

District 5, 8
Certcode 0410-0

**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2024**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of MILTON in CHITTENDEN County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	0.000				0.000
Class 2	33.560				0.000
Class 3	68.42				0.000
State Highway	18.117				0.000
Total	120.097				0.000
* Class 1 Lane	0.000				
* Class 4	5.55				0.000
* Legal Trail	1.61				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
No Changes
- DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
~~0.02 mi CL3 TH 57 (Riverside Dr) remeasured without loop~~
~~0.15 mi CL4/NUTS TH 118 (Lamiolle Terr) no longer NUTS~~
- SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/Aldermen/ Trustees:

Brenda Steady
Kurt Beus

Signature of T/C/V Clerk: Kurt Beus Date Filed: 4/2/2024

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

DS
[Signature]

APPROVED: [Signature]
John [Signature], Representative, Agency of Transportation

DATE: 4/22/2024

Alley, Kerry

From: Alley, Kerry
Sent: Thursday, March 21, 2024 5:26 PM
To: Lisa Schaeffler; AOT - Mileage Certificates
Cc: Amanda Pitts
Subject: RE: MILTON: 2024 Mileage Certificate Not Yet Received

Hi Lisa,

It isn't ideal because that means we definitely can't do the preloaded changes this year, so please be sure to cross those out with a note that they will be addressed next year, and mark the box on the Certificate that there are no changes. Class 3 highway funding will therefore reflect the same mileage as in 2023.

Kerry

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Sent: Wednesday, March 20, 2024 9:53 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Cc: Amanda Pitts <apitts@miltonvt.gov>
Subject: RE: MILTON: 2024 Mileage Certificate Not Yet Received

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Kerry,

There is a Selectboard meeting 03/25, but they are trying to keep it to just a few things. The next one is 04/01, can we do it then?

Lisa M. Schaeffler, CPWP-M

Director of Public Works

1st Vice President of New England APWA

802-752-9803 - Cell

802-891-8045 – Direct Line

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Wednesday, March 20, 2024 9:39 AM
To: Lisa Schaeffler <LSchaeffler@miltonvt.gov>; AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Cc: Alley, Kerry <Kerry.Alley@vermont.gov>; Amanda Costello <acostello@miltonvt.gov>; Corey Parent <cparent@miltonvt.gov>; Amanda Pitts <apitts@miltonvt.gov>; Kristin Beers <KBeers@miltonvt.gov>
Subject: RE: MILTON: 2024 Mileage Certificate Not Yet Received

Hi Lisa,

Yes, it was just an automated message, but we still need a signed/dated copy of the Certificate with the preloaded changes crossed out. I think you mentioned that you have a Selectboard meeting this week?

What day is the Selectboard meeting? I haven't yet generated the mileage reports, and could still process the two preloaded changes this week if you have the Selectboard sign the Certificate without crossing out the preloaded changes.

Kerry

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Sent: Wednesday, March 20, 2024 7:40 AM
To: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Cc: Alley, Kerry <Kerry.Alley@vermont.gov>; Amanda Costello <acostello@miltonvt.gov>; cparent <cparent@miltonvt.gov>; Amanda Pitts <apitts@miltonvt.gov>; Kristin Beers <KBeers@miltonvt.gov>
Subject: RE: MILTON: 2024 Mileage Certificate Not Yet Received

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

I assume this is just a generic email as you know and we discussed Milton is going to clear up a bunch of missing section in 2024 and submit in 2025.

Lisa M. Schaeffler, CPWP-M

Director of Public Works

1st Vice President of New England APWA

802-752-9803 - Cell

802-891-8045 – Direct Line

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Tuesday, March 19, 2024 6:31 PM
To: Kristin Beers <KBeers@miltonvt.gov>
Cc: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Subject: MILTON: 2024 Mileage Certificate Not Yet Received

Attached: MileageCertificate_MILTON_2024.pdf

Greetings from the VTrans Mapping Section,

The VTrans Mapping Section sent you an email on 01/04/2024 with Milton's 2024 Mileage Certificate attached. To date, we have not yet received this certificate, and therefore want to remind Milton to sign and return the Certificate to the Mapping Section as soon as possible. For your convenience we have also attached a copy of the certificate to this email. Certificates can be scanned and returned to us at aot.mileagecertificates@vermont.gov.

Please note that the Mileage Certificates need to be signed and returned to the Mapping Section, even if there are no changes. VTrans uses this certificate to confirm highway mileage for the purpose of allocating state aid for town roads. If we do not receive a completed mileage certificate from you by March 18, 2024, we will assume there are no changes from last year's certificate and state aid will be based on those mileages.

Sincerely,

Kerry Alley

Kerry Alley | GIS Professional III
Policy, Planning & Research Bureau - Mapping Section
Policy, Planning & Intermodal Development Division
Vermont Agency of Transportation
219 North Main Street | Barre, VT 05641

802-917-2621 (cell) | Kerry.Alley@vermont.gov
<https://vtrans.vermont.gov/planning/maps>

Please note, by Vermont's Public Records Act, emails (and other documents or attachments), including responses and forwards, produced/acquired by a government agency, such as the Town of Milton, are considered public records and are subject to disclosure, unless specifically exempted from disclosure by the Act.

Please note, by Vermont's Public Records Act, emails (and other documents or attachments), including responses and forwards, produced/acquired by a government agency, such as the Town of Milton, are considered public records and are subject to disclosure, unless specifically exempted from disclosure by the Act.

Alley, Kerry

From: Alley, Kerry
Sent: Tuesday, March 12, 2024 7:07 PM
To: 'Lisa Schaeffler'
Subject: RE: MILTON - 2024 Mileage Certificates attached

Hello Lisa,

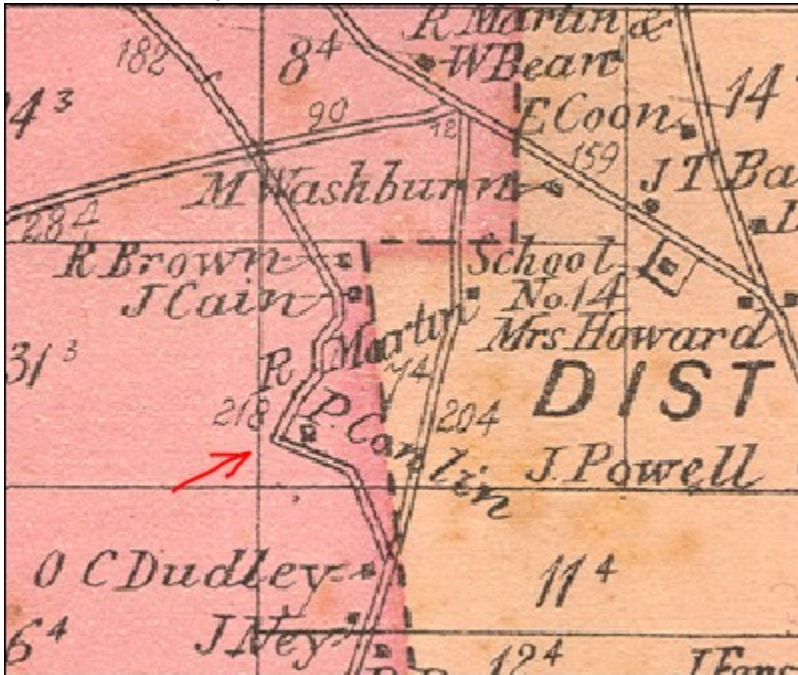
I've only had time to collect information/documentation for TH-29 and TH-83. The rest will have to wait until April when I've finished creating the Annual Mileage reports. Any mileage certificates that I mention below can be found online at <https://maps.vtrans.vermont.gov/Maps/tempstor/KerryTemp/Milton/> instead of being attached to this email. That folder also includes some certificates from other years that are relevant to other issues, but each certificate is referenced by year.

I also realized that I forgot to include TH-29 (Slim Brown Rd) on the original list of issues I sent you by email. I've included all the information I know about TH-29 (and also for TH-83) below (including some things that are included with the mileage certificates mentioned above). Fortunately not all the issues are as complicated as the ones below!

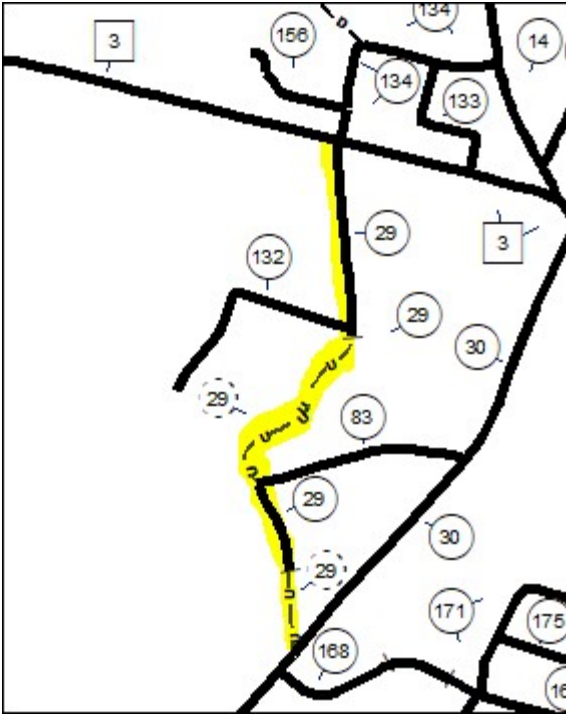
TH-29:

I have updated the linework in our data to follow the original alignment, which I'm basing on Lidar/hill-shade images and Beers Atlas from sometime around 1870 (see Beers Atlas excerpt and our updated linework in the next two images). I couldn't find any evidence in old photos or Lidar hill-shade images to indicate that this alignment ever changed, and VTrans records do not include any realignments of TH-29, only reclassifications as described below.

Beer's Atlas excerpt 1870s-ish:

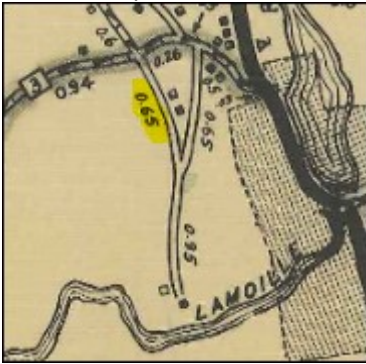


Corrected VTrans linework (not yet shown on a Town Highway Map):



The 1941 map (see next map excerpt) shows TH-29 as having a length of 0.65 mi, but I believe this is an inaccurate measure, and that the measure shown in Beer's Atlas (above) is more accurate. I'm therefore assuming that the total length of TH-29 is 218 rods = 0.68 mi, which now consists of a mix of CL3 and CL4 sections. This total length agrees with the length obtained using our mapping software now that I've updated the linework.

1941 excerpt:



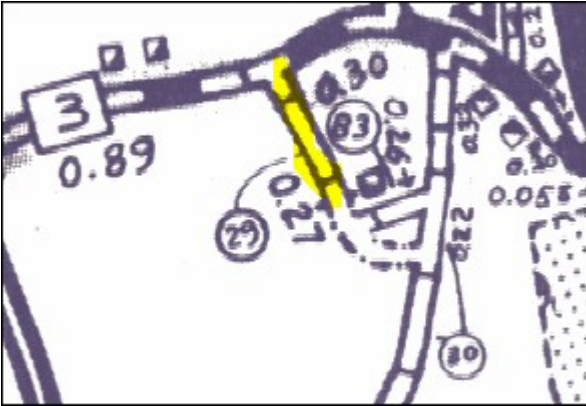
Between 1954 and 1999, we were showing only the northernmost 0.27 mi of TH-29 as CL3, and the rest was CL4, as shown in the 1954 excerpt (next image below). Back then we didn't keep track of the length of untraveled highways. I think the CL3 mileage shown then is supposed to correspond to what is now known as Slim Brown Rd, however I also think that the measure should have been 0.24 mi instead of 0.27 mi, based on the fact that 0.27 mi along the original alignment of TH-29 would go a little ways into the gully. I therefore think that the 0.27 mi measure was obtained by measuring to the house at the end of the road (the last bit of which was actually a driveway, not a road), instead of measuring to where TH-29 enters the gully (about 0.01 or 0.02 mi south of the intersection with TH-132). The field inventory taken in 1994 and our mapping software both show the length of the northernmost segment of TH-29 (Slim Brown Rd) as 0.23 mi, with about 0.01 mi beyond it being maintained as a CL3 highway before it becomes a driveway.

1954 Excerpt:



When TH-83 was added to the map (in 1966), it was shown as intersecting the untraveled portion of TH-29, but without any details about where, as shown in the following excerpt from 1971. This is only indirectly relevant to TH-29, but I also discuss TH-83 later.

1971 excerpt:



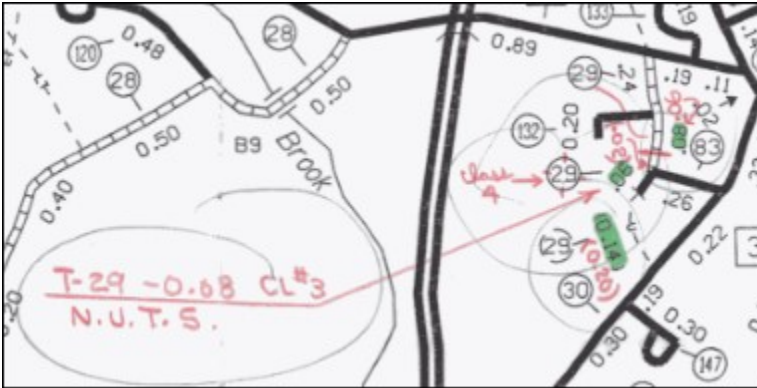
There is only one reclassification that added more CL3 mileage to TH-29, which was 0.11 mi of Sheldon Rd in 1991 (see attached mileage certificate from 1991). It is clear from the documentation that the 0.11 mi should begin at the end of TH-83, but it got mapped as continuing from the end of the CL3 portion of TH-29 instead. There should be 0.11 mi of CL3 below TH-83. Therefore the 1994 map excerpt below is clearly incorrect:

1994 excerpt that is more misleading than helpful:



A 0.06 mi portion of Sheldon Rd was designated NUTS briefly in 1996 (see attached), but I suspect that this designation was just a misunderstanding due to how the 1991 change was mapped (see 1994 excerpt above). Regardless of why, the 0.06 mi was returned to fully CL3 shortly thereafter, so it isn't directly relevant to the total CL3 mileage along TH-29.

1996 map excerpt that is also more misleading than helpful:

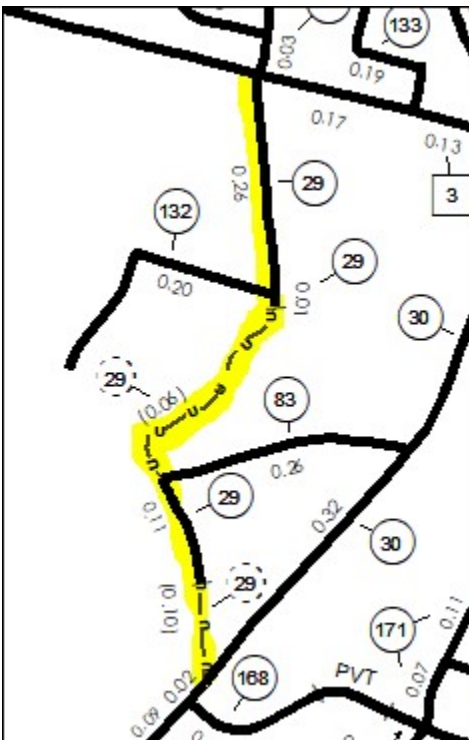


Although the 0.06 mi of NUTS designation was lifted in 1997, the history of changes was confusing enough that nobody realized that the two sections of CL3 mileage should have had 0.27 mi attributed to Slim Brown Rd and 0.11 attributed to Sheldon Rd.

*** NOTE *** Resume reading here if skipping the detailed map history of TH-29***

Looking at the above information for TH-29, it is clear that the records attribute 0.27 mi CL3 to Slim Brown Rd, and 0.11 mi CL3 to Sheldon Rd (for a total of 0.38 mi CL3 that we have in our records). Based on our records, I re-distributed the mileage across the updated linework to be consistent with our records as follows:

TH-29 with corrected alignment and the current official mileage distributed along TH-29 in a way that is consistent with the above records:



However, I believe that Slim Brown Rd should be shown as 0.24 mi instead of 0.27 mi (as discussed with the 1954 map excerpt above), and that this should be included on a future mileage certificate:

-0.03 mi CL3 TH-29 (Slim Brown Rd) remeasured

Similarly, the length of the CL4 portion of TH-29 between Slim Brown Rd and Sheldon Rd should be 0.24 mi instead of 0.06 mi.

+0.18 mi CL4 TH-29 remeasured

Independent issue with TH-83:

In the above discussion, I avoided discussing the alignment of TH-83 near where it intersects TH-29. The “TH-83 portion” of Sheldon Rd currently clearly follows a southward shift (i.e. appears to cut the corner) as it approaches TH-29, essentially “cutting off” a “corner” which also appears to be a legal right of way. We are interested in knowing the current legal status of both alignments.

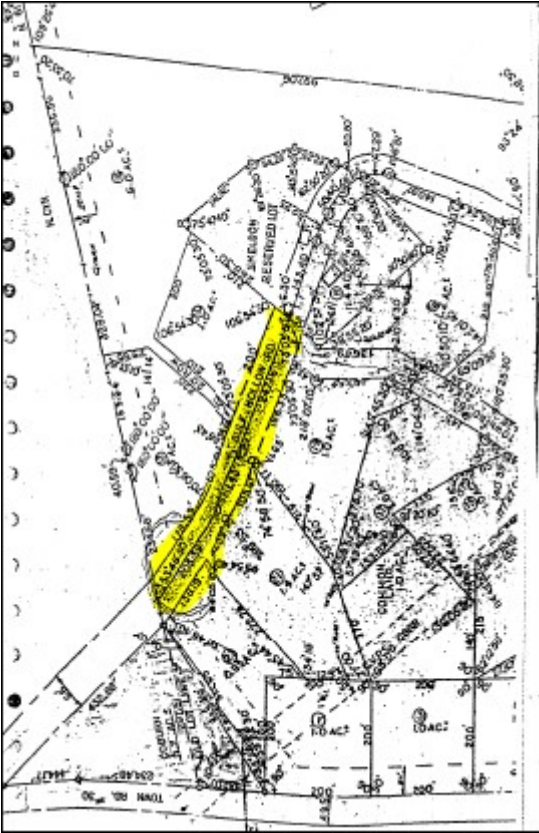
First considering the TH-83 portion of Sheldon Rd: Do you have documentation indicating either:

- A) TH-83 was originally laid out with that southward shift at the [western] end, or
- B) TH-83 was built “straight” but later legally altered to shift southward as now constructed. My hunch is that this option is more likely, based on 1962 imagery (next image below) which shows a road following the straighter alignment, and the 1991 reclassification documentation showing what appears to be a right of way around the entire “corner” as well as the current alignment (see attached 1991 certificate and survey image below)

1962 aerial photograph of TH-38 that was added to our records in 1966:



A survey map provided with 1991 mileage certificate (with what I believe is the right of way for 1991 reclassification highlighted):



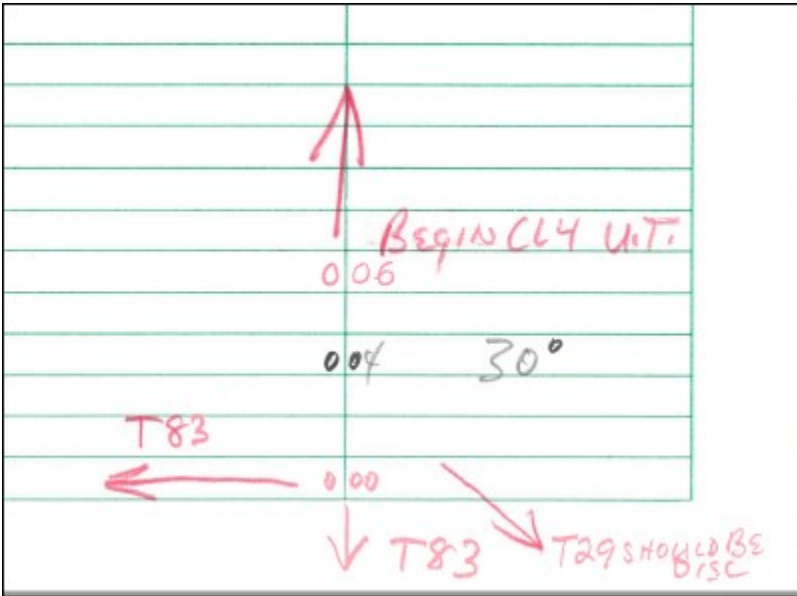
One thing that does seem clear from the 1991 certificate is that the 0.11 mi reclassification did not include the portion of TH-29 in the “corner”, which implies that that portion is still CL4. However, we have no information about the portion that I believe follows the original alignment of TH-38. Is it still public and CL3, public and reclassified to CL4, or has it been discontinued? The following image summarizes what our records indicate (or don’t indicate) about its status, but in the absence of documentation the simplest assumption is that it is CL3.



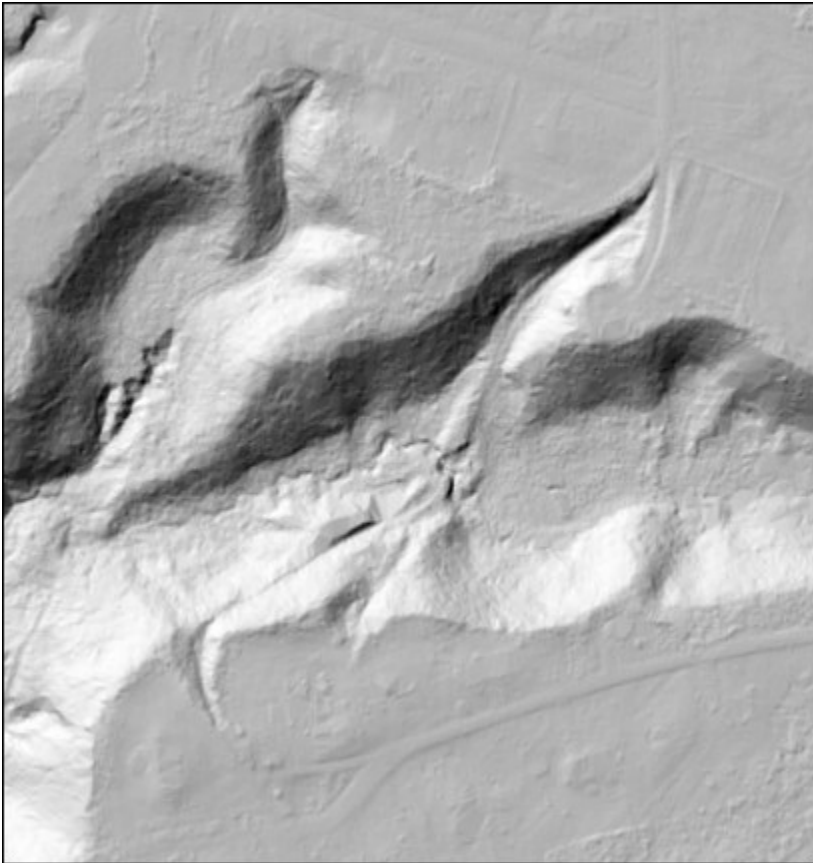
Additional information about TH-29 and TH-38 not included in the explanations above:

Street view of the end of Slim Brown Rd, where the original alignment of TH-29 would approximately follow the red arrow:

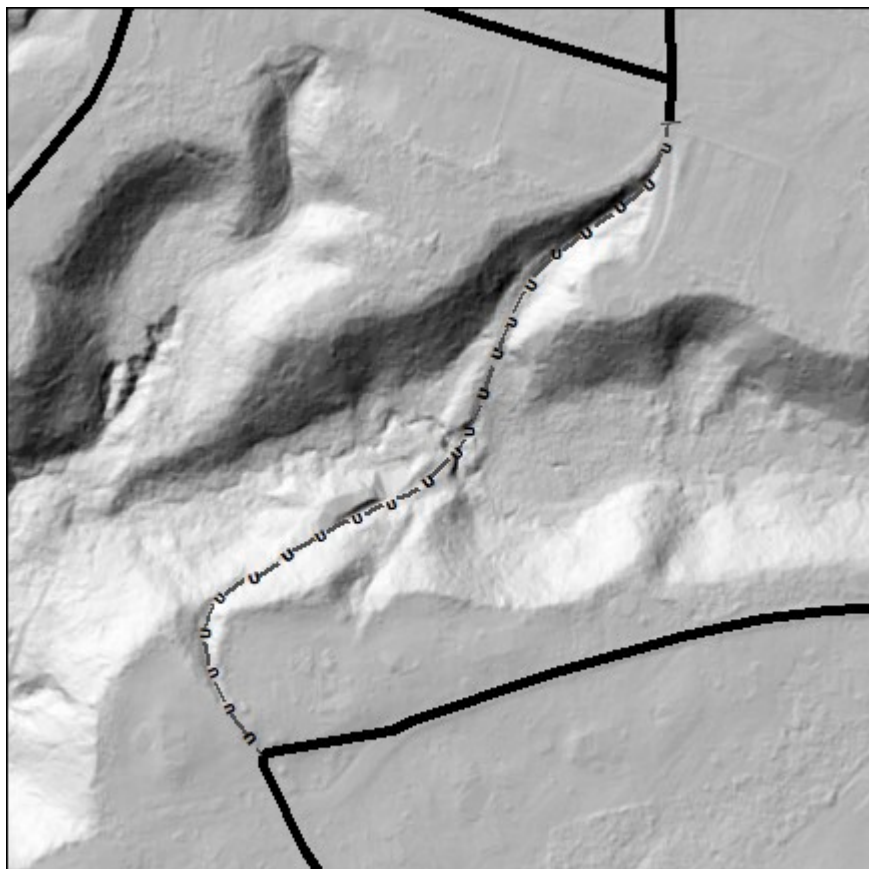




The next 3 images show Lidar hill-shade imagery revealing the original alignment of part of TH-29:
without mapped centerline:



with the mapped centerline:



And also with parcel data:



And a closer look at the end of Slim Brown Rd with near-IR imagery:



The following image is from the 1966 Mileage Certificate... It isn't clear to me what the hand-written note says next to the Sheldon Rd entry, so I'm not sure if that is helpful information or not.

Breakdown of 1965 Road Measurement on Town Highways
requiring Certificate of Completion and Opening of Road to
Public Travel

<u>Map Ident. Letter</u>	<u>Town Hwy. No.</u>	<u>Mileage</u>	<u>Explanation</u>
V PROOF AS TOWN	1A	+0.08	To Bourgeois Junk Yard <i>A</i>
W	1B	+0.24	To Bombardier place
(X) PROOF AS TOWN	2A	+0.14	To Burgess place
Y PROOF AS TOWN	3A	+0.21	New street - Jonzetta Ct.
AA	20A	+0.08	To Town Garage <i>old road</i>
CC	30A	+0.26	Road to Sheldon place <i>Rupk</i>
-DD PROOF AS TOWN	31A	+0.18 +0.06	New street - Turner Street
FF PROOF AS TOWN	49A	+0.07	New street to Bovat place
GG	50A	+0.06	To Stone Mason's place <i>don</i>
HH	69A	+0.13	To Ken Miner's place <i>long</i>
II PROOF AS TOWN	74A	+0.10	From Herrick Ave. to Bake property
JJ	Dump Road	+0.14	To Town Dump <i>long lease</i>
KK PROOF AS TOWN	Barnum St Ext	+0.10	New street
LL PROOF AS TOWN	Pratt Rd	+0.10	New Street
		<u>1.89</u>	

THE ABOVE ROADS THAT HAVE NO PROOF, ARE OLD TOWN ROADS
WHICH ARE FOR THE PUBLIC GOOD, + ARE PLOWED + MAINTAINED BY
THE TOWN.

J. L. Manley
Elmer Turner
W. A. Thompson

From: Alley, Kerry
Sent: Monday, February 26, 2024 3:47 PM
To: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Cc: Croft, Johnathan <Johnathan.Croft@vermont.gov>; DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: MILTON - 2024 Mileage Certificates attached

Hello Lisa,

I just wanted to touch base with you about Milton's 2024 Mileage Certificate, and to encourage you to send it in with the changes that are ready to be processed this year (Riverside Dr, Lamoille Ter, and possibly Ritchie Ave if the gate is never closed). On the other hand, if you think that you will have sufficient documentation for the missing segments of Highland Ave and Maplewood Ave in the near future, let me know and we'll see if your timeline will work with our schedule to include it on the Certificate this year. If it doesn't, then we can wait and process those segments next year.

Kerry

From: Alley, Kerry
Sent: Friday, February 16, 2024 12:27 PM
To: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Cc: Croft, Johnathan <Johnathan.Croft@vermont.gov>; DeAndrea, Pam <Pam.DeAndrea@vermont.gov>
Subject: RE: MILTON - 2024 Mileage Certificates attached

Hello Lisa,

I apologize for not responding to you sooner. Things get crazy for us once the Mileage Certificates start coming in.

Removing the NUTS designation is simply an issue of demonstrating that the roadways now meet class 3 standards (includes being plowed in the winter and remaining with gates unlocked).

We can add the "PVT" sections to the class 3 mileage totals once we have documentation indicating that the highways are legally CL3 town highways. The only way I know of this happening outside of the statutory process is by dedication and acceptance...

Your town attorney would know better than I whether the highway segments in question satisfy the conditions of dedication and acceptance, and they might or might not recommend some actions be taken by the town to ensure that the status of those highway segments is not ambiguous. Keep in mind that a road's legal status is based on the town's documentation, independent of whether or not it is included in the VTrans mileage totals. If your town attorney is confident that the road meets the conditions of dedication and acceptance, and if you can provide documentation demonstrating that the town considers them to be town highways, then we can add the road segments to our records.

When filling out the Mileage Certificate, please don't forget to complete Part I as well as Part II. Thanks! 😊

Let me know if you have any other questions,

Kerry

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Sent: Monday, February 12, 2024 9:56 AM

To: Alley, Kerry <Kerry.Alley@vermont.gov>

Cc: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>; Croft, Johnathan <Johnathan.Croft@vermont.gov>

Subject: RE: MILTON - 2024 Mileage Certificates attached

Importance: High

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Kerry,

Is there a way for the Town to get some language that our attorney can draft up to satisfy the State’s acceptance of these sections as we have been maintaining them for quite some time? I will take substantial research that still may not turn up the paperwork required for these to be accepted.

Lisa M. Schaeffler, CPWP-M

Director of Public Works

1st Vice President of New England APWA

802-752-9803 - Cell

802-891-8045 – Direct Line

From: Alley, Kerry <Kerry.Alley@vermont.gov>

Sent: Tuesday, January 23, 2024 4:49 PM

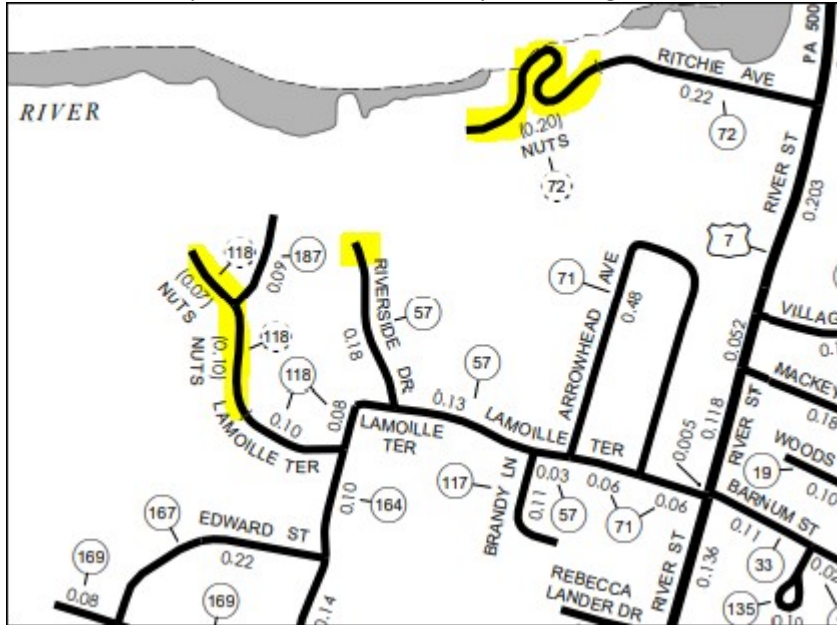
To: Lisa Schaeffler <LSchaeffler@miltonvt.gov>

Cc: DeAndrea, Pam <Pam.DeAndrea@vermont.gov>; Croft, Johnathan <Johnathan.Croft@vermont.gov>

Subject: RE: MILTON - 2024 Mileage Certificates attached

Hi Lisa,

Here’s an excerpt of the Milton U.C. Map indicating the location of the first 3 changes (detailed below)



Ritchie Ave (TH-72):

Can you confirm that the gate on Ritchie Ave is no longer used (i.e. it remains open at all times), that the highway extends to the end of pavement past the dam/power-station, and that the parcel data incorrectly truncates the ROW for Ritchie Ave at the gate? If so, we can remove the NUTS designation so that this portion of the road receives class 3 highway funding.

Riverside Dr (TH-57):

I updated the linework for Riverside Drive last year when I noticed it had been shown on the Town Highway Map with a loop at the end, but it was too late to process the remeasurement at that time. That change is preloaded on this year's Mileage Certificate.

Lamoille Ter (TH-118):

The highlighted portion of Lamoille Ter in the image below (0.15 mi) has been NUTS on the Town Highway Map for years, but now meets class 3 standards, so can now be included in the class 3 mileage totals:



Highland Ave (TH-168):

There is a short segment of Highland Ave that was never submitted to VTrans, and it seems like it may have been skipped as that development grew. That segment is marked "PVT" on the Town Highway Map.

Some of the correspondence regarding this segment was included with the documentation for the last phase of development on the 2022 Mileage Certificate, available here: [https://maps.vtrans.vermont.gov/Maps/Publications/MileageCertificates/ArchivedMileageCertificates/CHITTENDEN Co/MILTON/MILTON_MILEAGECERT_2022_C_OCR.PDF](https://maps.vtrans.vermont.gov/Maps/Publications/MileageCertificates/ArchivedMileageCertificates/CHITTENDEN_Co/MILTON/MILTON_MILEAGECERT_2022_C_OCR.PDF)

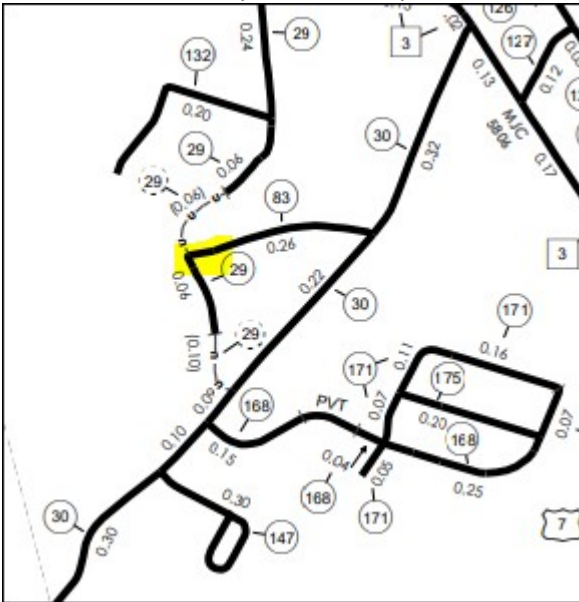
Additional information about adjacent changes can be found in the 2006, 2024, 2003, and 2001 Mileage Certificates, which will be temporarily available in this online folder: <https://maps.vtrans.vermont.gov/Maps/tempstor/KerryTemp/Milton/>

Maplewood Ave (TH-68):

The information regarding the skipped section of Maplewood Ave is in last year's Mileage Certificate available here: [https://maps.vtrans.vermont.gov/Maps/Publications/MileageCertificates/ArchivedMileageCertificates/CHITTENDEN Co/MILTON/MILTON_MILEAGECERT_2023_C.pdf](https://maps.vtrans.vermont.gov/Maps/Publications/MileageCertificates/ArchivedMileageCertificates/CHITTENDEN_Co/MILTON/MILTON_MILEAGECERT_2023_C.pdf)

Sheldon Rd (TH-29 and TH-83):

The "corner" of TH-29 and TH-83 appears to have been "cut off" at some point (see the next two images below). Is the original alignment still a class 3 town highway? Is the new alignment legally a town highway? We would need documentation to update the map to reflect a change in status for either of these alignments.



Additional NUTS highways (that should probably be verified, reclassified or discontinued, and they are all labeled NUTS on the Current Town Highway Map):

TH-35 (Kingsbury Crossing, portion connecting to East Rd (CL2 TH-5)

TH-41 (Morgan Rd, the portion that connects to Bear Trap Rd (CL2 TH-7)

TH-94 (Doris Dr, the portion that connects to McMullen Rd (CL3 TH-50)

Please let me know if you have any additional questions regarding any of these. I certainly don't expect all of these to be resolved this year, but hopefully this will get the ball rolling again and they can be resolved soon!

Kerry

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>

Sent: Tuesday, January 23, 2024 1:42 PM

To: Alley, Kerry <Kerry.Alley@vermont.gov>

Cc: Amanda Costello <acostello@miltonvt.gov>; Amanda Pitts <apitts@miltonvt.gov>

Subject: RE: MILTON - 2024 Mileage Certificates attached

You don't often get email from lschaeffler@miltonvt.gov. [Learn why this is important](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Any new information on this?

Lisa M. Schaeffler, CPWP-M

Director of Public Works

1st Vice President of New England APWA

802-752-9803 - Cell

802-891-8045 – Direct Line

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>

Sent: Thursday, January 4, 2024 4:59 PM

To: Alley, Kerry <Kerry.Alley@vermont.gov>; Amanda Costello <acostello@miltonvt.gov>

Cc: Amanda Pitts <apitts@miltonvt.gov>

Subject: RE: MILTON - 2024 Mileage Certificates attached

Awesome thank you!

Lisa M. Schaeffler, CPWP-M

Director of Public Works

1st Vice President New England APWA

802-752-9803 cell

802-891-8045 Direct

From: Alley, Kerry <Kerry.Alley@vermont.gov>

Sent: Thursday, January 4, 2024 4:32 PM

To: Lisa Schaeffler <LSchaeffler@miltonvt.gov>; Amanda Costello <acostello@miltonvt.gov>

Cc: Amanda Pitts <apitts@miltonvt.gov>

Subject: RE: MILTON - 2024 Mileage Certificates attached

Hello Lisa,

Absolutely, I'll probably have that ready for you tomorrow or Monday.

What I can tell you know is that I preloaded the changes for Riverside Dr and Lamoille Ter based on our conversation last year (location of gates), but I didn't preload Ritchie Ave because I couldn't remember if you had said the gate stays open or not. If it is never locked and people are allowed to enter the area at any time, then we can lift the "NUTS" status of Ritchie Ave as well.

Thanks for reaching out!

Kerry

From: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Sent: Thursday, January 4, 2024 2:49 PM
To: Alley, Kerry <Kerry.Alley@vermont.gov>; Amanda Costello <acostello@miltonvt.gov>
Cc: Amanda Pitts <apitts@miltonvt.gov>
Subject: FW: MILTON - 2024 Mileage Certificates attached

You don't often get email from lschaeffler@miltonvt.gov. [Learn why this is important](#)

EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.

Kerry,

I have the following issues that still need to be resolved for Milton:

Maplewood
Highland Avenue
Ritchie Avenue
Lamoille Terrace
Riverside Ave

Before we spend a lot of time, can you refresh my memory on what sections need to be cleaned up again?

Lisa M. Schaeffler, CPWP-M

Director of Public Works
1st Vice President New England APWA
802-752-9803 cell
802-891-8045 Direct

From: AOT - Mileage Certificates <AOT.MileageCertificates@vermont.gov>
Sent: Thursday, January 4, 2024 12:51 PM
To: Kristin Beers <KBeers@miltonvt.gov>
Cc: Lisa Schaeffler <LSchaeffler@miltonvt.gov>
Subject: MILTON - 2024 Mileage Certificates attached

Greetings from the VTrans Mapping Section,

Please find the 2024 Mileage Certificate for Milton attached to this email.

This Certificate must be completed in order to determine your town's share of state aid for town highways for Fiscal Year 2025, and to ensure that your Town Highway Map remains current. Please note there will be no additional opportunities to submit town highway changes before the

2024 statutory deadline for mapping all Class 1, 2, 3 and 4 Town Highways and Legal Trails, as specified in 19 V.S.A. § 305(c).

Any changes in mileage or highway classification, such as additions, alterations, or discontinuances made by your selectboard this past year, should be entered on this certificate. If there are changes that occurred before this past year that are not shown on the Town Highway Map, please let us know so we can update the maps.

In filling out the Mileage Certificate, it is important to:

- >> Enter mileage and classification changes on PART I and PART II of the Certificate.
- >> Provide supporting documentation sufficient for the Mapping Section to:
 - Map the change
 - Verify the mileage
 - Demonstrate the change was made according to State statute by providing required documentation
- >> If you have no changes, you may simply check the box in PART II of the Certificate.
- >> The Town Clerk and Selectboard MUST sign PART III of the Certificate.

A Mileage Certificate 'How To' video:

<https://youtu.be/IQSTsmSYoL4>

Additional resources, including the Cert_Guidelines document and Cert_DocumentationChecklist, are available from the Mileage Certificate page on our website:

<https://vtransmaps.vermont.gov/Maps/Publications/MileageCertificates>

Direct links to the current Milton Town Highway Map(s):

https://maps.vtrans.vermont.gov/Maps/TownMapSeries/Chittenden_Co/MILTON/MILTON_MILEAGE_2023.pdf

https://maps.vtrans.vermont.gov/Maps/TownMapSeries/Chittenden_Co/MILTON/MILTON_UC_MILEAGE_2023.pdf

2016 - 2022 archived Mileage Certificates are available from the Mileage Certificate Lookup page of our website:

<https://vtrans.vermont.gov/planning/maps/mileage-certificates/lookup>

To effectively process all the mileage certificates in a timely manner and to assure the completion of the mileage summaries, it is important that towns submit the certificates on time.

*****Certificates must be postmarked on or before February 20, 2024.*****

*****Certificates that are postmarked after February 20, 2024 may not be processed.*****

After the Agency has approved and signed the certificate, we will send you a copy. Please contact us at aot.mileagecertificates@vermont.gov if have any questions.

Please feel free to reach out to the Mileage Certificate Specialists (Kerry Alley and Pam DeAndrea) if you have any questions or need printed copies of the certificate.

Sincerely,
Kerry Alley

Kerry Alley | GIS Professional III
Policy, Planning & Research Bureau - Mapping Section

Policy, Planning & Intermodal Development Division
Vermont Agency of Transportation
219 North Main Street | Barre, VT 05641
802-917-2621 (cell) | Kerry.Alley@vermont.gov
<https://vtrans.vermont.gov/planning/maps>

Disclaimer, please be advised that your email communication to the Town may be considered public record and may be subject to disclosure under the Vermont Open Public Records Act.