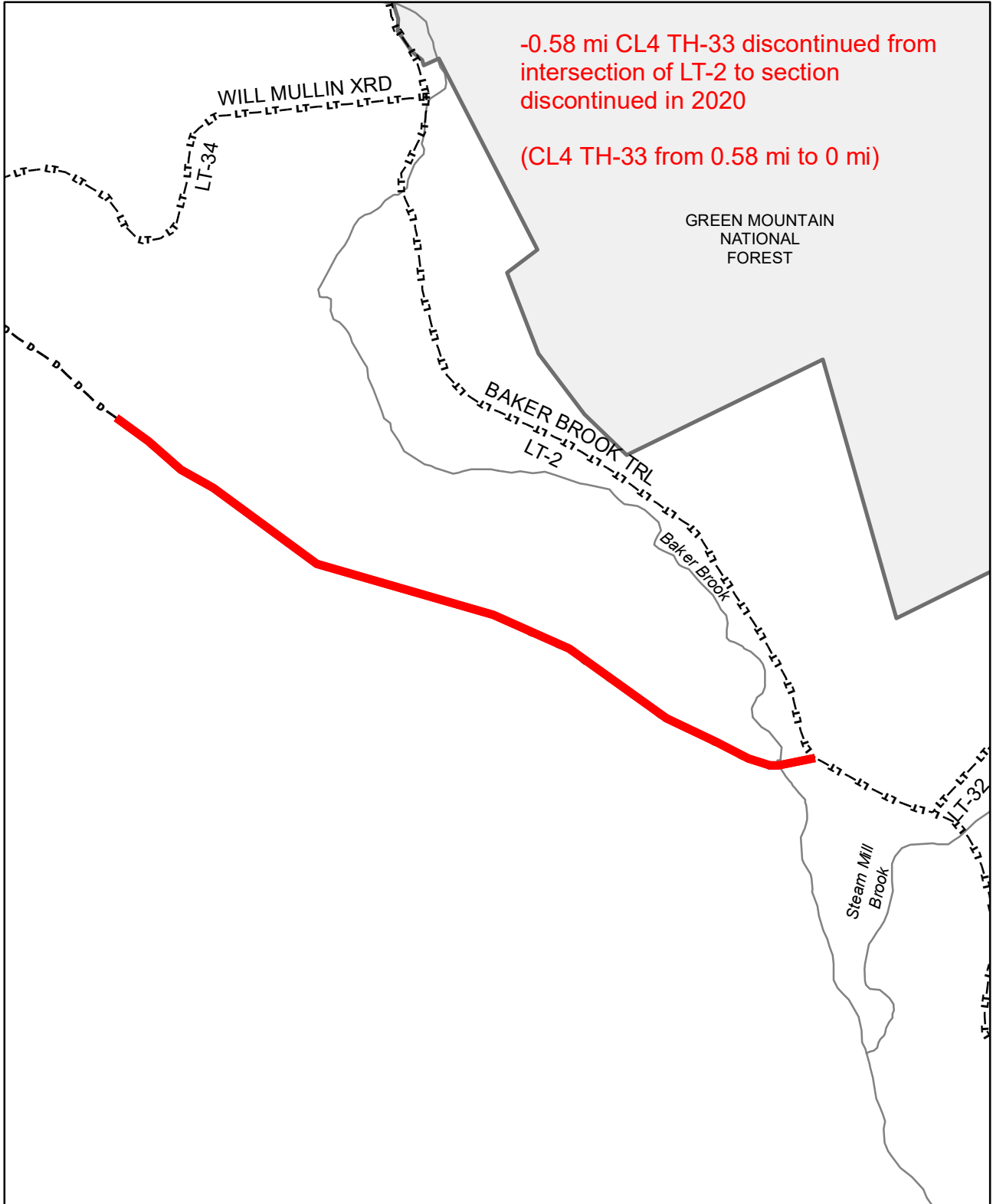
Signature of T/C/V Clerk: Rebecca Janoski Date Filed: 1/25/22

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: Johnathan Croft
 8B1F350F309C4C9
 Representative, Agency of Transportation

DATE: 2/4/2022



-0.58 mi CL4 TH-33 discontinued from intersection of LT-2 to section discontinued in 2020

(CL4 TH-33 from 0.58 mi to 0 mi)

GREEN MOUNTAIN NATIONAL FOREST

BAKER BROOK TRL
LT-2

Baker Brook

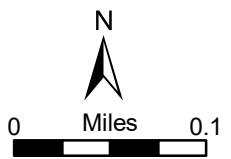
Steam Mill Brook

LT-32

Mileage Certificate Changes CHITTENDEN

(CTUA:1104-0)
(CERTCODE:1104-0)

Mapping Section
Division of Policy and Planning
Vermont Agency of Transportation -- January 25, 2022



For Wolcott Meadow
see page 4



Chittenden Select Board Scheduled Meeting
November 22, 2021 5:30 PM
Approved Minutes

Members Present: Kathie Pratt (Chair), Andrew Quint, Julie Fredette, Joseph Casella, and Bob Baird.

Others Present: Brett Yates, Bob Case, Bernie McGee, Elmer Wheeler, Kim Kinville, Jan Sotirakis, Gary Congdon, Doug Todd, Robin Ogg, Patrick Mahar, Todd Mandirola, Jonathan Yacko, Kellie Becker, and Richard Love.

Kathie Pratt opened the meeting with the Pledge of Allegiance at 5:30 PM.

I. ADDITIONS TO AGENDA:

- Zoom
- Cemetery Commission Budget
- Update on Highway Fund
- Discuss Holiday Bonuses

II. APPROVAL OF MINUTES

The Special Select Board Meeting for FY23 Budget minutes of November 15 were corrected as follows:

Page 3, paragraph 3: correct transfers to reserve accounts to read, "\$50,000 to Bridges and Culverts ..."

Page 3, paragraph 5, last sentence: correct \$7,500 to \$75,000.

Minutes of the Special Select Board Meeting for FY23 Budget of November 15, 2021, were approved by **motion** of Andrew Quint, seconded by Julie Fredette. AIF.

Minutes of the Special Select Board Meeting for FY23 Budget on November 11, 2021, were approved as read by **motion** of Andrew Quint, seconded by Julie Fredette. AIF.

Minutes of the Scheduled Select Board Meeting of November 8, 2021 were approved as read by **motion** of Andrew Quint, seconded by Julie Fredette. AIF.

Minutes of the Special Select Board Hearing for Discontinuation of Wolcott Meadow Road on November 20, 2021, were approved as read by **motion** of Andrew Quint, seconded by Julie Fredette. AIF.

III. AUDIENCE COMMENTS (limited to 5 minutes per person)

Robin Ogg asked to be able to find time of meeting information more easily. She then expressed her disappointment over seeing the vandalism at the new intersection, and she asked what action the Select Board planned to take to prevent further damage.

Richard Love asked had progress been made in lowering the speed limit on River Road to 25 miles per hour. He noted two other dirt roads in town where speed was limited to 25 mph. Kathie Pratt did leave a message with VTrans but has not had a response. The town will contract with

VTrans for a study involving traffic count, etc., required before a reduction in speed can be made.

Doug Todd said, that as a town resident, he was in support of the discontinuation of Wolcott Meadow Road. The Snowmobile club has not yet met, but he thinks the members would agree. With the discontinuation of the upper portion of the road in March 2020, the snowmobilers are now at the mercy of landowners for trails.

Patrick Mahar said the March 2020 discontinuation of the upper portion of Wolcott Meadow Road was by unanimous consent. He does not believe Wolcott Meadow Road is actually a road. He feels that the town did not complete extensive research in 2013 and that the road should have been seen as an unidentified corridor and turned over to the landowners on July 1, 2015 per State mandate.

IV. TOWN OFFICER REPORTS

Road Commissioner Gary Congdon has had no luck getting a response from the company that has a vacuum truck for clearing culverts. The cost may be \$400-\$500 per structure. Gary estimates flushing the culverts will be about a half day's work.

The tractor and over the rail mower are being readied. If there is salt on the roads, it will be kept at Keith Adamsen's to prevent salt damage and rusting.

Gary said the tracks on the grassed in area at the new intersection may have been made by a truck and trailer with dual wheels. Various barriers – logs, boulders, barrels -- located four feet off the edge of the road were discussed.

Andrew Quint made a motion to have Gary contact Dave Sargent and Richard Love for large rocks to be used at the new intersection. Julie Fredette seconded the motion. AIF Joseph Casella asked Gary to check with VTrans to make sure boulders are okay to use.

Keith Adamsen would like four to six Jersey Barriers for the sand pile at the Town Office.

Andrew Quint made a motion to purchase up to four Jersey Barriers at \$100 each to contain sand at the Town Office. The funds will be taken from the Supplies line item. Julie Fredette seconded the motion. AIF.

Transfer Station -- Elmer Wheeler had nothing to report.

Emergency Management/Warning Sirens/COVID-19 – Jan Sotirakis said the Vermont Covid case rate is one of the highest in the nation right now. The positivity rate is 3.9%. There has been a good response for booster shots and 26% of children ages 5 to 11 have had at least one shot. Chittenden numbers have risen to 80, and four cases have been reported at Barstow School.

Masking Options -- The Governor will not issue a state of emergency but has called the Legislature back to give towns permission to mandate masks indoors. If towns opt to participate, the mandate must be renewed every 30 days until April 25, 2022. The Select Board has no authority for other than town buildings. The schools already require masks. Andrew Quint made a motion that for the next 30 days, masks will be required in all town buildings. Joseph Casella seconded the motion. AIF.

The siren test was done at 11:00 AM on November 22nd. Jan was surprised that coverage on this side of town was adequate and could be heard throughout the Barstow School building. Jan suggested the next step is transfer of ownership to GMP.

The drip cups for dispensers are in and need to be installed. Julie Fredette requested that specific

locations for these be named. The paper tower dispensors are only in the Town Office.

Planning Commission – Julie Fredette attended the Regional Planning Commission meeting.

Health Officer – Bernie McGee said the State contacted Bernie to perform the MPA test on the well at the Historical Society and Town Hall and will be sending the materials necessary to perform the MPA test. Bernie expects to hear the results by the end of December. Brookfield Services will be working on the Barstow School generator tomorrow.

V. NEW BUSINESS:

Town Building Maintenance – Town Hall and Historical Society -- Karen Webster asked if the Historical Society building could be used even if the water was not potable. Society members have expressed disappointment that the Society must pay liability insurance for a building they could not use since March 2020. Since the Society does not meet November through February, members are willing to winterize the building to save heating cost. Bernie explained procedures for using the building should the water not be potable, but he said shutting off the water would not be as easy as the winterization at Town Hall. The subject was tabled until the next meeting.

Letter from Pittsford for Watershed Protection – A letter is sent every three years to request that no building or commercial activities take place within the watershed areas for the Pittsford water sources. There are two areas. Karen will check for listed deed restrictions in the watershed area.

Cemetery Commission Budget – Bob Case presented the Cemetery Budget. For the past three years, the budget has stayed at \$12,000. This year, fuel and labor increases have lead to increase on \$1,000 to \$13,000. Andrew Quint made a motion to approve the increase in the Cemetery Commission Budget for FY23 of \$1,000 to \$13,000 to reflect increase in costs, specifically for mowing.

ZOOM – Bob Case now handles the Zoom meetings from his personal account. Since the town meetings go beyond the 5-minute limit for free meetings, he must use a paid account at \$15 per month. If the town would like to keep the Zoom meetings going, Bob asked if the town would approve picking up the payment beginning in January. This could be worked out with the Town Treasurer Alyssa Reynolds to transfer the account to the town. Andrew Quint made a motion to approve \$180 for the town to assume the responsibility for the Zoom account to be paid with the town credit card. Joseph Casella seconded the motion. AIF.

Highway Budget Update – Andrew Quint said that \$100,000 was moved from the General Fund into the Highway Fund to cover the highway budget until FEMA and State reimbursements come in. This will be offset by tax income due February 1. This is a cash flow issue prompted by the payment for Culvert #162. The town is managing its cash and fund balances.

Holiday Bonuses – Traditionally the town has provided holiday bonuses of \$200 for full-time employees and \$100 for part-time employees. Andrew Quint made a motion to pay full- and part-time employees holiday bonuses of \$100 for part-time and \$200 for full-time employees to be paid in the December 13th pay cycle. Julie Fredette seconded the motion. AIF.

VI. OLD BUSINESS

Road Grants Update – Jan Sotirakis said the requests for reimbursement for the Mountain Top Road/Mountain Spring Road intersection were sent in a month ago; for Grants in Aid, two weeks ago; and the bill for Culvert #162, just received, will be sent in as soon as possible. The Culvert #162 came in \$160,000 under budget because no bypass was required during construction.

Discussion then began on the Wildcat Eco Restoration grant. The deadline for application is December 17 for \$750,000 of a \$1,000,000 project leaving a \$250,000 grant match. If the road issues are not addressed, the road may have to be closed at times. Surrounding land will continue to be lost to wetland. Temporary measures will only make the road passible. For a big rainstorm, it is possible FEMA may become involved for repairs. The two choices presented are to raise the road four feet or to relocate the road.

Select Board comments were that people on the road are not in favor of the project. Raising the road four feet will totally destroy the nature of the area. Possibly other remedies could be explored, such as removing the beavers and lowering the water held by Lefferts' Pond Dam. Maybe a new solution would cost \$50,000 and not \$1,000,000.

The current proposal is prohibitively expensive for the town and would result in a very meaningful tax increase for residents. The Select Board understands the implications of closing a road with no other egress, and also they want to be good stewards for the future.

When asked to comment, Road Commissioner Gary Congdon said Keith Shortsleeve hit the nail on the head – to get rid of the beavers and lower the water at Lefferts' Pond.

Discussion continued. Bob Baird pointed out that another grant round will happen next year, giving time to explore other options. Andrew Quint made a **motion to not seek the grant for the Wildcat Road Restoration project at this time**. Joseph Casella seconded the motion. AIF.

Wolcott Meadow Discontinuation – After the hearing held on November 20, Bob Baird and Julie Fredette walked the road as far as the Langan property and were impressed with the quality of the road as compared with other trails. They strongly support a decision to reclassify the road as a trail but not to discontinue it. As more and more land is posted there is more pressure on unposted land. Bob Baird suggested the town look at all trails and see what should be discontinued and those kept with a fair formula to follow. The discontinuation on the Langan property created a precedent.

Andrew Quint made a **motion to discontinue all the remaining portion of Wolcott Meadow Road**. Joseph Casella seconded the motion. Joseph and Andrew were in favor of the motion. Bob and Julie were opposed, creating a tie vote broken by Chair Kathie Pratt, who voted to discontinue the road.

New Water Well at Town Office – Bernie McGee reported that Jim Purdy and Patrick Griffen will produce a plan after Thanksgiving after the contract is signed.

ARPA Funding – no report.

Keys and Locks to be signed – on hold until after other maintenance concerns

Green Road Monumentation – the surveyor is distributing the posts to the placement locations.

Finance Committee/Purchasing Policy – will be done by Town Meeting.

Town Woodlots – Bob Baird hopes to have a report on all four woodlots. For the Michigan Brook and Grammar School lots, Bob and Jonathan Yacko have met with Kyle Mason and Mark Riley for evaluation. The proposed timber harvest on the Grammar School lot was valued in 2003 at \$95,000. Perhaps that amount has increased by now. Mark Riley has suggested that access permits through Green Mountain National Forest lands be pursued first. Bob Baird made a **motion** to hire Mark Riley to work with Bob Baird and the USFS to get the Decision Memo (DM) permit for Michigan Brook lot, which will include access to the Grammar School lot at a cost estimate of \$5,000 for the access permit and another \$5,000 to mark the trees. Andrew Quint seconded the motion. AIF.

Bob Baird said he sees keeping the Mt. Carmel lot and the CVPS lot long term for recreational and timber potential. These can be managed by the County Forester Kyle Mason.

Town Office Roof – no update beyond waiting for schedule from VMS and Roger Louiselle.

Transfer Station Compactor Project/Garage Bathroom – no report.

VII. CORRESPONDENCE

VLCT – Broadband Webinar Dec. 1

VIII. APPROVAL OF WORK ORDERS

The payroll ending November 15 was signed by Andrew Quint as warrant officer for \$4,259.39.

Andrew Quint made a **motion** to approve the payroll ending November 22 for \$4,121.08. Bob Baird seconded the motion. AIF.

Andrew Quint made a **motion** to approve the accounts payable for November 22 for \$103,578.58, noting that \$77,500 of that was for Daniels Construction for work on Culvert #162. Joseph Casella seconded the motion. AIF.

Andrew Quint suggested that the invitation to Bob Harnish or A Wakefield to talk about the Declaration of Inclusion be delayed to the second meeting in December on December 27th.

IX. MOTION TO ADJOURN

Andrew Quint made a **motion** to adjourn at 8:41 PM. Joseph Casella seconded the motion. AIF.

Respectfully submitted,
Karen Webster



**Chittenden Select Board Special Meeting
Discontinuation of Wolcott Meadow Road Hearing
Saturday, November 20, 2021
Intersection of Wolcott Meadow Road and Baker Brook Trail at 11:00 AM
Chittenden Municipal Office and Zoom at 2:00 PM
Approved Minutes**

Members Present: Kathie Pratt, Bob Baird, Andrew Quint, and Julie Fredette

Others Present: Patrick Mahar, Brian Mandirola, Todd Mandirola, Doug Todd, Jeff Pratt, and Bob Webster.

The purpose of the meeting was to discuss the discontinuation of the remaining portion of Wolcott Meadow Road. A 0.16 section of Wolcott Meadow Road from the intersection with the Will Mullen Crossroad through the property of James and Clare Langan was discontinued in March 2020. The 0.58-mile remainder of the road passes through property of the Mandirolas for 0.32 miles and property of Patrick Mahar for 0.26 miles. Currently, the road is viewed as a road to nowhere, since it no longer connects to other roads or trails.

Although Patrick Mahar did receive notice of the discontinuation of the road through the Langan property, the Mandirola brothers did not. The Mandirola brothers could not understand why a portion of the road, which was passable between Middle Road and Baker Brook Trail, was discontinued while the Will Mullen Crossroad which also runs between Baker Brook Trail and Middle Road a little farther north, is not passable because a large portion of it is now underwater.

These roads did not appear on the VTrans map until recent upgrades to include old roads were added. Mr. Mahar was not aware that a town road ran through his property when he purchased it in 2013.

The issue with discontinuation was preservation of the snowmobile network of trails in the area. Some discussion centered around new routes to pass from Baker Brook Trail to Middle Road. One possibility would involve travel along a portion of Middle Road. Another possibility would be to use the remaining portion of Wolcott Meadow Road and cross over private property to the Will Mullen Crossroad below Mr. Langan's property. The Pittsford Snow Travelers also use trails through private lands southerly to this area that connect at a point on Wolcott Meadow Road.

When asked to state their preferences, Mr. Mahar would like to see Wolcott Meadow Road discontinued rather than reclassified to a legal trail. Todd and Brian Mandirola were not opposed to the discontinuation of the road but would also like to see discontinuation of the Will Mullen Crossroad through their property. Possibly a new trail connecting Baker Brook Trail with Middle Road could pass through their property until vandalism to their property would cause them to close the trail.

Selectman Bob Baird stated he would not like to give up legal access through Wolcott Meadow Road for snowmobiles until there is assurance a new trail network is established for snowmobile trails for at least the next 50 years.

Kathie Pratt and Andrew Quint inspected the bridge abutments over Baker Brook bridge. After the meeting, Bob Baird and Julie Fredette walked the portion of the road to be discontinued.

The meeting was adjourned by motion of Andrew Quint at 12:17 PM, seconded by Julie Fredette. AIF.

2:00 Meeting at the Chittenden Municipal Offices

Members present: Kathie Pratt, Bob Baird and Julie Fredette.

Others present: Bob Case and Patrick Mahar.

Kathie Pratt opened the meeting at 2:00 PM with the Pledge of Allegiance to the Flag.

Patrick Mahar said his position was stated at the earlier meeting.

After waiting 10 minutes for others to attend, the meeting was adjourned at 2:10 PM by motion of Julie Fredette, seconded by Bob Baird.

Respectfully submitted,
Karen Webster

Notice of Hearing
On Discontinuation of the remaining portion of T.H. 33 (Wolcott Meadow Rd)
Select Board of Chittenden, Vermont

The Select Board of Chittenden hereby gives notice to the persons named below as owners or interested persons in lands and rights that may be affected by a decision of said select board to discontinue the following town road:

T.H. 33 (Wolcott Meadow Rd): in its entirety leading from its intersection with Baker Brook Trail (L.T. 2) to the border of the property of James W. and Clare B. Langan.

The Select Board, affected landowners, and any member of the public will meet at the intersection of Baker Brook Trail and Wolcott Meadow Rd at 11:00 AM on Saturday, November 20, 2021, for a site inspection and walk of a portion of the above highway. The Select Board will then meet by Zoom at 2:00 PM (invitation will be found at chittendenvt.org) for anyone else interested in the site inspection.

At the conclusion of the site inspections a recess will occur, interested parties will then meet at the Town Office at 260 Chittenden Road at approximately 5:30 PM on Monday, November 22, 2021, or by Zoom to conduct a hearing on the question of the reclassifications.

As required by law, notice of this site inspection and hearing is being provided by certified mail to each of the persons owning or interested in lands through which these highways pass, listed below, as well as the Chittenden Planning Commission. A copy is to be posted in the office of the Town Clerk, and published in the *Rutland Herald*, not less than 10 days before the time set for the hearing.

If the Select Board determines that for the public good, necessity, and convenience of the inhabitants of the Town, the discontinuation of this highway is required, the Board will decide that matter in deliberative session. Damages are not available for discontinuation of highways.

The following persons/governments have been notified of the public hearing:

- *Patrick Mahar
- *Mandirola, Brian R. & Pamela A.
- *Mandirola, Theresa Y. Revocable Trust

Chittenden Select Board:
Kathleen Pratt, Chair
Andrew Quint
Robert A. Baird
Julie Fredette
Joseph Casella

From: [Boomhower, Michele](#)
To: [Croft, Johnathan](#)
Cc: [Boomhower, Michele](#)
Subject: FW: Road Discontinuation, Town of Chittenden
Date: Wednesday, November 17, 2021 3:56:02 PM
Attachments: [Notice of Hearing Wolcott Mdw 10.15.21.docx](#)
[Map Wolcott Meadow Rd 10.15.21.docx](#)
[image001.png](#)

Hi,

I spoke to Karen Webster from the Town this afternoon. She was concerned that she transmitted this to the Secretary and received his away message (referring her to me).

Is there something official we (“the Secretary”) needs to provide to the Town?

Let me know.

Thanks

Michele Boomhower | Division Director
Policy, Planning & Intermodal Development (Aviation, Rail and Public Transit) Division
Vermont Agency of Transportation
Barre City Place
219 N. Main St, Barre, VT 05641
[\(802\) 505-3480](tel:8025053480)
vtrans.vermont.gov

This is our shot, Vermont! Everyone age 5 and older can get their COVID-19 vaccine. Sign up for your shot today at healthvermont.gov/MyVaccine or call 855-722-7878. Stay informed on [Facebook](#) and [Twitter](#) @healthvermont. #OurShotVT



From: Chittenden Select Board Assistant <sbassistant@chittendenvt.org>
Sent: Wednesday, November 17, 2021 3:29 PM
To: Boomhower, Michele <Michele.Boomhower@vermont.gov>
Subject: FW: Road Discontinuation, Town of Chittenden

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

From: Chittenden Select Board Assistant
Sent: Wednesday, November 17, 2021 3:20 PM
To: michelle.boomhower@vermont.gov
Subject: FW: Road Discontinuation, Town of Chittenden

Hi Michele,

Here is the information for discontinuation of the remaining 0.58 miles of Wolcott Meadow Rd.

Thanks for your help.

Best regards,
Karen Webster
Select Board Assistant, Town of Chittenden

From: Chittenden Select Board Assistant
Sent: Monday, November 15, 2021 5:09 PM
To: joe.flynn@vermont.gov
Cc: Kathie Pratt (kpratt.selectboard@chittendenvt.org) <kpratt.selectboard@chittendenvt.org>
Subject: Road Discontinuation, Town of Chittenden

Town of Chittenden
PO Box 89
Chittenden, VT 06737

November 16, 2021

Mr. Joe Flynn
Secretary, Agency of Transportation
219 North Main Street
Barre, VT 05641

Dear Mr. Flynn,

I have been advised to let you know that the Town of Chittenden is planning to discontinue the remainder of Wolcott Meadow Road in Chittenden, Rutland County. An earlier portion of the road was discontinued in 2020.

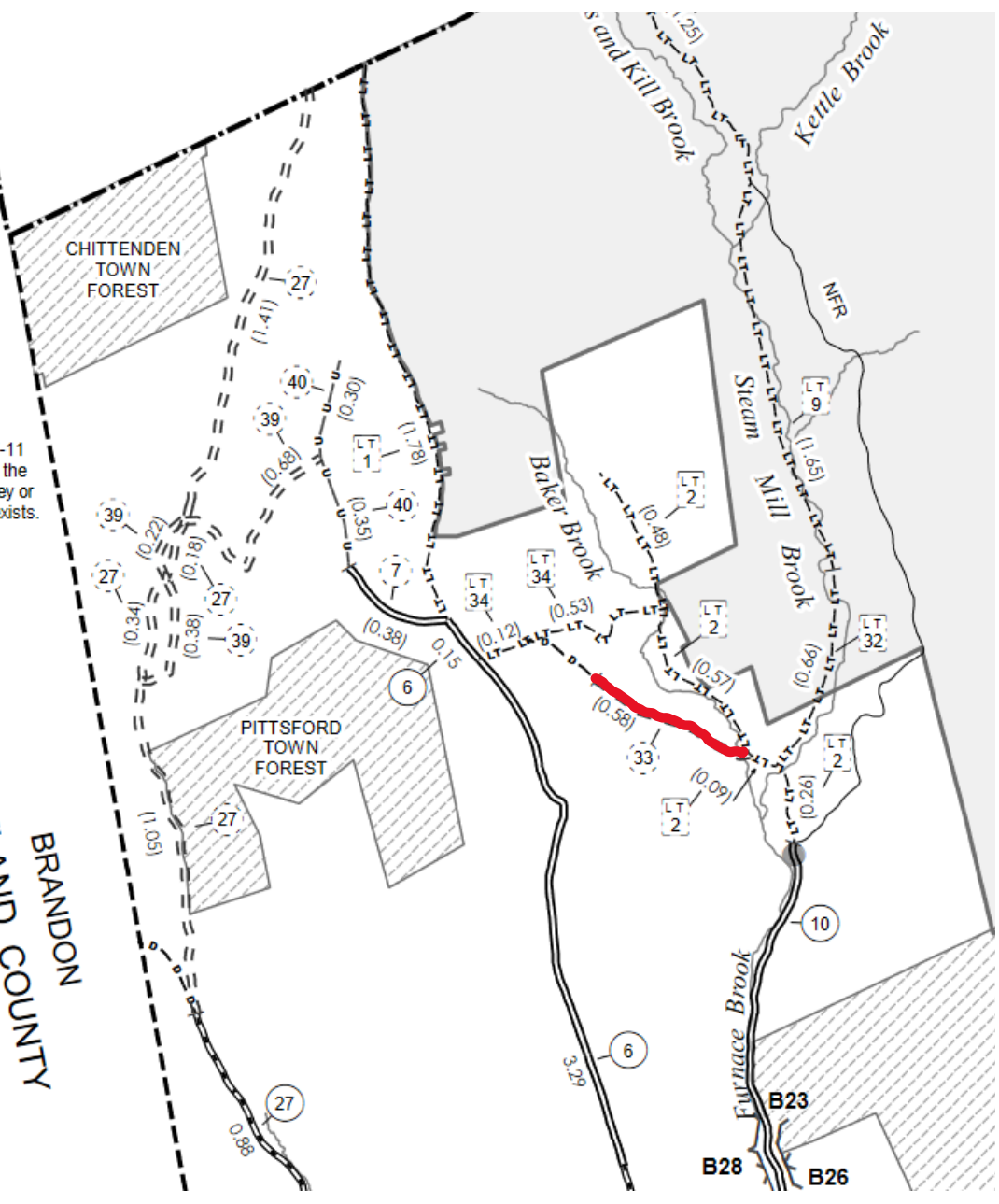
Attached please find the Notice of Hearing and accompanying map. The road inspection is scheduled for this Saturday, November 20, at 11:00 AM with a Zoom meeting at 2:00 PM for those unable to attend the inspection. A decision is planned for Monday, November 22nd at the scheduled Select Board meeting.

If you have any questions or concerns, I would be happy to answer them. My contact information is below.

Sincerely,
Karen Webster
Select Board Assistant, Town of Chittenden
(802) 483-6647, (802) 483-6471 (home)
SBAAssistant@chittendenvt.org

Legal Trail LT-11
removed from the
map. No survey or
evidence for the road exists.

BRANDON
RUTLAND COUNTY



B23
B28
B26