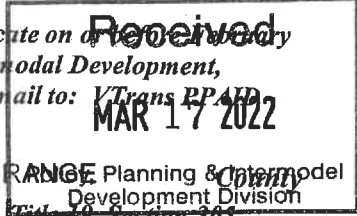


District 4, 6
Certcode 0903-0

CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2022

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2022 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VT Trans PPAID Mapping Section, 219 North Main Street, Barre VT 05641.



We, the members of the legislative body of **BROOKFIELD** in **ORANGE** County, Vermont, on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 303, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	19.230				0.000
Class 3	41.77				0.000
State Highway	23.590				0.000
Total	84.590				0.000
* Class 1 Lane	0.000				
* Class 4	12.86				0.000
* Legal Trail	1.88				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE, Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees: _____

Signature of T/C/V Clerk: Teresa Godfrey Date Filed: MARCH 3 2022

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: Johnathan Croft
8B1F350F309C4C9
Representative, Agency of Transportation

DATE: 3/17/2022

DS
PO

Minutes of the Brookfield Selectboard Meeting
10 January 2022
Held at the Town Clerk's Office

Those Present: John Benson, Chair, Jeff Kimmel, Betty Lord, members; Vicki Blanchard, Administrative Assistant; Amy Ingrassia, Assistant Town Clerk. Attending by phone: Kate Threlkeld, member. Mr. LaRocque was absent.

A. CALL TO ORDER - Mr. Benson called the Selectboard meeting to order at 6:33 p.m.

B. ADJUSTMENTS TO THE AGENDA - none

C. Public Comments – none

D. Highway Report

1. Traffic Ordinance Update (Public Safety Advisory Committee) - This subject is tabled till the next meeting.

2. Mr. Higgins (Road Crew Foreman) and Mr. LaRocque (Road Commissioner) had reported normal seasonal plowing, sanding, and ditching activities, along with continuing grader work done by the Road Crew. Mr. Higgins was working on a grant project report and is considering contracting out work on Bear Hill Road. Mr. Kimmel will verify the annual Highway Mileage Report information with Mr. Higgins.

E. New Business

1. Halfway Brook Culvert Application – Mr. Benson said the local hazard plan needs to be in place before 1/14/22.

2. Designated Representative Authority – Selectboard Assistant – Mr. Benson would like Mr. LaRocque to check with Mr. Higgins that he verifies with the Board before he purchases and signs for items. Also, Ms. Blanchard is to get approval for any purchases or signing any paperwork that might need to be submitted in a timely manner.

 3. 2022 Town Mileage Certification – Mr. Benson made a motion that after Mr. Kimmel reviews the Certification with Mr. Higgins that he can sign the 2022 Mileage Certification form; Ms. Lord seconded the motion which was unanimously approved: 4-0-0.

4. Amendment #1 on the Local Hazard Mitigation Plan Services agreement that Mr. Kimmel is reviewing with the Two Rivers – Ottauquechee Regional Commission (TRORC) - Mr. Kimmel said Victoria Littlefield has the services plan ready to sign off on.

5. Local Hazard Mitigation Plan (TRORC) – Review and Adoption – Mr. Kimmel presented to the Selectboard the proposed LHMP prepared by TRORC. The Board had a brief discussion about the plan and Mr. Benson made a motion that the Board adopt the Local Hazard Mitigation Plan as prepared by TRORC. Mr. Kimmel seconded the motion which was unanimously approved: 4-0-0..

6. ARPA Funds final guidance – Mr. Benson suggested that the Board come up with a list of possible uses for the funds. If we do not use the funds it will need to be sent back.

F. OLD BUSINESS

1. Brookfield Cemeteries – Sexton Duties tabled again.

2. Preliminary Budget Discussions - Reviewed the preliminary budget.

G. MEETING MINUTES: 27 December 2021 – Ms. Lord made a motion to accept the 27 December 2021 minutes and Ms. Threlkeld seconded the motion which was unanimously approved: 4-0-0.

H. Payroll and AP Warrants

1. Ms. Lord made a motion to approve the AP warrants as presented with a total of \$33,959.18 with the highest payment being made to Everett J. Prescott for culverts in the amount of \$8,442.00. Ms. Threlkeld seconded the motion which carried unanimously: 4-0-0.

I. Other Proper Business

1. Ms. Lord went over the progress on the in-color cover for the Town Annual Report.

2. Mr. Benson reported that VTC sent a letter thanking the Town for the Brenda Flint memorial scholarship fund donation.

3. Mr. Benson made a motion to accept the Orange County Sheriff Department's contract fees for the next fiscal year. The total is not to exceed \$16,250.00. Mr. Kimmel seconded the motion which carried unanimously: 4-0-0.

4. Mr. Benson asked the Board if the members thought they should go back to using Zoom for upcoming meetings; the Board decided that in-person for Board members only would be fine and that any in-person public or persons who wanted to attend would have to be admitted one at a time and have to wear a mask.

5. Mr. Benson reported that he contacted the Orange Southwest School District Superintendent regarding Town Meeting day in March and was told we could use the Brookfield school site if COVID calmed down, but with this outbreak it did not seem like enough time to have it safely inside. The Selectboard decided that May would be the better time to have it held outside. Ms. Lord made a motion to move the Town Meeting to 21 May 2022 outside at the Brookfield Elementary School. Mr. Kimmel seconded the motion which carried unanimously: 4-0-0.

6. Mr. Benson also suggested installing a radio repeater at the school; the school is willing to entertain it and there is adequate money in the budget.

7. Mr. Benson wants to remind anyone running for a seat on the Selectboard and planning to be at the Town Meeting on 21 May, 2022 that they need to wear a mask.

8. Mr. Benson made a motion to go into Executive Session at 8:12 p.m. to discuss a personnel issue. Ms Lord seconded the motion which was passed unanimously: 4-0-0. After the discussion, Mr. Kimmel made a motion to come out of Executive Session at 8:50 p.m.; Mr. Benson seconded the motion which was unanimously approved: 4-0-0.

J. Adjournment: Mr. Benson made a motion to adjourn at 8:55 p.m.; Ms Lord seconded the motion and there being no further business to come before the Board, the meeting was unanimously adjourned.