

District 4  
 Certcode 0916-0

**CERTIFICATE OF HIGHWAY MILEAGE  
 YEAR ENDING FEBRUARY 10, 2021**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2021 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section through upload to the secure FTP site or if necessary via mail to: VTrans PPAID - Mapping Section, 2178 Airport Rd, Unit B, Berlin, VT 05641.

We, the members of the legislative body of WEST FAIRLEE in ORANGE County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000			0	0.000
Class 2	9.350			9.350	0.000
Class 3	10.72			10.72	0.000
State Highway	4.353			4.353	0.000
<b>Total</b>	<b>24.423</b>			<b>24.423</b>	<b>0.000</b>
Change not incorporated, documentation needed as detailed on page 2 - S.Moulton, VTrans 2021-04-06					
* Class 1 Lane	0.000			0	
* Class 4	18.44		<del>3.1</del>	<del>18.10</del> 18.44	0.000
* Legal Trail	0.00			0	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

portions of Preserve and Tebbitts Notch roads

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees:

*[Handwritten signatures]*  
 Fred Cook (via Zoom)

Signature of T/C/V Clerk:

*[Handwritten signature: Heidi R. Engert]*

Date Filed:

3/2/21

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED:

Representative, Agency of Transportation

DATE:

## Moulton, Sara

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**From:** Moulton, Sara  
**Sent:** Monday, March 8, 2021 10:16 AM  
**To:** AOT - Mileage Certificates; Selectboard West Fairlee  
**Subject:** RE: West Fairlee Cert of Mileage

I have started a review of the changes submitted in the West Fairlee 2021 Mileage Certificate.

We need a little more documentation in order to process the changes. First, we need a copy of the town highway map with the sections of discontinued highway highlighted (this helps us make sure we change the correction section in our records). Just a photocopy that includes that town highway. It doesn't need to be the whole full-size map (the latest West Fairlee Town Highway Map is available here [https://vtransmaps.vermont.gov/Maps/TownMapSeries/Orange\\_Co/WEST\\_FAIRLEE/WEST\\_FAIRLEE\\_MILEAGE\\_2015.pdf](https://vtransmaps.vermont.gov/Maps/TownMapSeries/Orange_Co/WEST_FAIRLEE/WEST_FAIRLEE_MILEAGE_2015.pdf)).

In addition to the minutes you provided, we also need a copy of the minutes of the site visit, along with documentation that the discontinuances and site visit were notified appropriately.

We have a checklist which might be helpful.

*Documentation Checklist for Adding / Reclassifying / Discontinuing a Town Highway or Legal Trail*

[https://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert\\_DocumentationChecklist.pdf](https://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert_DocumentationChecklist.pdf)

and our guidelines document might also be helpful.

*Guidelines - Certificate of Highway Mileage*

[https://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert\\_Guidelines.pdf](https://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates/Cert_Guidelines.pdf)

The type of documentation we are looking for are copies of documents that show that the town followed the procedure as defined in *VSA Title 19 Chapter 7*

<https://legislature.vermont.gov/statutes/chapter/19/007>

and in particular *19 V.S.A. § 709 Notice and Hearing*

<https://legislature.vermont.gov/statutes/section/19/007/00709>

Please let me know if you have further questions.

Sara Moulton

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**From:** AOT - Mileage Certificates  
**Sent:** Wednesday, March 3, 2021 10:41 AM  
**To:** Selectboard West Fairlee <westfairleesb@hotmail.com>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>  
**Subject:** RE: West Fairlee Cert of Mileage

I am confirming that we received the West Fairlee 2021 Mileage Certificate that includes two discontinuances. We will review the Certificate during the next several weeks and will get back to you if we need more information. You are all set for now. Thank you.

Sara Moulton, GISP | AOT GIS Professional III  
Vermont Agency of Transportation  
219 North Main Street | Barre, VT 05641 - Physical Address  
2178 Airport Rd, Unit B | Berlin, VT 05641 - Mailing Address  
[sara.moulton@vermont.gov](mailto:sara.moulton@vermont.gov)  
<http://vtrans.vermont.gov/planning/maps>  
[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)

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**From:** Selectboard West Fairlee <[westfairleesb@hotmail.com](mailto:westfairleesb@hotmail.com)>  
**Sent:** Tuesday, March 2, 2021 11:34 AM  
**To:** AOT - Mileage Certificates <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>  
**Subject:** West Fairlee Cert of Mileage

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Sorry folks had to punt and go old school. Attached please find West Fairlee's 2021 Certificate of Highway Mileage. You may note that the dates are unusual – spanning 2 years. Despite numerous related discussions/activities during 2019, the Selectboard discovered that it had never taken action to discontinue these road segments. This was rectified in February 2020.

Please let me know if you have questions. I will send clarifying maps from our GIS system when I am back at the Town Office.

Delsie Hoyt, Chair  
West Fairlee Selectboard

Sent from [Mail](#) for Windows 10

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, May 20, 2019 6pm**

**Present:** Beverly Jo Ash, Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski

**Clerk:** Nina Schwartz

**Visitors:**

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the May 6<sup>th</sup> regular meeting were reviewed. Bev made motion to approve minutes, as noted, Fred seconded; approved.

**Organizational**

- GUVSWD:
  - Town representative still needed for quarterly meetings
  - 18 participants attended last week's composting workshop led by Cat Buxton
- Town Fraud policy: annual review made by all SB members

**Visitors/Hear and act on reports of Town Officer and Committees**

**Review Treasurer's Financial Statements/Journal Entries**

**Roads/Land**

- Patrick Ross/stream engineer needs to inspect a few areas prior to proceeding (Manley Hill Rd, Beaver Meadow Rd and culvert/possible stream on Bear Notch Rd)
- Summer projects/paving:
  - Pending information on estimates
  - Jonathan Blake: waiting for information from him on what roads/areas need resealing
- Road sweeping: Fred asked about inquiring about this again, which was discussed last year, and if that should be further considered/pursued. Jonathan Blake was having difficulty with readily sourcing a sweeper to rent last July. To be looked into further
- Discontinuance of Preserve Rd./Tebbitts North Rd.: Dept. of Forest and Parks has finally responded they are not interested in creating any trails; the SB will move forward with taking necessary steps

**Public Safety/Ordinance Enforcement**

- Speed enforcement collaboration with Thetford:
  - Contract reviewed in detail by SB, as provided by the Thetford SB, Thetford Police Department and the Thetford Town Attorney
  - Initial contract for approximate 100 hrs, effective immediately upon approval from West Fairlee and Thetford Selectboards. Fred Cook made motion to approve and sign the Inter-municipal Agreement for Speed Enforcement, Bev seconded; unanimously approved
  - To be communicated to residents via list serve and shared with Town Clerk's office
  - ATV ordinance to be reviewed at next meeting
- Public water supply/compliance process for Community Building:
  - Steve to contact Alliance to follow up on status
  - Delsie in touch w/Bank with provided financials and Town Warning. 2017 Town Audit needed; in process

### **Old Business**

- Disposition of tax sale properties: Beanville property, King Hill property: pending
- Revising town website: preparations ongoing, further action deferred
- Bean Hall: roof leak and estimate for Community Building cupola repair: Delsie finally heard from Randall Hoyt; to schedule appointment to assess issue

### **New Business**

- Community Building capital projects and general clean-up:
  - Discussion need for upcoming planning for various capital projects, prioritization of such projects and estimated costs (Roof, cupola, complete replacement of siding, window replacement/repair, other needs?)
  - Septic System/ investigation into factors contributing to backup: Jay's Septic to be contacted for camera inspection
  - Construction debris container: discussion on timing to secure for utilization
- Renewal VT Appraisal Co. assessment contract: pending
- Excess Weight Permits: Bev had one to process
- ATV ordinance:
  - VASA not happy with Town's ordinance as the copy he has is not signed. Has proposed a version used by other towns for the SB to review/consider
  - The SB decided they will review to see if any parts need to be incorporated to the Town's existing ATV ordinance and review Town's ordinance for revision
  - Discussion had on adding helmet restriction for riders under the age of 16
  - Copy of current ordinance (2006) noting adoption history to be sent to Doug for his reference

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

#### **Sign Orders**

Bev made motion to sign orders; Fred seconded the motion; unanimously passed.

#### **Review Correspondence**

#### **Upcoming Events**

- FEMA Hazard Mitigation Plan: Tuesday, May 21<sup>st</sup>, Selectboard

Bev made motion to adjourn meeting, Steve seconded; unanimously passed. The meeting was adjourned at 7:01pm.



State of Vermont  
Department of Forests, Parks & Recreation  
Lands Administration and Recreation Division  
1 National Life Drive, Davis 2  
Montpelier, VT 05620-3801  
<http://fpr.vermont.gov>

Agency of Natural Resources

May 10, 2019

Town of West Fairlee, Selectboard  
c/o Staci Sargent, Town Clerk  
Town of West Fairlee  
870 Rt 113  
West Fairlee, VT 05083

20 miles Preserve  
14 miles Tebbitts  
Alobosc driveway

Dear Board Members,

On May 6, 2019, the Department of Forests, Parks & Recreation (FPR) received the petition to discontinue portions of Preserve Road and Tebbitts Notch Road in the Town of West Fairlee. Per 19 V.S.A. §775, municipalities must notify the Commissioner of FPR when a petition to discontinue a highway is filed. It is the policy of FPR to encourage municipalities to keep highways as public rights-of-way for emergency, recreational, forestry, agricultural, and other purposes. These roads provide numerous benefits, including:

- Access to year-round and part-time residence and camps;
- Access to agricultural fields, forests, and sugaring operations;
- Access to state-owned parcels for recreational opportunities, for hunting and fishing, forest management and other forest products;
- Recreational access for activities like hiking, mountain biking, cross country skiing, horseback riding, and ATV and 4-wheel use

FPR's Lands Administration staff and District staff in our Barre office have reviewed the petition and have no comment on the proposed discontinuances. We respectfully ask that this letter be recorded as part of the official proceedings on this matter. Thank you for the opportunity to comment.

Sincerely,



Rebecca Washburn  
Director, Lands Administration and Recreation Division

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, May 6, 2019 6pm**

**Present:** Beverly Jo Ash, Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski

**Clerk:** Nina Schwartz

**Visitors:** Calvin Hutchinson

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the April 15<sup>th</sup> regular meeting were reviewed. Bruce made motion to approve minutes, as corrected of that meeting, Steve seconded; approved. Minutes of the April 22<sup>nd</sup> special meeting were reviewed. Bruce made motion to approve minutes, as noted, Fred seconded; approved.

**Organizational**

- Conservation Commission: Request from Guy Wilson to join commission. Bev made motion to accept request, Fred seconded; approved
- GUVSWD: town representative still needed for quarterly meetings

**Visitors/Hear and act on reports of Town Officer and Committees**

- Calvin Hutchinson: property issue, claims a discrepancy on his deed with property line. SB has directed Mr. Hutchinson to investigate further with the State as such matters are out of the SB's control
- Conservation Commission:
  - Green-Up Day highly successful; special thanks to Peggy Willey for her hard work organizing such a successful event, to Quinttown Container Services for generously donating their services once again, and to the Westshire ATV Club for their continuous efforts and assistance
  - Brushwood Forest grant/easement: required paperwork/proposal submitted, land owner vacillating. UVLT suggests moving forward with submitting grant and allow time for all parties to contemplate and see about results prior to grants-making by VT Housing and Conservation Board in mid-June
- Lister:
  - Grand List: abstract to be lodged June 3<sup>rd</sup> with informational session scheduled for June 15<sup>th</sup>, and grievances scheduled for June 17<sup>th</sup>
  - Board of Abatement hearing postponed. Decided property owner best to present his proposal for abatement first to the Listers before any hearings held
- Tri-Town Commission: proposed downsize for Lake Fairlee Dam. Discussion had and it was mutually felt two members best to remain on the Commission, but it will need to be addressed by the TTC first, when requested

**Review Treasurer's Financial Statements/Journal Entries**

- Observation made on YTD spend for Lister but recognition that additional time has yielded further corrections and accuracy of Grand List

**Roads/Land**

- State road salt bid: State has requested tonnage needs from each town for information
- Summer projects/paving:
  - Rita Seto making sight visit with tech tomorrow to assess Scrabble Hollow and Manley Hill Roads, as previously mentioned

- Middlebrook Rd/ Jonathan Blake, reclaim culvert. Shim and topcoat in between road near Cray's. Get estimates from Blak Top, Pike and Springfield Paving
- Larry Godfrey requested to retrieve his excavator from Manley Hill; land is all dry and the SB does not object
- Discontinuance of Preserve Rd./Tebbitts North Rd.: Delsie spoke with Dept. of Forest and Parks; sending report to Barre for review

### **Public Safety/Ordinance Enforcement**

- Speed enforcement collaboration with Thetford: Delsie waiting to schedule meeting between Thetford SB and Thetford Police Chief to iron out contract language
- Public water supply/compliance process for Community Building: Steve to contact Alliance to follow up on status. Delsie in touch w/Bank with provided financials, Town warning. 2017 Town audit needed; in process. Updates expected for next meeting

### **Old Business**

- Disposition of tax sale properties:
  - Beanville property: Steve relays abutting property owner not in agreement with the 60 day condition for property clean up, wants one year. Delsie spoke with him today to clarify that trash/junk needed to be cleared roadside, not so much what's up at the hill. The SB agrees granting 90 days for road frontage cleanup is fair and will communicate such proposal to property owner
  - King Hill property: proceed with plans to put up for sale
- Revising town website: preparations ongoing, further action deferred
- Bean Hall: roof leak. Randall Hoyt of Tunbridge – Delsie has called several times and not heard back. Seeking suggestions for alternative contractors

### **New Business**

- Community Building:
  - Septic System: investigation into factors contributing to backup: Is front tank still in use? Perimeter drain plans? Connected to septic system? Needs to be checked, Steve and Bruce will investigate further this week. Septic company to be called in to investigate with camera
  - Grant opportunity for meeting/activity room: After School grant not approved. Other matching grant with small family foundation pending
- Renewal VT Appraisal Co. assessment contract: pending
- Excess Weight Permits: Bev advises there are seven (7) to process

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

### **Sign Orders**

Bev made motion to sign orders; Steve seconded the motion; unanimously passed.

### **Review Correspondence**

### **Upcoming Events**

- Composting Workshop: May 16<sup>th</sup>, 6-8pm, Community Building

Bev made motion to adjourn meeting, Fred seconded; unanimously passed. The meeting was adjourned at 7:30pm.



**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, April 1, 2019 6pm**

**Present:** Beverly Jo Ash, Fred Cook, Bruce Durkee, Delsie Hoyt, Steve Malinoski,

**Clerk:** Nina Schwartz

**Visitors:** Grover Boutin, John Benjamin

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Minutes of the March 18<sup>th</sup> meeting were reviewed. Steve made motion to approve minutes, as noted, Bruce seconded; approved.

**Organizational**

- Animal Control Officer: letter of interest received from Nate Guyer. Delsie and Nate had preliminary discussion on kennels for temporary holds. Schedule of fees needs to be developed
- Appointments to vacancies for commission positions and elected office:
  - Correction for oversight to approve Grover Boutin's appointment on Planning Commission. Along with that Grover has also volunteered to respond to an energy survey the town is asked to participate in and to serve as the town Energy Coordinator, a newly created position.
  - Bev made motion to approve Grover's appointment to Planning Commission and as the new Energy Coordinator and also for Nate's appointment as Animal Control Officer. Bruce seconded; approved
  - Additional appointments to Commissions and Representatives needed for GUVSWD and Health Officer
- Elected vacancies:
  - Delsie made obligatory postings. Cat Spaulding responded for Grand Juror. Bev made motion to approve, Steve seconded; approved
  - No response for additional Lister vacancy. Current "team" of Lister Peggy Burden, consultant Deborah Kingsbury, and assessor Vermont Appraisal Company is working extremely well

**Visitors/Hear and act on reports of Town Officer and Committees**

- Efforts to expand broadband/John Benjamin: John presented with an overview of the types of internet access available and timeline 2006-present of efforts taken to address this topic
  - Current possible Fiber Optic options available in WF: EC Fiber and Topsham Communications, depending on location throughout town
  - EC Fiber fastest, Topsham you can buy various upload and download speeds
  - Recommendations: Can join EC Fiber, ask Topsham to provide service through certain parts of WF. Generally, approximately 12-15 houses per mile needed to be cost effective for fiber installation by any organization
  - Share information with residents that EC Fiber might now be available for those down Route 113 corridor. John offered to check with Topsham to see what access may now be available to expand service
- Conservation Commission: Green-Up Day, May 4th: volunteers needed to staff/arrange container with Quinttown 11-4pm

**Executive Session**

Delsie requested the Selectboard go into executive session for purpose of updating the Selectboard on an ongoing contract negotiation where open discussion could put town at a disadvantage.

Bev made motion to go into executive session at 6:50pm, Steve seconded; unanimously approved.

Bev made motion to come out of executive session at 6:54pm, Steve seconded, approved. No action required by the Selectboard at this time.

### **Review Treasurer's Financial Statements/Journal Entries**

- Salt spend running high YTD, a historical occurrence

### **Roads/Land**

- Discontinuance of Preserve Rd./Tebbitts North Rd.: Delsie spoke with Dept. of Forest and Parks 3/31, still in process
- Roads are posted
- Grading contract with Allen Rowell: No change from last year. Steve made motion to approve, as noted, Bruce seconded; approved

### **Public Safety/Ordinance Enforcement**

- Local Emergency Operation Plan (EOP): To be ready for approval/signing at 4/15 meeting
- Speed enforcement collaboration with Thetford: Thetford Police Chief still waiting on approval from Thetford SB to move forward with agreement
- Public water supply/compliance process for Community Building: Discuss/approve contract with Alliance for water source protection system. Town Attorney Paul Gillies assured that the contract was in order and that no additional arbitration clause was required. Contract signed by Alliance. Bev made motion to sign contract; Steve seconded; approved
- Community Building: fire system panel replacement: estimate received from Fifield Electric Fire Systems Services - \$5,600 total. Steve questioned comment about other issues to be address mentioned in letter. Delsie to inquire.

### **Old Business**

- Disposition of tax sale properties: two situations, to be handled differently with different processes
  - Beanville property: potential transfer to neighboring property owner, conditional that transaction not completed until property in question is cleaned up
  - King Hill property: can be put up for auction, set minimum price (to equal back taxes and other expenses the Town needs to recoup. Bruce made motion to begin process to move in such direction. Bev seconded; approved
- Revising town website: preparations ongoing, further action deferred
- Bean Hall: roof leak. Randall Hoyt of Tunbridge - estimate pending (likely until Spring). Deferred

### **New Business**

- Renewal VT Appraisal Co assessment contract: deferred, waiting for new contract
- Excess Weight Permits: Bev processed 10 permits
- Grant collaboration with Creative Spirit: 'VT Afterschool' grant. Delsie assisted with composing initial letter of interest to use for improvements and furniture for the activity space (old library)
- Use of meeting room for craft program: Delsie requested use for braiding class. Bev made motion to approve, Steve seconded
- Tree branches over jungle gym: trimming needed. Bruce Durkee to speak with Buzz and Janet Austin on a satisfactory resolution.

### **Other Business/Agenda Items (to be acted on at next regular meeting)**

- Hazard Mitigation Plan meeting with TRORC: April 22<sup>nd</sup>

### **Sign Orders**

Bev made motion to sign orders; Fred seconded the motion; unanimously passed.

## **Review Correspondence**

### **Upcoming Events**

- ICS402 Training: April 17<sup>th</sup>, 5-8pm, TRORC – Woodstock
- Green Up Day, Saturday, May 4<sup>th</sup>
- Composting Workshop: May 16<sup>th</sup>, 6-8pm, Community Building

Steve made motion to adjourn meeting, Bruce seconded; unanimously passed. The meeting was adjourned at 7:55pm.

**Approved Minutes  
West Fairlee Selectboard Meeting  
Monday, February 17, 2020 6pm**

**Present:** Beverly Jo Ash, Fred Cook, Delsie Hoyt, Steve Malinoski

**Clerk:** Nina Schwartz

**Visitors:** Eleanor Roberts, Chris Recchia and Irv Thomae (EC Fiber), Peggy Burden

The meeting was called to order by Delsie Hoyt at 6:00 pm.

Hearing re: rental code violations and intent to issue Health Order (with Selectboard in its role as Board of Health)

- Several issues reported by the tenant, which were shared with the landlord, Eleanor Roberts
  - Roberts reports heat complaint should be null and void – tenants notified at the time of rental the furnace initially was not functioning, but landlord offered wood stove. Tenant instead wanted to use their own pellet stove. Landlord paid for chimney to be relined to accommodate a pellet stove. Health Officer reiterated that landlord is responsible for functioning heating plant.
  - Signed lease with such stipulations exists for this rental agreement
  - Has not fixed any other problems, as she has not received rent since October 2019. Health Officer reiterated that it is not the function of the Board of Health to mediate between landlord and tenant; function is solely to assure that the unit meets all State Rental Codes.
  - Tenants in process of being evicted – refuses hand and mail delivery service of Notice of Eviction
  - Landlord does not intend to re-rent afterwards, will be resuming occupancy
- Delsie, as Health Officer, recommends amending Health Order by deleting first three orders noted and stipulating that should the property be rented out again, however the Public Health Order will remain in effect the mentioned issues must first be addressed to be in compliance. Otherwise, it is a private dwelling and does not apply
- Bev moved to amend Public Health Order as suggested, Steve seconded; unanimously approved

Minutes of the February 3<sup>rd</sup> meeting were reviewed. Bev made motion to approve minutes, as is, Steve seconded; approved.

**Visitors/Hear and act on reports of Town Officer and Committees**

- EC Fiber: Chris Recchia (Managing Director of ValleyNet)/Irv Thomae (Norwich rep on governing board of EC Fiber since 2008, now chairman) attended to explain the operation and obligations of the town with participating, if so desired
  - Approximately 4,200 customers in 23 towns
  - Communication Union District (CUD) – first in VT, legislature approved. Has status of a municipality, but without eminent domain and taxing authority
  - CUD statute: Title 30, Chapter 8, SB has right to request to join to governing district (town-wide vote not needed).
  - Symmetrical speeds of 25, 100, 300 and 800 Mbps available, no contract required
  - Anticipated 2-3 year project completion (design: 1 yr, make-ready: 1 yr, construction: 1 yr)
  - Obligations: no financial obligation for the town, but can ask for location for 10' x 10' hub with 24/7 access
  - Each town has at least one delegate w/1-2 alternates
  - Steve made motion to submit letter of interest to participate, Bev seconded; unanimously approved



- Conservation Commission: solicited comments on Natural Resources Inventory RFP
- Lister: received assessment on solar array from West Fairlee Solar; LLC

### **Review Treasurer's Financial Statements/Journal Entries**

#### **Roads/Land**

- Steve made motion to discontinue segment on Preserve Rd/Tebbetts Notch Rd, as discussed in prior meetings (April and May 2019). Fred seconded; unanimously approved
- Certificate of Highway Mileage: Class IV roads reduced by .34 miles. Fred made motion to approved certificate, as revised; Steve seconded; unanimously approved
- Buck Hill Rd ROW: re: reset of Green Mountain Power line poles
  - Fred Cook (Tree Officer) reports most trees along pole line are poor quality and likely would be cut for firewood
  - Delsie reports one of the landowners amenable to collaborate with project, the other has not yet been approached
- Summer projects planning: deferred

#### **Public Safety/Ordinance Enforcement**

- E911: SB affirms E911 Coordinator's addressing practices re: Scrutton Hill Rd camp, as dictated by State E911 Board standards

#### **Old Business**

- Tax sale properties, Beanville and King Hill properties: deferred
- VLCT Local Government Day: re: energy and transportation issues. Delsie recapped what was discussed/reviewed and will share further details via email to SB members
- Solutions for compliance with food scrap collection (July 1, 2020): deferred

#### **New Business**

- Resolution for joining EC Fiber (see above) Steve made a motion that West Fairlee formally notify the EC Fiber Board of its interest in joining the CUD; Bruce seconded; approved.
- Annual SB timesheets: completed
- WFHS: Steve gave access to Dave Gibeau access last week to Bean Hall to address water seepage issue at doorway
- Process Excess Weight Permits: one

#### **Other Business/Agenda Items (to be acted on at next regular meeting)**

- Information meeting on budget: Monday, February 24, 2020, 7pm
- Consistent cyber storage/back-up: deferred

#### **Sign Orders**

Bev made motion to sign orders; Steve seconded the motion; unanimously passed.

#### **Review Correspondence**

#### **Upcoming Events**

Bev made motion to adjourn meeting, Steve seconded; unanimously passed. The meeting was adjourned at 7:35pm.