

District 6, 7, 9  
 Certcode 0305-0

**CERTIFICATE OF HIGHWAY MILEAGE  
 YEAR ENDING FEBRUARY 10, 2026**

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2026 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of **HARDWICK** in **CALEDONIA** County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

**PART I - CHANGES TOTALS - Please fill in and calculate totals.**

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	1.500			1.50	0.000
Class 2	11.345			11.345	0.000
Class 3	51.90	0.01	0.03	<del>51.87</del> 51.88	0.000
State Highway	16.146			16.146	0.000
<b>Total</b>	<b>80.891</b>			<del>80.861</del> <b>80.871</b>	<b>0.000</b>
* Class 1 Lane	0.000				
* Class 4	6.23			6.23	0.000
* Legal Trail	1.62			1.62	

\* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

**PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.**

1. **NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".  
 +0.01 mi CL3 TH-412 (Richardson Rd) added previously unmapped approach DS  
RMA

2. **DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).  
 - 0.03 mi CL3 TH-316 west of TH-300 (N. Main Street) discontinued pursuant to 19 VSA 710

3. **RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).

4. **SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below.

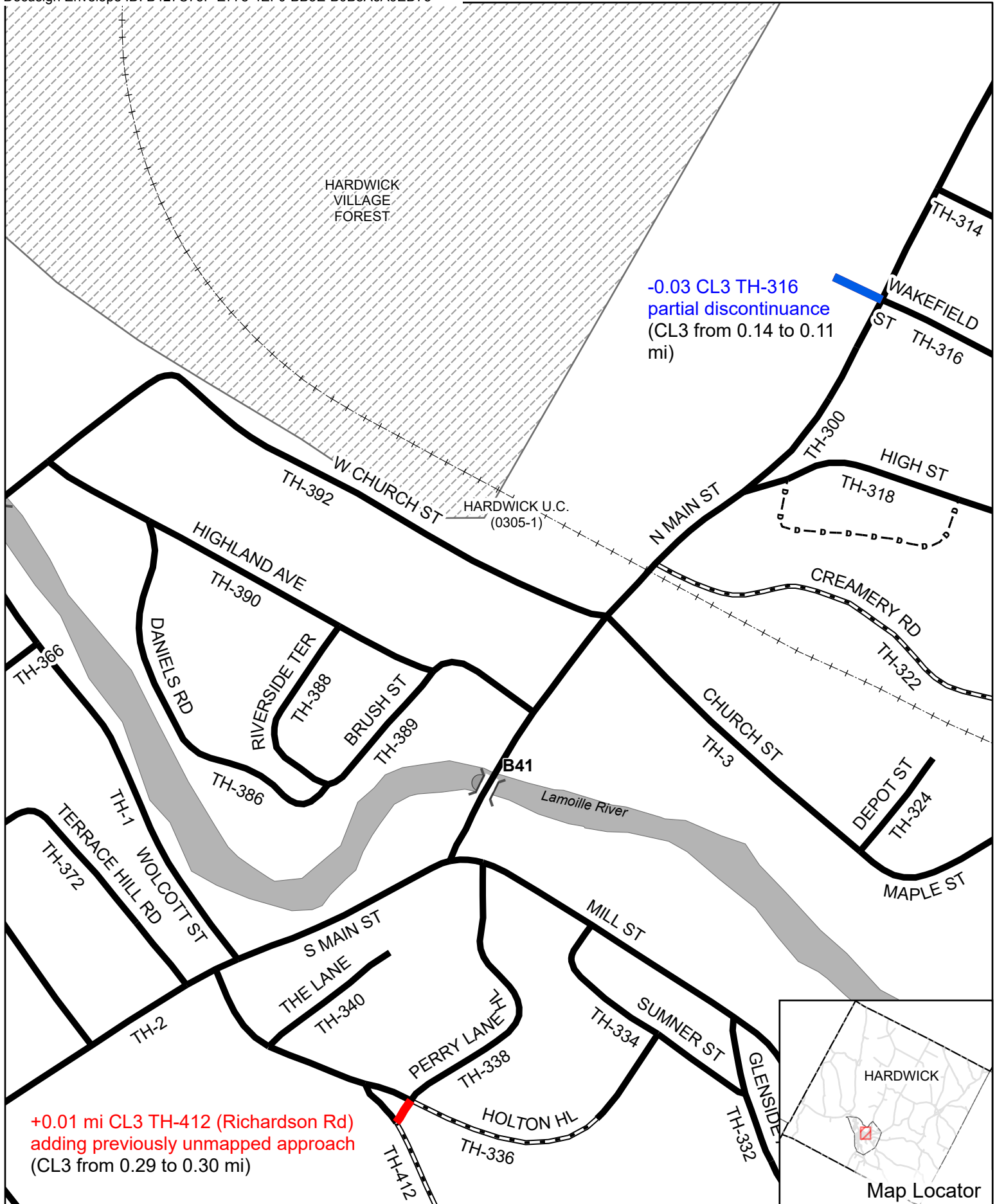
**PART III - SIGNATURES - PLEASE SIGN.**

Signatures of Selectmen/ Aldermen/ Trustees: \_\_\_\_\_  
 \_\_\_\_\_  
 Signature of T/C/V Clerk: \_\_\_\_\_ Date Filed: 01/29/2026

Please sign ORIGINAL and return it for Transportation signature.

**AGENCY OF TRANSPORTATION APPROVAL:** Signed copy will be returned to T/C/V Clerk.

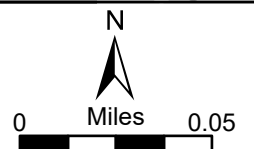
APPROVED:  DATE: 4/10/2026  
 John D. Croft, Representative, Agency of Transportation  
 8B1F350F309C4C9...



### Mileage Certificate Changes 2026

#### HARDWICK

(CTUA:0305-0)  
(CERTCODE:0305-0)



## **Town of Hardwick – Selectboard**

Findings of Fact and Decision Regarding Discontinuance of Town Highway 316

Hearing Date: October 16, 2025

Decision Date: November 6, 2025

### **1. Background / Procedural History**

On August 21, 2025, the Hardwick Selectboard adopted a resolution to initiate the discontinuance of Town Highway 316 (TH316), a minor segment extending from North Main Street to the terminus at 283 North Main Street. Pursuant to 19 V.S.A. § 709, notice was provided to all abutting landowners, the Planning Commission, and other interested parties. A site visit and public hearing were held on October 16, 2025.

### **2. Findings of Fact**

1. Town Highway 316 is approximately 0.03 miles in length and terminates at a private driveway.
2. The road segment has not been maintained by the Town for more than 15 years.
3. No public utilities or municipal infrastructure are located within the segment.
4. The area is primarily used for private residential access.
5. Abutting landowners were duly notified and given the opportunity to testify.
6. No evidence was presented to show ongoing public necessity or convenience for the highway.

### **3. Conclusions**

Based on the findings above, the Selectboard concludes that Town Highway 316 no longer serves a public good, necessity, or convenience as defined under 19 V.S.A. § 717, and therefore should be discontinued as a town highway.

### **4. Decision**

The Hardwick Selectboard hereby votes to discontinue Town Highway 316 as described in these findings, and directs that the road be removed from the Town Highway Map and Certificate of Highway Mileage.

### **5. Road Description**

The segment to be discontinued begins at its intersection with North Main Street and extends approximately 0.03 miles westerly to its terminus at 283 North Main Street.

**6. Damages**

The Selectboard finds no evidence of compensable damages resulting from this discontinuance and awards no damages to any party.

**7. Signatures**


Adopted this 6th day of November, 2025

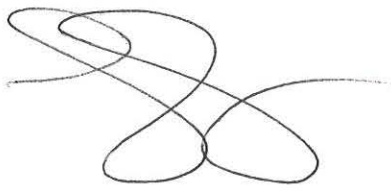
  
\_\_\_\_\_  
Chair, Hardwick Selectboard

  
\_\_\_\_\_  
Selectboard Member

  
\_\_\_\_\_  
Selectboard Member

  
\_\_\_\_\_  
Selectboard Member

  
\_\_\_\_\_  
Selectboard Member

  
\_\_\_\_\_  
Attest:  
Town Clerk

**MINUTES PUBLIC HEARING  
TOWN HIGHWAY 316 (TH316)  
5:30 P.M. THURSDAY, OCTOBER 16, 2025  
283 NORTH MAIN STREET  
HARDWICK, VT 05843**

**Select Board**

Eric Remick, Chair  
Ceilidh Galloway-Kane - *Absent*  
Shari Cornish  
Tim Ricciardello  
Danny Hale-*Absent*

**Others Present**

David Upson, Town Manager  
Amanda Fecteau, Payroll Administrator

**Others Present**

Dean LaFont  
Tyler Lebeau

**Public Hearing**

**5:30 P.M.** Eric Remick, Select Board Chair, called the Public Hearing to order.

**5:30 P.M.** Item #1 Select Board Chair to give reason for the hearing

On August 21, 2025, the Hardwick Selectboard adopted a resolution to initiate the discontinuance of Town Highway 316 (TH316), a short segment approximately 0.03 miles in length that extends from North Main Street to the terminus at 283 North Main Street. The segment ends at a private driveway and has not been maintained by the Town for over 15 years. It contains no public utilities or municipal infrastructure and is primarily used for private residential access. In accordance with 19 V.S.A. § 709, notice of the proposed discontinuance was duly provided to all abutting landowners, the Planning Commission, and other interested parties. To date, no testimony or objections have been submitted, and no evidence has been presented demonstrating any ongoing public necessity or convenience for retaining the highway.

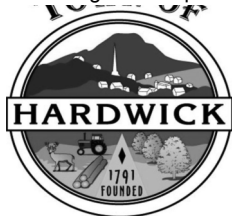
The Select Board will add it to the next agenda on November 6 to adopt the discontinuance.

**5:33 P.M.** Communication/Questions from the Audience- Dean LaFont, the current owner of the property, expressed his support for the discontinuance of this road segment. He is actively pursuing a sale of the property and hopes that the Selectboard’s decision will move forward, as the segment is associated with the property. The Selectboard assured Mr. LaFont that if the sale occurs before the scheduled meeting on November 5, 2025, it will not affect the discontinuance process or the sale.

**5:36 P.M.** With no further comments from anyone, Select Board Chair, Eric Remick, adjourned the Public Hearing.

Minutes taken by:   
Amanda Fecteau, Payroll Administrator

Minutes approved by:   
Eric Remick, Select Board Chair



## **TOWN OF HARDWICK**

The Hardwick Select Board will hold a site visit and public hearing to consider the discontinuance of a segment of Town Highway 316 (TH316) in accordance with 19 V.S.A. Chapter 7 (§§ 709–711).

**Date: Thursday, October 16, 2025**

**Time: 5:30 P.M. (Site Visit & Hearing)**

**Location: Main Entrance, Hazen Union High School**

### **Description of Highway Segment:**

The portion of TH316 proposed for discontinuance extends from its intersection with North Main Street to its terminus located at 283 North Main Street, a distance of approximately 0.03 miles.

The Select Board will consider whether this segment continues to serve the public good, necessity, and convenience. A formal written decision with findings will follow the hearing.

For additional information, contact the Town Manager's Office at 802-472-6120.

By order of the Hardwick Select Board

Adopted August 21, 2025

**MINUTES REGULAR SELECT BOARD MEETING  
6:00 P.M. THURSDAY, NOVEMBER 6, 2025  
HARDWICK MEMORIAL BUILDING  
20 CHURCH ST. 3<sup>rd</sup> FLOOR AND VIA ZOOM**

**Select Board**

Eric Remick, Chair  
Ceilidh Galloway-Kane  
Shari Cornish  
Tim Ricciardello  
Danny Hale

**Others Present**

David Upson Jr. Town Manager  
Amanda Fecteau, Payroll Administrator  
Casey Rowell, Finance Director  
Mike Henry, Police Chief  
Tonia Chase, Town Clerk  
Tom Fadden, Road Foreman

**Others Present**

Bob Edebohls  
Patrick Kane  
Bruce Larrow  
James Westermann

**Regular Meeting**

**6:00 P.M.** Eric Remick, Select Board Chair, called the meeting to order.

**6:00 P.M.** – Set/Adjust Agenda – The Select Board would like to remove the executive session and move it to a future meeting. Casey requested that the item be removed from Old Business, as the necessary paperwork was not brought to the meeting. The item will be carried over to the next meeting.

*Upon motion by Ceilidh Galloway- Kane, seconded by Tim Ricciardello, the Select Board voted to amend the agenda as stated.*

**6:01 P.M.** Communication from the audience – Patrick Kane asked what the Town is doing to make up for the lost revenue from properties that have been bought out due to flooding.

Eric explained that the Grand List has grown, which helps offset some of the lost revenue, but agreed that there are potential measures the Town could look further into to address this issue.

David stated that there are two promising development projects currently in progress—Act 181 and CHIP—but both are presently in the hands of private landowners.

Patrick referenced the development and investment strategies used in St. Albans, suggesting that Hardwick could consider a similar approach. Dominic Cloud, who has been working on the St. Albans project, recently presented information to Hardwick. David confirmed that he plans to continue communication with Dominic.

Casey discussed the Municipal Buyout Program currently being administered by the State, noting that the Town has received an abatement payment and therefore has not yet lost any revenue from the buyouts yet. This program is slated to continue for several years.

Ceilidh suggested keeping housing development efforts moving forward, emphasizing that such projects take significant time. She recommended either continuing this discussion or forming a committee to bring together partners and ideas for development.

Patrick agreed that the Town should engage in appropriate ways to support growth, and David responded that the Town has already been doing so.

Patrick also remarked that the tax rate in Hardwick is quite high—among the highest in the Northeast Kingdom—and emphasized the need to grow the Grand List. David replied that this concern has been ongoing for decades, and those facts should be verified. Patrick is concerned with those facts, true or not, are in a public magazine and pushing people away from Hardwick.

**6:15 P.M.** – Select Board to approve the minutes of the Regular Select Board meeting of October 16, 2025 and the Public Hearing minutes of October 16, 2025

*Upon motion by Ceilidh Galloway-Kane, seconded by Tim Ricciardello, the Select Board voted to approve the regular meeting minutes, and the public hearing meeting minutes, as written.*

**6:16 P.M. – 6:24 P.M.** Town Manager Report – Given by David Upson

David reported that the Town applied to two Better Back Roads grants. The Town is currently working with engineers on the Hideaway roof and developing a plan to move forward with the necessary repairs. Details are also being finalized for the Essential Services Project on Creamery Road.

A draft plan for the School Street Slope Stabilization Project is in progress. The Town must coordinate with FEMA to determine whether to proceed with an in-kind repair or a deviation that would reduce the road to one lane. Public engagement will be scheduled as part of this process. Ceilidh asked about the possibility of not reopening the road at all, and David noted that this is also an option being considered.

An engineering report for the Town Garage has been completed. The building is settling on the steel I-beams, and the recommended short-term fix is to pour additional concrete; however, the foundation will still need further repair. The report also indicated that the structure has reached the end of its lifespan. While immediate safety measures are being taken into consideration, they do not resolve the long-term structural issues.

One of two planned kiosks for the Rail Trail has been installed. The second kiosk is scheduled for installation in the Spring.

The Mill Street scoping study, conducted by VHB, was presented on November 5 and was well attended. The study outlined three alternatives, and VTrans is involved in the review process. Danny questioned why the Town selected the specific study area and expressed concerns about reduced parking and the lack of representation of the property near the Clip Joint. Eric explained that there had been a suggestion for additional parking behind the Post Office, and VHB will be reviewing that option.

The first organizational meeting for Spring Fest was held today.

Lastly, David mentioned that he is requesting the Police Chief provide to report once a month, and the Town Foreman also provide one report per month instead of two. During budget season, both the Finance Director

and Payroll Administrator will attend Select Board meetings to participate in discussions and collaborate on the workload.

**6:24 P.M. – 6:27 P.M.** Road Foreman Report – Given by Tom Fadden

Tom reported that with the recent rain, it has affected the roads, and the crew is working to repair numerous potholes. Downtown cleanup has been completed, and the holiday lights are now up and functioning. However, the bridge lights remain out of service due to flooding damage; there appears to be an issue with the GFIs and underground electrical wiring. Shari noted that additional white holiday lights have been ordered and expected to be delivered next week. Tom asked if she wanted two strings for each pole, and Shari confirmed.

Tom also reported that the Public Works Department is preparing for winter operations, changing oil, mounting plow frames, and performing maintenance on trucks. There are two trucks currently being serviced and are expected to return soon.

Eric mentioned that a resident contacted him regarding an issue with a streetlight. David advised that such concerns should be reported directly to the Town Manager's Office, which they can communicate directly with Hardwick Electric, who handles the maintenance of the streetlights.

**6:27 P.M. – 6:29 P.M.** Hardwick Police Department (HPD) Report – Given by Mike Henry

Mike reported that everything is going well. He plans to move a speed sign to Spring Street. Tom noted that the pole previously used for the sign is no longer in place.

Eric reported that during the Mill Street scoping study meeting, a request was made for the Town to move the radar sign further east. Mike explained that the sign is solar-powered, and the proposed location is too shaded for it to function properly.

**6:29 P.M. – 6:30 P.M.** Item #1 – Select Board to consider approving a liquor license renewal for Front Seat Coffee LLC – *Action needed*

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve the first-class liquor license for Front Seat Coffee.*

**6:30 P.M. – 6:30 P.M.** Item #2 – Select Board to consider approving a renewal of a Cannabis Tier 3 manufacturing license for Tilia Processing LLC – *Action needed*

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve a renewal of a Cannabis Tier 3 manufacturing license for Tilia Processing LLC.*

**6:30 P.M. – 6:39 P.M.** Item #3 Select Board to hear from Bob Edebohls about property concerns

Bob addressed the Select Board, noting that he had come before the Board about five years ago regarding repairs needed to the waterfall that he owns. He requested that the Board visit the site at that time but stated that no one had followed up. Bob explained that he's had to close the waterfalls to the public due to ongoing

issues with the state and plugged culverts and cannot fix the issues himself. He also added that increased taxes have made it difficult for him to remain in town. He expressed concern that these conditions are damaging his property significantly; noting that his main barn is collapsing. Bob described the area as an asset to the community and urged the Town to act now to help preserve the falls.

Eric asked if the invitation to visit the property still stood. Tim noted that he had been to the property; however, Bob pointed out that he was not present, and that Tim did not get the full picture of the property. Bob described the suspension bridge on the property as the fourth tallest and second widest in the region, and the property being the most handicapped accessible. Bob explained further that the property is inspired by the design of Seven Falls, which attracts a large number of visitors. He estimated that Hardwick could similarly attract 50,000 to 150,000 visitors annually just for the falls.

Tim asked for clarification on what specific action Bob was seeking. Bob responded that the Town had previously helped save the Yellow Barn and he was now asking for assistance in preserving the falls before the Town completely loses it.

Ceilidh mentioned that she had previously toured the site prior to joining the Select Board, and Bob thanked her for her interest. He emphasized that the property is historic and that he continues to find millstones and other artifacts on the site.

**6:39 P.M. – 6:58 P.M.** Item #4 Finance Director and Town Clerk to discuss important deadlines for Town Report and Town meeting as well as potential for a bond vote for highway garage and/or Buffalo Mountain Town Forest proposal

Casey reported that the regular Select Board meetings in January will be held on the second and fourth Thursday, as the first Thursday conflicts with New Year's Day. The Town report is due on January 23. Therefore, Casey is requesting that the budget gets approved at the January 8 meeting. The petitions are due to the Town Clerk's office by the end of the day on January 15. With the deadlines, Casey and Tonia are asking for a Special Select Board meeting on January 16 to approve the warning.

Casey noted that the proposed bond vote will create additional deadlines, emphasizing that decisions regarding this topic be made sooner rather than later. There was a discussion about whether the Buffalo Mountain Town Forest had to be part of the ballot, or whether it could be a floor vote. Tonia stated that the date stays the same in order to include the information. Ceilidh asked if the decision needed to be made tonight, and Casey emphasized by next meeting. The Select Board would like to wait to see if the assessment of the Buffalo Mountain property will be available by next meeting as the results may or may not push the project forward.

Ceilidh raised the possibility of changing the Town Meeting date in order to get more people to attend. Tonia explained that such a change would require a vote of the Town, therefore if the date changes, it won't occur until the following year.

Discussion continued regarding the proposed bond for the new Town Garage building, estimated at \$4.50 million. Ceilidh confirmed the amount, and David explained that while the estimate includes many moving parts, it is a reasonable upper limit to account for potential contingencies. He noted that there would be three

parties planned for the new building (Highway, Rescue, and Fire) and that the garage must be built first before the Fire and Rescue departments can be relocated.

Ceilidh expressed concern about the exact figures. David stated that the project could be shovel-ready by next year, but if the bond does not pass, construction would likely be delayed until 2027. He emphasized that the current Town Garage is in major structural failure. Additionally, the Town only has \$109,000 in capital reserve funds, so the Town would need the bond to be passed to make the repairs needed.

*Upon motion by Danny Hale, seconded by Ceilidh Galloway-Kane, the Select Board voted to approve the Highway Bond to be placed on the Town warning.*

Shari asked that the Select Board talk about a local option tax. Eric requested that this be an agenda item for the next meeting.

Lastly, Eric stated that he, Shari and Tonia met at the Town House to discuss if holding Town Meeting there would be reasonable. With some planning, the configuration could work.

**6:58 P.M. – 7:17 P.M.** Item #5 – Select Board to have a follow up discussion on purchasing a salt brine system

At a previous Select Board meeting, the Board had discussed the potential to increase salt efficiency and explored the option of a brine system to reduce salt usage. Eric confirmed the three main pieces of equipment involved: a salt brine maker, an applicator, and a tank for one of the trucks.

James Westermann, who has experience using brine through his work with a commercial snow and ice company in Morrisville, joined the discussion. He explained that he has experimented with direct brine application and truck-mounted spraying systems. James noted that each storm presents different conditions, and factors such as temperature, application rate, and mileage. The results are better if the brine solution is applied when the temperature is 20 degrees or more. With Vermont weather, the temperatures often drop lower. This could call for additional solution to ensure road remains clear. James also stated that when mixing the application together it must be exact or else the solution could become too wet, taking twice as long to fix and clear the road. James stated that it would not be practical to purchase the equipment at this moment. The brine system takes up significant room; therefore, he would wait for the new highway garage to be built. Furthermore, he looked at the current Town salt budget, which is \$90,000. He claims that the Town should be able to get through approximately 121 winter events with that amount. While he supports the use of brine, he suggested collecting more data before purchasing.

David explained that rock salt used on sidewalks often ends up being tracked into nearby buildings. Tom stated that with the current setup the equipment is currently set to the lowest output setting, but there are challenges. When the machine stops, the spinner stops, but when the machine starts up again, the spinner puts out a large amount of salt. James stated that the calibrations need to be adjusted. Tom stated that it cannot be calibrated any further.

Ceilidh suggested that the Town of Hardwick go to Hyde Park and try the brine application on the sidewalks for one or two storms to see how it specifically works.

James offered to work with the Town to fine-tune its current system.

Danny recommended that the Town implement James' suggestions and begin tracking salt usage data. The Board agreed that the discussion provided valuable information for future planning.

**7:18 P.M. – 7:34 P.M. Item #6** – Select Board to discuss the Recreation Committee policy and committee structure in light of the resignation of the Coordinator

Shari started off the conversation by saying that the current policy seems more like bylaws. She does not agree that small committees should have bylaws. Danny mentioned that the Town hired a Recreation Coordinator back when the Elementary School was doing the REACH program. The collaboration unfortunately did not last very long, and the Recreation Coordinator did more events representing the Town itself.

Danny proposed consolidating the Recreation and Trails committees under one budget, noting that small committees should not need to come to the Select Board for approval on every expenditure, as this can create inequities between committees.

Eric asked for clarification on the problem Danny was trying to address. He explained that Hardwick Trails—formerly Hazen Trails—has been a long-standing, successful committee with a small budget and efficient operations. Smaller committees often have more focus and productive work, and not long meetings. Eric further expressed his concern, stating that if the Town combines the Recreation and Trails committee, then the committee would be larger, less engaged, meetings would be longer, and less work would be done.

Ceilidh suggested a model where both committees be under one budget but have subgroups that could manage the projects themselves. She suggested that each subgroup meet as often as they do now, and then both subgroups come together quarterly to oversee funding.

Shari raised concerns about why the Recreation Committee was not present. David asked if Shari had invited the Recreation Committee to the meeting and recommended reaching out via email. Shari also noted the lack of reference to Green Up Day within the policy. The Board agreed to add this topic to the next agenda for further discussion.

**7:34 P.M. – 7:39 P.M. Item #7** – Select Board to consider adopting the discontinuance of Town Highway 316 –  
*Action needed*

Eric read the findings of facts related to the discontinuation of Town Highway 316.

*Upon motion by Tim Ricciardello, seconded by Danny Hale, the Select Board voted to approve the discontinuation of Town Highway 316.*

After the motion was made, Eric stated that he would like to change "Town Highway" to "a segment." Additionally, under the road description it should say west instead of east.

*Upon motion by Ceilidh Galloway-Kane, seconded by Danny Hale, the Select Board voted to amend the original motion, and approved the discontinuance of this 0.03 segment of Highway located at 283 North Main Street.*

**7:39 P.M. – 7:49 P.M.** Item #8 - Select Board to continue discussion of the Trash ordinance

Last meeting, the Select Board discussed rewriting the Trash ordinance and having a draft for this meeting. Danny was going to take on this task. However, a group of individuals reached out to Danny with concerns, stating that the Select Board is not doing their jobs. They asked if they could provide a draft instead.

David is concerned with the language and the definition of some of the words within the ordinance.

The Select Board agrees that this ordinance is non-compliant.

*Upon motion by Tim Ricciardello, seconded by Danny Hale, the Select Board voted 3-2 to discontinue the trash ordinance. Motion carried.*

*Eric- Yea*

*Danny- Yea*

*Tim- Yea*

*Ceilidh- Nay*

*Shari- Nay*

The town staff will start the process.

**7:49 P.M. – 7:51 P.M.** Item #9 – Select Board to consider approving Hardwick’s participation in the USACE High Water Mark Sign Project and authorize staff to coordinate with USACE and the Hardwick Road Crew on site selection and installation – *Action Needed*

*Upon motion by Tim Ricciardello, seconded by Ceilidh Galloway- Kane, the Select Board voted to approve Hardwick’s participation in the USACE High Water Mark Sign Project and to authorize staff to coordinate with USACE and the Hardwick Road Crew on site selection and installation.*

**7:51 P.M. – 8:13 P.M.** Item #10 – Finance Director to present the following drafts of the FY27 budget: Buildings, Fire Department, Highway Department, and Capital Funds

The Business Manager went through each of the above draft budgets, which were put up on the screen for viewing. Topics of discussion included:

- ~Labor and equipment cost increases in the Fire Department
- ~ Overtime, Gravel Pit, and Salt price in Highway Department
- ~ Fire Alarm/Elevator upgrade in the Memorial Building
- ~ There was a type in the Highway Building budget last year.
- ~Permits and Rail Trail lease for the Yellow Barn
- ~ Truck #4, Truck #2, New Police Cruiser
- ~ Center Road did not cost as much as the Town thought in 2025, which leaves a surplus in the road fund

See attachments for more details.

**8:13 P.M. – 8:21 P.M.** Item #11 – Select Board to receive a status update on the pedestrian bridge

David reported that the contracts have been signed with the contractor, CCS Constructor, to proceed with the retaining wall, which is a FEMA project. With the Government shutdown, this does not allow communication with USDA to proceed on the bridge portion of the project. USDA is giving the Town \$175,000, which includes the LVRT connector loop, but they approve all aspects of the project in order to stay in good standing for the \$175,000. We cannot proceed without their "notice to proceed."

Shari asked if the Town has spent the \$75,000 from Historic Preservation. Casey stated no because it's all pending USDA's approval.

The Board discussed potential scenarios in the event of prolonged government shutdowns. Eric noted that once the government reopens, the Town may need to contact Senator Welch or Senator Sanders if internal USDA communication remains unresponsive. In a hypothetical situation, the Town could consider bypassing USDA, though this is complicated in practice. Regarding matching funds, Casey has to look further into if bypassing USDA, whether the Town would lose other funding. Casey also mentioned that USDA has had the contracts for at least a month prior to the shutdown. More discussion to come.

**Select Board Reports:** Shari reported that she provided a hard copy of the NEKarts 2025 report which explains upcoming goals and projects. She reported that the Town House needs a new roof and she's unsure how much longer this project can be pushed off. Ceilidh thanks Shari for being a member for the past 22 years.

**'New Business:** Shari reported that the Downtown Partnership is doing a "Fraser Fir" raffle. This is a 6' live fir tree valued at \$495. The raffle tickets are \$20 each and tickets can be purchased at the Whistle Emporium, Jeudevine Library, or the Galaxy Bookshop. The winner will be drawn December 21, 2025.

**Old Business:** None

**8:22 P.M.** Eric Remick, Select Board Chair, adjourned the meeting.

Minutes taken by: Amanda Fecteau  
Amanda Fecteau, Payroll Administrator

Minutes approved by: [Signature]  
Eric Remick, Select Board Chair

**MINUTES REGULAR SELECT BOARD MEETING  
6:00 P.M. THURSDAY, February 19, 2026  
HARDWICK MEMORIAL BUILDING  
20 CHURCH ST. 3<sup>rd</sup> FLOOR AND VIA ZOOM**

**Select Board**

Eric Remick, Chair  
Ceilidh Galloway-Kane, Vice Chair  
Shari Cornish  
Tim Ricciardello  
Danny Hale- *Absent*

**Others Present**

David Upson, Town Manager  
Amanda Fecteau, Payroll Administrator  
Tonia Chase, Town Clerk  
Mike Henry, Police Chief  
Kristen Leahy

**Others Present**

Larry Fliegelman  
Andrew Gilbert  
Bruce Larrow  
Izaak Whitehouse

**Regular Meeting**

**6:00 P.M.** Eric Remick, Select Board Chair, called the meeting to order.

**6:00 P.M.** – Set/Adjust Agenda – Item #5 needs to be removed and added to the next agenda, and the executive session needs to be changed from a personnel matter to a potential litigation matter, pursuant to 1 V.S.A. § 313, to include the Town Manager.

*Upon motion by Ceilidh Galloway-Kane, seconded by Shari Cornish, voted to approve the amended agenda as stated.*

**6:02 P.M.** – Communication from the audience – None

**6:02 P.M.** – Select Board to approve the minutes of the Regular Select Board meeting of February 5, 2026

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve the minutes of the regular Select Board meeting of February 5, 2026, as written.*

**6:02 P.M. – 6:06 P.M.** Town Manager Report – Given by David Upson

David reported that the Union negotiations continue to move forward. Eric asked about the proposed length of the new contract, and David confirmed that the term remains set at three years.

Planning for the Spring Fest fundraiser is progressing, with the fundraising letter currently being finalized and expected to be sent out soon.

There continues to be regular meetings about the Hardwick Essential Services Complex, and they continue working on the format of fundraising and potential grants to support the project.

The Fire Station project is advancing to the next stage, with ongoing negotiations taking place with FEMA. Biweekly meetings continue to support progress and coordination.

A Select Board candidates forum is scheduled for this Saturday, February 21, from 6:30 p.m. to 8:00 p.m. at the Parker Ladd Community Room located at the Jeudevine Memorial Library.

Lastly, the Health Center is evaluating options to maintain pharmacy services. The Town is actively working to assist and support these efforts.

**6:06 P.M. – 6:07 P.M.** Road Foreman Report – Given by David Upson

Crews have been actively managing winter operations, including moving snow and maintaining safe road conditions including salting and sanding, and performing maintenance on equipment.

The Town House was opened, and the heat has been restored.

Late last week, a sewer issue occurred on Perry Lane, which required assistance from Manosh to address and resolve the problem.

**6:07 P.M. – 6:08 P.M.** Police Department Report – Given by Mike Henry

Mike reported that operations have been running smoothly. One officer is currently in week three at the academy and is doing very well. In addition, officers have been actively conducting VAST patrols.

Hardwick Electric Department Report – No Hardwick report was given.

**6:08 P.M. – 6:11 P.M.** Item #1 – Select Board to consider approving a revised Personnel Policy- *Action needed*

See attached document to explain the changes made to the personnel policy.

Ceilidh asked for clarification regarding extra pay for covering additional work when an employee is absent. David explained that additional pay is provided hourly for the extra workload, with the amount negotiated on a case-by-case basis.

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve the revised the Personnel Policy.*

**6:11 P.M. – 6:12 P.M.** Item #2 – Select Board to consider approving a Tier 2 Manufacturing Cannabis License renewal for The Clean Cannabis Company – *Action needed*

*Upon motion by Tim Ricciardello, seconded by Ceilidh Galloway-Kane, the Select Board voted to approve a Tier 2 Manufacturing Cannabis License renewal for The Clean Cannabis Company.*

**6:12 P.M. – 6:13 P.M.** Item #3 – Select Board to consider approving a Retail Cannabis License Renewal for The Wick Cannabis Market (Formally Known As: The Cannabis Shop)- *Action needed*

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve a Retail Cannabis License Renewal for The Wick Cannabis Market (Formally Known As: The Cannabis Shop).*

**6:13 P.M. – 6:14 P.M.** Item #4– Select Board to consider approving a liquor and tobacco license for Tops Market, LLC – *Action Needed*

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to approve a liquor and tobacco license for Tops Market, LLC.*

Item #5 – Select Board to consider approving the final version of the Mill Street Scoping study – *This item was removed.*

**6:14 P.M. – 6:17 P.M.** Item #6 – Select Board to consider approving the proposal from NEK Comfort LLC for the cellulose insulation MERP projects (grant funded) in the amount of \$100,920 and authorize the Town Manager to execute a contract – *Action needed*

Shari stated that there was insulation that was placed in the Town House recently and asked if that new insulation was going to be removed. David said yes. Shari felt concerned that it was a waste of money, but David mentioned that the company wants it to all be the same insulation grade.

*Upon motion by Ceilidh Galloway-Kane, seconded by Tim Ricciardello, the Select Board voted to approve the proposal from NEK Comfort LLC for the cellulose insulation MERP projects (grant funded) in the amount of \$100,920 and authorized the Town Manager to execute a contract.*

**6:17 P.M. – 6:19 P.M.** Item #7 – Review change of job title from Zoning Administrator to Zoning & Floodplain Administrator/ Resilience & Adaptation Coordinator and consider approving the updated job description – *Action needed*

David explained that Kristen has been doing both jobs since the 2023 Flood, so the Town should honor the change.

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to change the job title from Zoning Administrator to Zoning & Floodplain Administrator/ Resilience & Adaptation Coordinator and approved the updated job description.*

**6:19 P.M. – 6:21 P.M.** Item #8 Select Board to consider providing a letter of support for AWARE for the Vermont Women's Fund grant, and authorize the Town Manager to sign the letter (sample letter provided)- *Action needed*

Ceilidh asked what the funds are going for and David confirmed operations.

Shari asked about the grant application and David stated that a grant application is only needed if the Town is the one applying. In this case, the Town is not the one applying, the Town is only doing a letter of support.

*Upon motion by Tim Ricciardello, seconded by Shari Cornish, the Select Board voted to provide a letter of support for AWARE for the Vermont Women's Fund grant, and authorize the Town Manager to sign the letter.*

**6:21 P.M. – 6:25 P.M.** Item #9 Select Board to consider 0.01 miles for the small cut through between Moulton Ln and Richardson Road to be added to the Town Highway Map- *Action Needed*

This was brought to our attention by the state as they are trying to catch the minor cut throughs that have been missed in the past. There are no issues with this particular cut through.

*Upon motion by Tim Ricciardello, seconded by Ceilidh Galloway-Kane, the Select Board voted to add 0.01 miles for the small cut through between Moulton Ln and Richardson Road to the Town Highway Map.*

**Select Board Reports:** None

**New Business:** Ceilidh wanted to express the Town’s appreciation to Eric for being on the Select Board for the past 14 years. Eric has given so much dedication to this Town.

**Old Business:** Ceilidh encouraged residents to come to Town Meeting. Tim encouraged residents to come to the Select Board Forum this coming Saturday. Shari mentioned that Maya McCoy wrote an article in the Hardwick Gazette this past week regarding Town Meeting and encouraged residents to read it as it has valuable information.

**6:25 P.M.** *Upon motion by Ceilidh Galloway -Kane seconded by Tim Ricciardello, the Select Board voted to enter Executive Session pursuant to 1 VSA 313 for potential litigation to include the Town Manager.*

**6:44 P.M.** *Upon motion by Shari Cornish, seconded by Tim Ricciardello, the Select Board voted to exit Executive Session. No action taken.*

**6:44 P.M.** Eric Remick, Select Board Chair, adjourned the meeting.

Minutes taken by: \_\_\_\_\_  
Amanda Fecteau, Payroll Administrator

Minutes approved by: \_\_\_\_\_  
The Select Board Chair

## Alley, Kerry

---

**From:** Amanda Fecteau <Amanda.Fecteau@hardwickvt.gov>  
**Sent:** Thursday, March 19, 2026 12:52 PM  
**To:** Alley, Kerry  
**Cc:** David Upson  
**Subject:** Re: HARDWICK - 2026 Mileage Certificate attached (Richardson Rd)  
**Attachments:** Select Board Minutes for February 19, 2026.pdf

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Kerry,

The Select Board approved this back on February 19. I have attached the minutes for that meeting- it's Item #9 (page 4).

Please let us know if you have any questions or concerns.

*Amanda Fecteau*

*Payroll & Benefits Administrator*

Town of Hardwick

20 Church St. ~ P.O. Box 523

Hardwick, VT 05843

Phone: (802) 472-6120

Fax: (802) 472-3793

Website: [www.hardwickvt.gov](http://www.hardwickvt.gov)

**New Email Address: [amanda.fecteau@hardwickvt.gov](mailto:amanda.fecteau@hardwickvt.gov)**

On Thu, Mar 19, 2026 at 12:38 PM Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)> wrote:

Hi David,

I'm not sure if I ever heard back from you about whether it is ok for me to add the Richardson Rd approach to the Town Highway Map (i.e. confirmation that it is part of the Town Highway).

Kerry

---

**From:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Sent:** Friday, February 13, 2026 11:29 AM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Amanda.Fecteau <[Amanda.Fecteau@hardwickvt.gov](mailto:Amanda.Fecteau@hardwickvt.gov)>  
**Subject:** Re: HARDWICK - 2026 Mileage Certificate attached (Richardson Rd)

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

I will get the go-ahead for the cut-through , it's on our agenda for the 19th...

Thank you!

David Upson

Hardwick Town Manager

(802)472-6120

On Fri, Feb 13, 2026 at 10:42 AM Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)> wrote:

Awesome!

If the 2<sup>nd</sup> approach to Richardson Rd is already within the Town's right of way, and simply wasn't shown on the Town Highway Map because we didn't historically include that level of detail, I would only need to know that the Selectboard is ok with it being added to the map (an email from selectboard or minutes from the next meeting). I can still add that change to the certificate if you are confident that you will get the go-ahead soon.

Kerry

**From:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Sent:** Thursday, February 12, 2026 2:52 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Cc:** Amanda.Fecteau <[Amanda.Fecteau@hardwickvt.gov](mailto:Amanda.Fecteau@hardwickvt.gov)>  
**Subject:** Re: HARDWICK - 2026 Mileage Certificate attached (Richardson Rd)

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Kerry,

We will put the additional mileage for the small "cut through" on the next Select Board agenda. I have attached the finding of fact, the minutes for the public hearing, and the ad proof for the TH316 discontinuation.

Thank you!

David Upson

Hardwick Town Manager

(802)472-6120

On Fri, Jan 30, 2026 at 11:40 AM Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)> wrote:

Hi David,

Let me know if the selectboard is ok with this, and I will write the following additional change on Hardwick's 2026 Mileage Certificate. I will also initial and date the change, and attach our correspondence to the Certificate:

*+0.01 mi CL3 TH-412 (Richardson Rd) adding previously unmapped approach (see image below)*



The motivation for this change is because we are gradually adding previously unmapped details to our data (primarily median-separated approaches), and updating mileages as needed. As I mentioned in the email below, I don't have enough information at this time to remeasure Richardson Rd, but that can be done once the surveyor has finished her work. If the entire right of way (as shown in the statewide parcel data) is indeed town highway, then the measure might be 0.01 or 0.02 mi longer given our policy to measure roads from centerline to centerline.

And just a reminder, in order to process the discontinuance of the segment of TH-316, I would also need a copy of the hearing minutes and a notice for the site visit and hearing, or a document of findings describing the full process (if Hardwick does this).

Let me know if you have any questions,

Kerry

---

**Kerry Alley** | GIS Professional III

Data Management Section / Mapping Unit

Highway Division / Asset Management & Planning Bureau

Vermont Agency of Transportation

219 North Main Street | Barre, VT 05641

802-917-2621 (cell) | [Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)

<http://vtrans.vermont.gov/planning/maps>

---

**From:** Alley, Kerry

**Sent:** Friday, January 30, 2026 11:04 AM

**To:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>

**Subject:** RE: HARDWICK - 2026 Mileage Certificate attached (Richardson Rd)

Thanks for all the images David!

Having spent a little more time looking at the documentation for Richardson Rd, I think I would want to see the deeds dedicating the rights of way to the town to be sure where the town highway legally ends, mostly because it's always possible that the right of way deeded to the town is shorter than the right of way shown in the parcel data. On the other hand, maybe the Town accepted all of it, depending on how the Cannon Hill Subdivision road is "described in the Road Utilities Plan..." (see image below from the 1994 Certificate documentation)

However, the only explicit dedication documentation that we received from the Town with the 1994 Certificate is for the ~540' segment described in the deed that was provided (see email below). The 1994 Mileage Certificate lists one section with 1197' (or 1147') and another (previously accepted by the Village?) segment with 340'. My best guess is that nobody at VTrans checked whether the deed matched the mileage on the certificate when adding 1197 + 340 ft (0.29 mi) to our records.

Town of Hardwick Select Board  
Order to Lay Out a Public Highway  
In the Town of Hardwick, Vermont

Under the provisions of Title 19 VSA 711, the Town of Hardwick Select Board Order a Class 3 Road be Laid Out to access the Cannon Hill Subdivision.

The road is as described in the Road Utilities Plan as Cannon Hill subdivision in Hardwick, Vermont, as surveyed by Walter L. Urie and recorded in the Town of Hardwick Land Records.

Dated at Hardwick in the County of Caledonia and State of Vermont, this 10th day of January A.D.. 199 .

Town of Hardwick  
Select Board

Richard Boehm  
Pete Berger  
Anne K. Batten

I don't have enough information at this time to remeasure the road, but I can add 0.01 mi for the previously unmapped approach, and we can remeasure the road once the surveyor has finished her work. I'll send you a separate email regarding that.

Kerry

---

**Kerry Alley** | GIS Professional III

Data Management Section - Mapping Unit

Highway Division - Asset Management & Planning Bureau

Vermont Agency of Transportation

219 North Main Street | Barre, VT 05641

802-917-2621 (cell) | [Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)

<http://vtrans.vermont.gov/planning/maps>

---

**From:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Sent:** Thursday, January 29, 2026 12:39 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Subject:** Re: HARDWICK - 2026 Mileage Certificate attached

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

These just show the end of the road...so I would need to pull out the surveys again.

David Upson

Hardwick Town Manager

(802)472-6120

On Thu, Jan 29, 2026 at 12:36 PM David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)> wrote:

I know there were two surveys...one was for the lower part of the subdivision and the second for the upper part. I will see if I can find the dates on the surveys.

David Upson

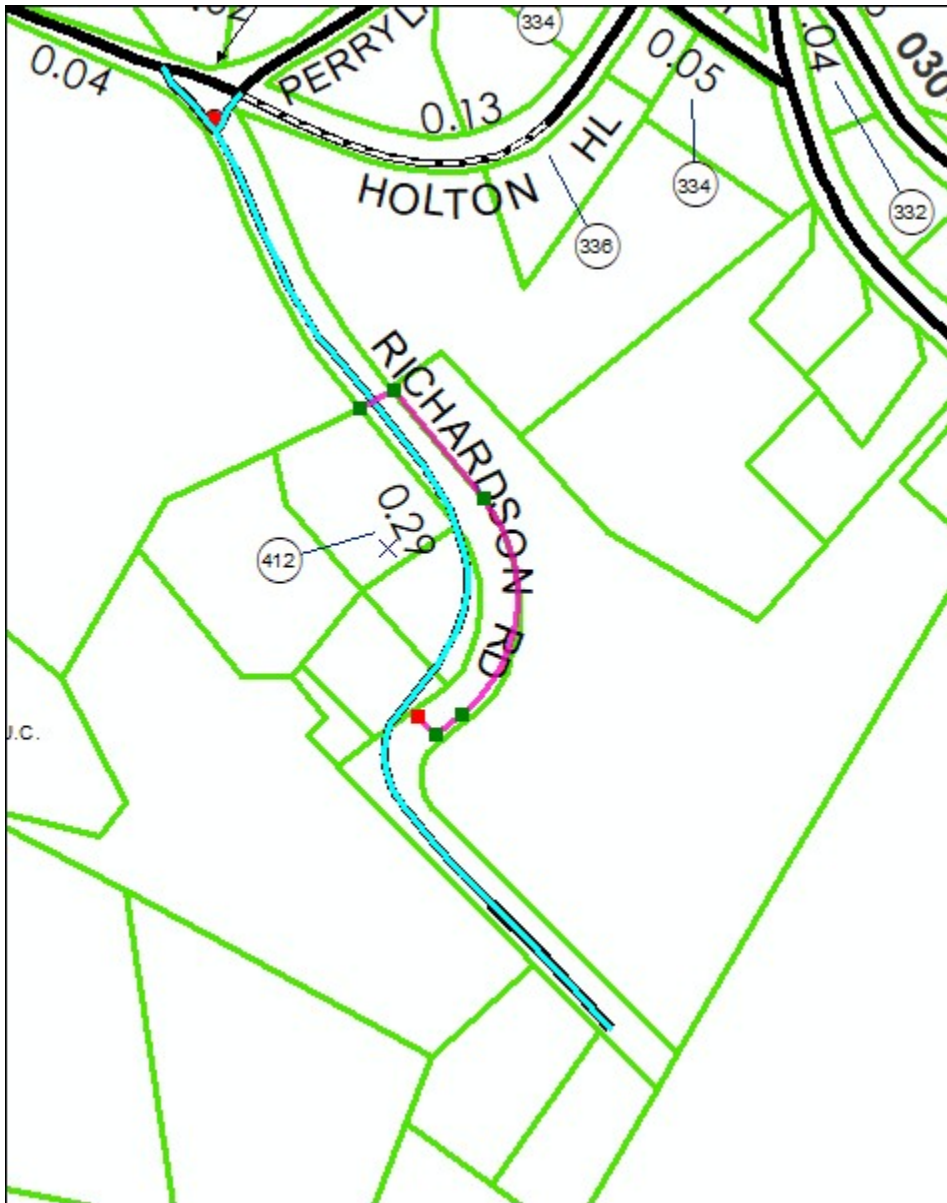
Hardwick Town Manager

(802)472-6120

On Thu, Jan 29, 2026 at 12:17 PM Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)> wrote:

Hi David,

At a quick glance, it seems that the deed only covers 540' of the road, probably the 90 deg right turn, if I've guessed the beginning and the magnetic declination reasonably well:



---

**From:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Sent:** Thursday, January 29, 2026 12:05 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Subject:** Re: HARDWICK - 2026 Mileage Certificate attached

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

I have a survey in land records...I would have to look into the Act 250 permits. Standby!

David Upson

Hardwick Town Manager

(802)472-6120

On Thu, Jan 29, 2026 at 11:56 AM Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)> wrote:

Hello again,

Do you have access to the plans referenced in the deed for Richardson Rd?

The portion of said lands and premises which are conveyed herein is more particularly described as consisting of the road passing through the Cannon Hill Subdivision, so-called, located in the Town of Hardwick, Vermont, which road is fifty (50) feet in width and is more particularly depicted on that certain survey prepared by Walter L. Urie, Registered Land Surveyor, Morristown, Vermont, entitled, "Road & Utilities Plan at Cannon Hill Subdivision in Hardwick, Vermont", dated October, 1993 and bearing Project No. 1560, as follows:

Kerry

---

**From:** Alley, Kerry  
**Sent:** Thursday, January 29, 2026 11:39 AM  
**To:** 'David Upson' <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Subject:** RE: HARDWICK - 2026 Mileage Certificate attached

Hi David,

I've attached a copy of Hardwick's 1994 Mileage Certificate which includes a deed for Richardson Rd. Hopefully it is useful for you!

Kerry

**From:** David Upson <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Sent:** Wednesday, January 21, 2026 2:02 PM  
**To:** Alley, Kerry <[Kerry.Alley@vermont.gov](mailto:Kerry.Alley@vermont.gov)>  
**Subject:** Fwd: HARDWICK - 2026 Mileage Certificate attached

**EXTERNAL SENDER: Do not open attachments or click on links unless you recognize and trust the sender.**

Hi Kerry,

I left you a VM on your cell# yesterday. Disregard...my small brain figured it out. :)

David Upson

Hardwick Town Manager

(802)472-6120

----- Forwarded message -----

**From:** **AOT - Mileage Certificates** <[AOT.MileageCertificates@vermont.gov](mailto:AOT.MileageCertificates@vermont.gov)>  
**Date:** Tue, Jan 6, 2026 at 7:19 PM  
**Subject:** HARDWICK - 2026 Mileage Certificate attached  
**To:** [david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov) <[david.upson@hardwickvt.gov](mailto:david.upson@hardwickvt.gov)>  
**Cc:** [tonia.chase@hardwickvt.gov](mailto:tonia.chase@hardwickvt.gov) <[tonia.chase@hardwickvt.gov](mailto:tonia.chase@hardwickvt.gov)>

Greetings from the VTrans Mapping Section,

Please find the 2026 Mileage Certificate for Hardwick attached to this email.

This Certificate must be completed in order to determine your town's share of state aid for town highways for Fiscal Year 2027, and to ensure that your Town Highway Map remains current. Please note that 19 V.S.A. § 305(c) states that as of 2015, all class 1, 2, 3, and 4 town highways and trails shall appear on the town highway maps.

Any changes in mileage or highway classification, such as additions, alterations, or discontinuances made by your selectboard this past year should be entered on this certificate. If there are changes that occurred before this past year that are not shown on the Town Highway Map, please let us know so we can update the maps.

In filling out the Mileage Certificate, it is important to: